

**Minutes of the Parish Council Meeting
Held on 17th June 2024 at 7.30pm in the Jubilee Hall.**

Present: - Cllrs John Graham (JG) (Chair), Paul Caddick (PC), Marion Reeve (MCR), Anne Curtis (AC), Valerie Williams (VW), Ward Cllr Matthew Riddle

Graham Smith (Clerk)

(Clerk) had informed Cllrs due to the election Councils are now in a period of purdah.

1. Apologies for Absence

Carmen Vazquez (CV), Ward Cllr Tony Williams (TW).

2. Declaration of Interests

None

3. Evacuation Procedures

The evacuation procedures were noted.

4. Public Participation

None

5. Minutes from previous meeting (S)

Minutes of the previous meeting had been circulated with the agenda papers and Cllrs agreed that this was an accurate representation of the meeting.

Minutes of the Council AGM had been circulated with the agenda papers and Cllrs agreed that this was an accurate representation of that meeting.

24.009 Resolved: The minutes of the Parish Council meeting and AGM held on Monday 20th May 2024 were accepted as accurate and signed by the Chair.

6. To receive report from South Gloucestershire Council

Cllr Tony Williams was unable to attend so Cllr Matthew Riddle was in attendance to give report. Currently matters being dealt with concern;

- a. Getting changes to the A38 and Alveston Hill transport scheme: it has been confirmed that the bus shelter and the left hand filter lane on Down Road are staying in their existing locations. I am still trying to get changes to the proposed speed limits along the A38 eg around St Helens Church.
- b. Campaigning to get the Down Road top dressing/ wearing course and the resurfacing of the layby outside The Parade in next years (2024/25) resurfacing programme. The base of the road in Down Road was repaired last year, but officers like that to oxidise/ harden before applying the top dressing (it makes the resurfacing last longer).
- c. Proposed battery farm at Earthcott. (MR) will be attending or getting a statement read out on Thursday 20th June's planning committee. The previous Committee turned down the application.
- d. (MR) has taken up the issue of overgrown grass on the pavement between Alveston and the Grovesend traffic lights, and the over growing hedge on the A38 between Davids Lane and Greenhill, with SGC officers.

7. Financial Matters

(Clerk) had distributed April and May Finance Reports and reconciliation with the agenda packs and Cllrs agreed that this was a true representation of the councils' current financial position.

24.010 Resolved: The financial report and reconciliations for April and May as presented were accepted as accurate and signed by chair.

8. Review and recommendations from Planning Committee.

There were no further Planning Items to raise.

9. Responsible Councillor and sub-group reports.

(JG) stated that the pump track was considered a success, and that Cllrs should consider installing an additional shelter and another bin to handle the additional waste created. (Clerk) displayed options for bins and (PC) proposed the purchase of a double bin to ensure demand. (AC) seconded and Cllrs unanimously agreed.

24.011 Resolved: An additional (double) bin to be purchased and located at the pump track.

(PC) stated that an allotment inspection had been carried out with no major issues. However, in time the gate at the far end of the allotments will require replacing. The brambles from the adjacent field continue to grow through with which on plot holder has been trimming them back however some of the areas which surround the plots have plot holders' debris overspilling.

The AAA had sourced furniture for the allotments to the amount totalling the s106 grant available from South Glos council. (Clerk) stated that he explained at the AGM that he requires a detailed breakdown of expenditure and invoices to allow him to complete the required forms in order to claim the grant.

(VW) reported to council a recent meeting held at the Youth Centre and expressed concerns relating to a proposed WC refurbishment regarding disabled access toilets and the proposal to allow for two. (VW) deemed this as not necessary as it would take up space and multi-access disabled toilet facilities is the norm in many places. (VW) asked for council support toward the project. Cllrs unanimously proposed that (Clerk) forward an email to express concerns but also to confirm financial support for the project through the grant process.

F240617-01 – Forward email to Youth Centre management from council expressing concerns but confirming grant support.

Action to (Clerk)

10. Authorisation of Payments

10.1 April payments authorised out of meeting signed by (JG) & (CV)

Details	Ref.	£
Grounds Maintenance	B/P 455	1654.80
Photocopy & Print	B/P 456	50.70
Clerk Salary & Expense	B/P 457	2005.05
Salary – Cemetery Caretaker	B/P 458	190.73
Bin Empty April/May	B/P 459	78.00
Total Payments		£3,979.28

10.2 Recent Receipts (May 2024)

Details	Ref.	£
CIL Payment 2023/24	DCR	4823.39
Internment – Grave Plot 4	DCR	210.00
Additional Inscriptions	DCR	162.50
Internment CR Plot 68	DCR	125.00
Tenancy 24/25	DCR	174.50
Total Receipts		£5495.39

24.012 Resolved: That all receipts and payments presented to the PC meeting on 17th June 2024 were accepted.

11. Correspondence

(Clerk) advised that an email had been received a request from St Helen's school relating to obtaining a grant to assist children on a Year 6 residential trip to Deanfield Study Centre in September 2024. Cllrs agreed that this request does not fulfil the requirements of the parish council Grant aid policy as the Parish Council does not provide grants to individuals. (AC) confirmed that

this request falls within the remit of the Charity of Emily Amelia Ponting and suggested that (Clerk) confirm this to the school.

(Clerk) had previously distributed an email from Elizabeth Woodland, Village Agent - Severn Vale who described the recent activities of the organisation. Cllrs agreed that they would like the Council to assist with their aims. (AC) proposed that Clerk invite Ms Woodland to the next meeting to discuss. All Cllrs agreed.

F240617-02 – To invite Severn Vale Agent Elizabeth Woodland to the next Parish Council meeting and to place time on the agenda.

Action to (Clerk)

12. Website / Helmet

Nothing to add.

13. Any Matters to be carried to next meeting.

None

Meeting Closed 20.01PM

The next Council Meeting will be 15th July 2024. (Jubilee Hall)