

**Minutes of the Parish Council Meeting
Held on 17th February 2020 at 7.30pm at the Jubilee Hall.**

Present: - Cllrs Marcus Fry (MF) (Chairman), James Sumner (JS), Anne Curtis (AC), Marion Reeve (MRV), Paul Caddick (PC), John Graham (JG), Alan Davies (AD), Cllr. Matthew Riddle (MR)(SGC). PCSO Will Price (Police),

Graham Smith (Clerk)

1. Apologies for Absence

Keith Burchell (KB) (SGC).

2. Evacuation Procedure

The evacuation procedure was noted

3. Declaration of Interests

None

4. Public Participation

Jasmine McGregor was available as the appointed member of the public for the Play Equipment Subgroup accompanied by one other person.

South Glos Council street lighting team (*3)

5. Minutes from previous meeting

Minutes of the previous meeting had been circulated with the agenda papers and Cllrs agreed that this was an accurate representation of the meeting.

19.058 Resolved: The minutes of the Parish Council meetings held on Monday 20th January 2020 were accepted and signed by the chairman.

6. LED street light replacement programme

Ryan Brown from South Glos Council street lighting presented to Cllrs their strategy for replacing the Parish street lighting for LED lighting. The proposed work will take place in the summer months beginning in July for 3 – 4 weeks and will not be intrusive to residents, the replacement of each light will last only 3-4 hours via a mobile crane.

7. Measures to Deter ASB & Police Liaison

PC Will Price introduced himself as the new officer in charge of the Severn Vale Ward.

Cllrs expressed concern relating to the continuing drug crime issues and ASB within the Parish ((Clerk) reported issues within the cemetery grounds which were reported by a resident) to which PC stated he was aware and requested that residents be vigilant in reporting issues and taking car registrations and times.

Cllrs made PC Price aware of the current issues and sub groups relating to Greenhill Rd parking and issues at Quarry Road which could intensify if planning approval for a new development be approved. PC Prices' support officer had returned to work and patrols in the Alveston would occur more regularly.

(AD) brought to PC Price's attention that cars were parking on the double yellow lines at the brow of the hill on Greenhill causing traffic to overtake in an area where they have no view of oncoming traffic.

(MRV) asked if vehicles had permission to park on the pavement in Quarry Rd in order to create room for emergency vehicles. PC Price agreed to investigate.

(MF) raised the fact that a Police community Facebook page existed; however PC Price stated that it should not be used as a formal tool nor should it be used for reporting.

PC Price agreed to attend Parish Council meetings as regularly as possible.

8. Review and Recommendations from Planning Committee

- 8.1. (Meeting – 20th January & 3rd February) Cllr Anne Curtis reported on the meetings as detailed within the Planning meeting minutes.

9. Financial Matters

- 9.1. Finance Report Jan 2020

(JS) stated that the distributed reports had been reviewed and all appeared in order. Other activity included the purchase of a new clerk lap top, safer surfaces invoice and grant payments had been processed.

19.059 Resolved: The financial reports for January 2020 as presented were accepted as accurate.

10. Representatives Reports

- 10.1. Other Council Responsibilities

Playing Fields and Open Spaces (AC)

No report

Footpaths & Allotments (PC)

(Clerk) informed Cllrs that an apple tree had been blown down in the storms and was completely damaged and landed in a neighbour's garden. A clear up had been arranged for 21st of February and neighbours and allotment holders had been advised.

- 10.2. Subgroup report – Play Equipment

(JS) presented report on findings and resolutions of the sub-group relating to the new play frame in the Lime Kiln play area. ((Clerk) had forwarded details of three options and prices prior to meeting and hard copies were on display in the room). (JS) advised Cllrs that the group preferred the option from Proludic but would need to reassess the ladder arrangement, the safer surfaces and the angle of installation and this may bring the cost to slightly over that of the £30,000 quotation. (JS) proposed that the Proludic option be adopted (AC) seconded and all Cllrs unanimously agreed.

19.059 Resolved: The Parish Council approve the purchase of the Proludic Play frame option.

F200217-1: Organise a meeting with the sub-group and Proludic to finalise the arrangements for the installation of the Playframe.

Action to (Clerk)

- 10.3. Subgroup report – Quarry Road Parking

(MRV) reported that a meeting of the sub-group had taken place that afternoon (17th Feb) and minutes will be distributed by Clerk when available.

- 10.4. Subgroup report – Quarry Road Parking

(AC) reported that a meeting of the sub-group had taken place that afternoon (17th Feb) and minutes will be distributed by Clerk when available.

- 10.5. Police Matters

Police report had been circulated to Cllrs prior to meeting, other item carried to item 7 on the agenda.

- 10.6. South Gloucestershire Council

(MR) apologised that (KB) was not present.

(MR) informed Councillors that he had emailed an update prior to the meeting.

Council Tax would increase by 1.99% and 2% for social care giving a total of 3.99% increase in Council Tax.

Vilnor Lane Woods had been earmarked by the Council for sale for the development of a care home however, this fell through and the woodland will be retained
Greenhill/ St Helen's School Traffic Group and Quarry Road Working Groups met with Rob Wiltsher, highway/Streetcare officer from SGC. Feedback from him is due within 6 weeks.

Alveston House Hotel planning application is now going to a planning appeal as time ran out for SG Council to decide it. (MR) is still endeavouring to obtain listed consent with English Heritage particularly as further historical interest has come to light.

Pot Holes still continue to be logged as they are reported / found. All highway issues can be logged with SGC on their website.

Down Road Bund work will start this week as safety netting is up.

There are no SGC consultations open for Alveston, however views on bus services, cycling and walking in the West of England's two consultations are open over the course of the next six weeks for the region's Bus Strategy and Local Cycling and Walking Infrastructure plan.

10.7. **St Helens School** – No Report

10.8. **Alveston Community Forum**

(MF) reported that the repair Café had taken place on the 15th February and was very popular with 81 visitors raising approximately £350 for the Community Forum.

(Clerk) informed Cllrs that he had met with Shirley Whyte, the representative from the Community Forum relating to the panting of trees on Parish Council land. An area to the North of the Lime Kiln field was identified. (AC) expressed concern relating to ASB and this going against the policy of the council creating clear lines of sight.

(PC) enquired if there was further advance in the request that the parish council support the Community Forum with Christmas lights. (Clerk) confirmed that he would enquire.

10.9. **Jubilee Hall** – No Report

10.10 **Youth Centre**

(AD) informed Cllrs that plastering had been completed in the changing rooms. The Youth centre will be closed on 19th – 23rd for further works and the next committee meeting will take place on 24th Feb at 7.30PM

11. Authorisation of Payments

11.1. Payments authorisation 3rd February (out of meeting by Paul Caddick & James Sumner)

Details	Chq. no	£
Grounds Maintenance contract	3152	1170.00
Photocopy & Print	3153	36.30
Litterbin Empty	3154	71.14
Total Payments		£1,277.44

11.2. Payments Authorised by James Sumner & Paul Caddick

Details	Chq. no	£
Salary – Inspect / Sweep	3155	228.90
Clerk – Salary & Expense	3156	1412.61
Salary – Cemetery Caretaker	3157	117.21
Cemetery Water	3158	21.07
Localism – Dog Waste / Grass Cutting	3159	1618.82
Broadband, Calls, Line Rental (Qtr)	3160	176.57
Total Payments		£3,575.18

11.3. Recent Receipts – February

Details	Ref.	£
Deed of Grant – Grave Plot 40	Inc3071	258.00
Total Receipts		£258.00

19.060 Resolved: That all receipts and payments presented to the PC meeting on 17th February 2020 were accepted.

12. Correspondence

2 * correspondence had been received by a resident who expressed interest in joining the Greenhill Road Parking sub-group. The second item of correspondence confirmed that he would be at this Parish Council meeting at 8PM.

13. Website / Helmet

Cllrs requested that (clerk) place pertinent information from the meeting onto the website and Alveston.org which is to include details of; link to SGC website relating to; SGC Bus & Cycling on walkway consultation, Update of Play equipment, and LED streetlight works.

14. Any Matters the Chair Considers Urgent and confidential items.

(MF) informed the Council that he would be stepping down as Chair and Councillor of the Parish Council. (MR) thanked (MF) for all the support he had given.

The Parish Council moved to Closed / Confidential session.

Meeting closed at 21.25 pm

**The next Council Meeting is on
Monday March 16th 2020 at the Jubilee Hall**