

**Minutes of the Parish Council Meeting
Held on 18th May 2020 at 7.30pm by means of Zoom Virtual Software.**

Present: - Cllrs Marcus Fry (MF) (Chairman), James Sumner (JS), Anne Curtis (AC), Alan Davies (AD), Marion Reeve (MRV), Paul Caddick (PC), John Graham (JG), Cllr. Matthew Riddle (MR) (SGC).

Graham Smith (Clerk), James Sumner (Meeting Host on "Zoom")

1. Apologies for Absence

Keith Burchell (KB) (SGC).

2. Approval of Addendum to Standing Orders allowing Virtual Meetings

(Clerk) had distributed addendum papers with agenda packs. (JS) proposed that the revision to the Standing Orders adopting the addendum be approved (AC) seconded the proposal and all Cllrs unanimously agreed.

20.001 Resolved: The Parish Council adopt the revision to the Parish Council Standing Orders to incorporate the addendum allowing Virtual Meetings of the Parish Council to be held.

3. Declaration of Interests

None

4. Public Participation

Two members of the public logged into the meeting. One adopted the screen name "Huw" but remained silent and did not participate, the other was Chair of the Jubilee Hall Management Committee available to answer questions relating to item 6 on the agenda,

5. Minutes from previous meeting

Minutes of the previous meeting had been circulated with the agenda papers and Cllrs agreed that this was an accurate representation of the meeting. (MR) stated that one action had been given to him in error. (Clerk) agreed to alter the action to "Clerk" and confirmed that he had already completed the action.

20.002 Resolved: The minutes of the Parish Council meetings held on Monday 16th March 2020 were accepted.
(Clerk) stated that the minutes would be delivered to Chair for signing.

6. Approval of Jubilee Hall Trust / Enover Trust Grant Agreement

A copy of the Grant Agreement from Enover Trust had been distributed with the agenda papers. The AJHMC stated that the Parish Council is a required signatory due to their position as custodial trustee of the Jubilee Hall charity. (JS) raised two questions which were answered to the satisfaction of the Council.

(AD) proposed that it was acceptable for the Parish Council to sign the grant agreement. (JG) seconded and all Cllrs were unanimous.

20.003 Resolved: The agreement was accepted and to be signed by the Chair.
(Clerk) stated that the agreement would be delivered to Chair for signing.

7. Approval of Renovation Grant to The Jubilee Hall

Further to resolution 19.050 the Jubilee Hall Management Committee requested a grant of £7,500 toward the renovation of the toilet block within the Hall at a total cost of £30,000 comprising of £15,000 Enover Grant, £7,500 contribution from AJHMC and £7,500 grant from the Parish Council. (AC) proposed that the AJHMC be granted £7,500 toward the cost of refurbishment. (AD) seconded and all Cllrs unanimously agreed.

20.004 Resolved: The Parish Council resolve to grant £7,500 to the AJHMC for the toilet block upgrade.

8. South Gloucestershire Council Matters

(MR) presented an update.

Covid 19. South Gloucestershire Council (SGC) set up a dedicated web site, including how SGC would work with the many support/local support groups that were formed. It also gives details of how local residents could contact their local help group. Weekly virtual meetings are taking place between SGC officers and these support/help groups. Many thanks indeed to the Alveston Community Action Group that quickly got up and running, covering every road in the village and helping the wider parish and greatly supported those who needed it. The web site also gives details of help and support to local businesses and residents who need financial help.

SGC now are holding meetings virtually using Microsoft Teams. A cabinet meeting took place on 4th May, a Scrutiny Commission meeting is taking place on Wednesday and a Planning Committee meeting at the end of this month.

Climate Change. The SGC Cabinet met virtually on the 4th May and agreed the Climate Change plan for this year.

The only current SGC consultation of interest to the Parish is the SGC new Council Plan, consultations close on the 26th July. (A high level four year plan for the area, with four priorities).

Down Road Bund was reseeded two weeks ago. It is not the best time to seed it as low rainfall will not help germination and it might need reseeded again in early Autumn.

SGC Officers are reviewing the location of the Down Road (Vattingstone Lane end) zebra crossing and will get the lines repainted.

Highway issues are continued to be logged eg blocked drains and pot holes, as they are identified or as residents report them.

9. Authorisation of Payments

9.1. Payments authorisation during April (out of meeting due to Coronavirus cancellation, by James Sumner & Marcus Fry)

Details	Chq. no	£
Grounds Maintenance Contract	3170	1170.00
Photocopy & Print	3171	36.30
Clearing Windblown Tree-Allotments	3172	220.00
Room Hire – Feb / Mar 2020	3173	71.26
Litter Bin Empty – Feb / Mar 2020	3174	71.14
Salary – Inspect / Sweep	3175	239.20
Clerk – Salary & Expense	3176	1,376.18
Salary – Cemetery Caretaker	3177	124.51
Tax & NI Due to 5 th April	3178	1,092.47
Total Payments		£4,401.06

9.2. Payments Authorised :-

Details	Chq. no	£
Grounds Maintenance Contract	3179	1170.00
Photocopy & Print	3180	36.30
Jubilee Field Water Charges	3181	19.16
Allotment Trough Water Supply	3182	93.20

Details	Chq. no	£
Internal Audit	3183	600.00
Salary – Inspect / Sweep	3184	227.80
Clerk – Salary & Expense	3185	1332.49
Salary – Cemetery Caretaker	3186	124.31
Yr End Close & Transfer to laptop	3187	366.00
Qtr Broadband/Rental/Calls	3188	200.98
Quarter Localism charge	3189	1,392.52
Video Meetings Charges	3190	14.39
Total Payments		£5,577.15

9.3. Recent Receipts – March

Details	Ref.	£
Annual Allotment Rent	DD	29.75
April Precept	DD	27,345.00
CIL Receipts	DD	8,683.39
Total Receipts		£36,058.14

20.0005 Resolved: That all receipts and payments presented to the PC meeting on 18th May 2020 were accepted.

10. Website / Helmet

(MF) stated that the new website was up and running and being kept up to date. Relevant items from this meeting to be uploaded.

11. Any Matters the Chair Considers Urgent

(Clerk) stated that further to resolution 19.067 that Bank of Ireland replied 9 weeks after submission stating that a “new account” form was required and confirmed that they do not have a “New Signatories form” and signatories need to be collected again on a different form. Clerk stated that Bank of Ireland were becoming increasingly difficult to deal with and asked if Councillors had considered his request made at the meeting dated 16th March. (AC) confirmed that Unity Trust Bank were excellent for Councils and recommended that a current account be opened, all Cllrs agreed unanimously.

F200518-1: Collect signatures for both accounts and proceed to open a Unity Trust Current Account

Action to (Clerk)

Meeting closed at 20.08 pm

The next Council Meeting will be advised.