

**Minutes of the Parish Council Meeting
Held on 21st March 2022 at 7.30pm at the Jubilee Hall.**

Present: - Cllrs John Graham, (Chairman), Anne Curtis (AC), Jasmine McGregor (JM), Marion Reeve (MCR), Valerie Williams (VW), Matthew Riddle (SGC),

Graham Smith (Clerk),

1. Apologies for Absence

Cllrs Paul Caddick (PC), Carmen Vazquez, Lisa Emerson (LE), Keith Burchell (SGC)

2. Declaration of Interests

None

3. Evacuation Procedures

The evacuation procedures were noted

4. Public Participation

Adrian Baxter, Chair of the 2nd Alveston Scouts, requested that a sign be placed on the Lime Kiln Field signage demonstrating that Alveston Scouts meet at the Youth Centre. Cllrs requested further details prior to approval.

PC Will Price explained that Opp. Remedy being part of the police force had been passed information regarding recent burglaries in Alveston and as a result he is not privy to ongoing investigations.

5. Minutes from previous meeting

Minutes of the previous meeting had been circulated with the agenda papers and Cllrs agreed that this was an accurate representation of the meeting.

21.057 Resolved: The minutes of the Parish Council meetings held on Monday 21st February 2022 were accepted as accurate.

6. Review and recommendations from Planning Committee

Meetings – 21st February, Cllr Anne Curtis reported on the meetings as detailed within the circulated Planning meeting minutes and noted to council that the meeting of 7th March 22 was not quorate. (Clerk) confirmed that the consultation response deadline for Consultation Response - Thornbury, A38 and Bradley Stoke Way improvements had been extended to enable full discussions to take place at this meeting.

Councillors asked that (Clerk) forward following recommendations to SGC

The traffic island located on the A38 opposite David's Lane is incorrectly positioned as traffic exiting David's Lane southbound must weave around the island. Councillors request that this be accurately relocated during the improvement works on the A38.

(SGC) assess the feasibility of placing a roundabout at the Down Rd / Alveston Hill Junction as access onto Alveston Hill in both directions is difficult due to continual heavy traffic heading to and from Thornbury and as Down Rd is becoming increasingly busy the queues at this junction often stretch back to the Down Rd Greenspace. Should SGC investigate the feasibility as requested then consideration should also be given to the feasibility of placing a roundabout at the Alveston Hill / A38 junction (replacing existing traffic lights) if this assists the flow of traffic for buses / cyclists / pedestrians.

The plan shows that the cycle route must cross the road at the barns of Ambiance Paddock. It is believed this will be a hazard. Councillors consider that as cyclists travel downhill often at greater speeds than other road vehicles therefore consideration should be given and feasibility assessed to make the cycle track for uphill use only hence reducing it to one lane and possibly negate the necessity for cyclists to cross the busy Alveston Hill.

Councillors request that SGC consider a method of curtailing and enforcing the use of Alveston Hill by Large Vehicles / lorries by reducing use to a 3tonne vehicle limit (public transport accepted). Councillors have often petitioned for a 30-mph speed limit on the A38 opposite St Helens Church.

7. Responsible Councillor and community group reports.

(JM) informed Cllrs that an expected date for installation of the outdoor gym equipment would be in late April/May.

The public consultation relating to the installation of new equipment for the "Cross Hands" play area was available on the website and on "Facebook". (JM) expressed concerns that this was too complex for the users of "Facebook" and sought to placing on the page something quicker and easier for residents and would contact Nicola Glanville to establish whether this would be acceptable for trustees. Details of the consultation will be in the April edition of "Helmet" which will be distributed to all residents in the last week of March.

(Clerk) informed Councillors that an application for s106 funding relating to the "Gables" development had been received from SGC. (Clerk) demonstrated the areas relevant to the application and the Jubilee / Like Kiln areas falls outside the acceptable areas. (MR) stated that SGC should be approached to request an extension to the zone as applicable to Lime Kiln play areas and allotments.

(Clerk) informed Cllrs that progress relating to the gifting of allotment land was in process with solicitors and the Land Registry, but the process is slow. The AGM of the Alveston Allotment Association is due to take place on 28th March which (PC) said he would attend it available.

8. South Gloucestershire Council

(MR) informed Cllrs that an application for installing a zebra crossing through the centre of Down Rd located at the Store had been received and officers are happy to support the request however funding would be competing against all other Road Traffic applications.

(JM) asked if SGC are considering improvements to the Down Rd / Vatingstoke Lane junction prior to the completion of the development of the new school.

9. Financial Matters

February Financial Statement and reconciliation had been pre-circulated to Cllrs. (JM) requested confirmation that the report had been reviewed and recommended they be accepted as true and accurate by the Council.

21.058 Resolved: The financial report for January as presented was accepted as accurate.

10. Review of Standing Orders

(Clerk) had previously distributed the revised Standing Orders with amendment on Section 25 relating to Staffing as previously requested by (JM). Councillors confirmed that they had reviewed the Standing Orders and agreed to the amendment presented at the meeting. (AC) proposed that the amendment to the Standing Orders be adopted (JM) seconded and all Cllrs unanimously agreed.

21.059 Resolved: Council accept the revision (25) to Council Standing Orders

11. Down Rd Bench "Form of Indemnity" approval / Cemetery Bench Request

(Clerk) had previously distributed the SGC Form of Indemnity for the Bench installation at the nature area on Down Rd. Cllrs confirmed that they had read this and was acceptable to sign.

(Clerk) informed Cllrs that he had been approached by a resident requesting the installation of the bench at the Cemetery. It was accepted that the placement of a bench or installation of trees had been previously restricted by the council but (Clerk) requested that Cllrs allow the installation of the bench at a position outside the immediate vicinity of the graves / area. (AC) proposed that permission be granted (VW) seconded and Cllrs unanimously agreed.

21.060 Resolved: Permission to site a memorial bench granted.

12. Annual Parish Meeting

(Clerk) reminded Cllrs that the Annual Parish Meeting is due to take place on April 20th in the Jubilee Hall and reviewed the purpose, process and proceedings.

13. Authorisation of Payments

Payments authorisation – Payments were made out of meeting on 1st March by (JG) & (JM)

Details	Ref.	£
10% contribution to gym grant	BP/188	1719.80
Photocopy & Print	BP/189	43.92
2yr subscription to platform	BP/190	201.60
Total Payments		£1,965.32

13.1. Payments Authorised at meeting by (JG) & (JM)

Details		£
Grounds Maintenance	BP/191	1170.00
Clerk – Salary & Expense	BP/192	1636.74
Salary – Inspect / Sweep / Shelters	BP/193	413.65
Salary – Cemetery Caretaker	BP/194	127.10
Litter/Dog Bin Empty	BP/195	61.44
Total Payments		£3,408.93

13.2. Recent Receipts

Details	Ref.	£
Memorial Fee – Plot 57	Cheque	98.00
Wayleave	Cheque	77.37
Football – Casual Pitch Hire	Bank T/Fer	116.00
Total Receipts		£291.37

21.061 Resolved: That all receipts and payments presented to the PC meeting on 21st March 2022 were accepted.

14. Correspondence

None.

15. Website / Helmet

None

16. Any Matters the Chair Considers Urgent

(MR) requested (on behalf of Alveston WI) a grant for the purchase of a bench. (Clerk) stated that a standard process is required for all grant applications which entails the filling of forms and financial details of the organisation. This grant application window always opens in October and at that point forms are available on Alveston.org. (JM) requested that an application be made at the grant funding rounds in October.

(Clerk) referring to the item from 2nd Alveston Scouts during the Public Participation section of the meeting had received (via email) a visual of the sign intended to be placed at the entrance to the

Lime Kiln Field and placed this on screen for Cllrs to view. (JG) proposed that the sign and proposed location be accepted. (JM) seconded and all Cllrs agreed.

21.062 Resolved: Permission granted for 2nd Alveston Scouts to place sign on PC sign posts at the Lime Kiln Field.

(VW) expressed concerns relating to six-a-side posters having been placed around the village. (Clerk) stated that apart from the signs on the Down Rd play area fence all other areas are responsibility of SGC Street Care.

(VW) expressed concerns relating to the aesthetics surrounding the shops at the Parade. (Clerk) informed Cllrs that this was under the management of the Shop owners and residents at the Parade. (AC) was also concerned with parking at this area. (JG) recommended that the Parish Council approach the Parade Committee to discuss and resolve issues of concern and would make contact.

F220321-01 – Contact Parage Management Committee to discuss a way forward to improve the shopping area for residents.

Action to (JG)

Meeting closed at 21.40pm

The next Council Meeting will be 16th May 2022. (At the Jubilee Hall)