

Minutes of the meeting of the Planning Committee Held on Monday 1st October 2018 in the Bush Room

Consulted: Steve Blick (SB) (Chair), Cllrs. James Sumner (JS) David Morgan (DM), Marcus Fry (MF) Paul Caddick (PC).

Graham Smith (Clerk)

1. Apologies accepted for absence

2. Public Participation

Two members of the public were in attendance each stating that they were present to observe.

3. Declaration of Interests

(SB) declared an interest relating to PT18/3619/F due to proximity to his home.

4. Minutes from Previous meeting

(DM) requested that Cllrs note the changes he requested to the draft minutes under "Matters the Chair Considers Urgent", these changes were noted and approved and the minutes adjusted accordingly.

(Clerk) provided published information relating to PT18/2416/F stating that refusal of the application occurred due to the application being located on green belt.

(Clerk) had contacted Brian Glasson (Head of SGC Planning) and received a reply stating that a presentation relating to SGC new Planning process will be made at the Town & Parish Council Forum on 17th October. Cllrs confirmed (Clerk's) concerns that this is a day time meeting and inaccessible to many working Cllrs and requested that (Clerk) contact both Brian Glasson and the Chair of the T&PC Forum to organise an evening meeting.

PL181001-03: To contact Brian Gleeson and T&PC Forum to endeavour to arrange an evening meeting.

Action to Clerk

The Planning Committee strongly emphasised the need to adopt a "Design Statement" in order to consistently influence and make informed decisions relating to planning applications in the Parish moving forward. (DM) proposed and (MF) seconded the proposal that the members of the Planning Committee work toward the process of writing and adopting this process.

18032 Resolved: The Planning committee adopt a design statement for Planning as a formal document to be included in the Parish Council policy and procedures manual.

Issues were raised by committee members how Parish Council actions are recorded and communicated, a member of public raised concerns as to how these actions are made available to the public. (DM) raised the point that draft agendas should be distributed within three days of any meeting. (JS) informed the committee that this discussion was not an agenda item and (Clerk) informed the Committee that this was not a formal matter, due process was not being followed and would not be making notes or recording any matters arising from these subjects. The discussion continued and resulted in the committee requesting that (Clerk) place this matter on the agenda at the full Parish Council meeting in October.

PL181001-04: Place on the October Parish Council agenda – Action Tracker and Agenda distribution.

Action to Clerk

5. Planning Applications

PT18/3619/F	21 Wolfridge Ride Alveston	Demolition of existing garage. Erection of single storey side and rear extensions and front porch.
PT18/4197/F	Sonora 3 Rudgey Park Rudgey	Installation of 2 No. front dormer window, alterations to roof line and installation of front gable extension to facilitate loft conversion. Erection of single storey rear extension to form additional living accommodation.

18033 Resolved: The Planning Committee have no objection to PT18/3619/F on the provision that it complies with SGC planning policy on Parking and that work is done at appropriate times to ensure considerate building enforcement is adhered to (Mon – Fri 9AM – 5PM Saturday AM and no work on Sundays).

(Clerk) presented to the Planning Committee letters received from two members of the public objecting to the planning proposal.

18034 Resolved: The Planning Committee have no objection to PT18/4197/F

6. Planning Permissions Granted

None

7. Planning Permissions Refused

None

8. Applications Withdrawn

None

9. Notice of appeal (Secretary of State)

None

10. Representation at Planning Meetings.

None

11. Appeal decisions

None

12. Enforcement Investigation.

None

13. Licence Application

None

14. Matters the Chair Considers Urgent

Meeting Closed 20.05PM

The next meeting of the Planning Committee is on 15th October 2018