

**Minutes of the Parish Council Meeting
Held on 18th June 2018 at 7.30pm at the Jubilee Hall.**

Present: - Cllrs Marcus Fry (MF) (Chairman), James Sumner (JS), Anne Curtis (AC), Steve Blick (SB), David Morgan (DM), Shirley Holloway (SH),

Graham Smith (Clerk)

1. Apologies for Absence

Paul Caddick (PC), Maggie Tyrell (MT), Chris Casey (CC).

2. Evacuation Procedure

The evacuation procedure was noted

3. Declaration of Interests

None

4. Public Participation

There were three members of the public in attendance.

5. Minutes from previous meeting.

5.1 Acceptance & signature of minutes for Parish Council Meetings from 21st May 2018

18.016 Resolved: The minutes of the Parish Council meetings held from Monday 21st May 2018 were accepted and signed by the chairman.

6. Review and Recommendations from Committees

6.1. **Planning** (No report) – (SB) stated that this was the first meeting as chair and suggested that minutes of previous meeting be incorporated into the agendas of Planning Committees.

7. Financial Matters

7.1. Finance Report May 2018

Cllrs agreed that the finance report for May 2018 appeared in order (JS) asked of RFO questions which were answered to the satisfaction of the Council members.

18.017 Resolved: The financial reports for May as presented were accepted as accurate.

8. Representatives Reports

8.1. **Police Matters** – Police Manager Adrian Fallows and PC 4211 Beat Manager Paula Manos were in attendance. Report was presented to Cllrs details of which were previously forwarded to Cllrs by (clerk). The main issues within Alveston are those of anti-social behavior and drug use by youths. Recent arrests have been made and the police continue to target known sites where drug mis-use takes place. PS Manos has visited Marlwood School and is impressed with the assistance and co-operation of staff within the school. Investigations and monitoring is ongoing.

Police re-affirmed to Cllrs that when traveler incursions take place that an increase in crime or anti-social behavior must be evident before they will exercise their powers to move travelers on.

8.2. **South Gloucestershire Council** – (SH) informed Cllrs that SGC has moved forward with a legal appeal against the decision relating to Cleeve Park however, it is considered that if Cleeve Park were to go ahead that it would be unlikely that the Buckover Application would obtain permission.

8.3. **Other Representative Reports** – None

9. Alveston Cricket Club - Nets

Chairman of Alveston Cricket Club gave Cllrs an update of the clubs activities over the season and progress relating to the installation of cricket nets which involves a laying of a concrete foundation for the practice wicket, tidying and reseeding the surrounding area and shortening the football pitch by two metres which includes moving the goal post foundations. (Clerk) confirmed to Cllrs that he had received written confirmation that TBCFC (football pitch users) do not object to the shortening of the pitch by two meters and expressed concern relating to the new foundation of the goal posts.(JS) proposed that the Parish Council approve the movement of the goal posts (shortening of the pitch) along with reseeding and tidying the surrounding area and will finance the required work, (AC) seconded and all Cllrs agreed.

18.018 Resolved: The football pitch be shortened by 2 metres to accommodate the practice wicket for the cricket club and the move of goal posts / laying of foundations and landscaping be financed (if necessary) by the Parish Council.

10. SGC – Consultation Re – Traveller Policy

(Clerk) placed on the screen the SGC consultation document for all to view. Cllrs discussed contents and agreed submission.

PC180618-01: - Submit to SGC the completed consultation document relating to feedback on SGC traveller policy.

Action to (Clerk)

11. GDPR – Review & Approval of Parish Council Policy

(JS) requested that this item be postponed until the next meeting in order to have a full discussion with (Clerk). All Cllrs agreed.

12. “Next Door” – Presentation from Cllr David Morgan

(DM) presented to Cllrs details of the social media group “Next Door” and explained how this may work to the benefit of the Parish Council. Two members of public having experience with such social media groups further explained benefits. Cllrs agreed that this is to be investigated further with a project group to work on the detail. (DM) agreed to organise volunteers to participate in the group and report progress.

Action to (DM)

13. Trim Trail – Promotional Opening

(Clerk) confirmed that the trail was completed and signed off and compliance certificate had been received. He had contacted the Gazette who were ready to do an editorial with photo. Cllrs suggested that the Pre-School be involved in the promotional opening and requested that (Clerk) organise.

PC180618-02: - Organise promotional opening of trim trail and obtain media coverage.

Action to (Clerk)

14. Authorisation of Payments

14.1. Payments authorisation 4th June 2018 at the Bush Room signed out of meeting by Paul Caddick and Marcus Fry

Details	Chq. no	£
Grounds Maintenance Contract	2926	1,170.00
Total Payments		£1,170

14.2. Payments authorised by Cllrs Marcus Fry & Anne Curtis

Details	Chq. no	£
Salary – Inspect / Sweep	2927	406.13
Clerk – Salary & Expense	2928	1338.13
Salary – Cemetery Caretaker	2929	111.94
Photocopy & Print	2930	9.89
Like Kiln Trim Trail	2931	7,716.00

Details	Chq. no	£
Qtrly Bin Empty	2932	69.26
Total Payments		£9651.35

14.3. Recent Receipts

Details	Ref.	£
Annual Rent – 507-513	Inc2891	203.40
Annual Rent – 514 -520	Inc2892	198.45
Interest received	DCR	6.74
Total Receipts		£408.59

18.019 Resolved: That all receipts and payments presented to the PC meeting on 18th June 2018 were accepted.

13. Website / Helmet

Place on the website details relating to progress of the fire damaged tunnel.

14. Any Matters the Chair Considers Urgent

(MF) gave details to Cllrs of his visit to Her Majesty's Garden Party at Buckingham Palace (representing ALCA area Parish & Town Councils).

Meeting closed at 21.30 pm

**The next Council Meeting is on
Monday July 16th 2018 at the Jubilee Hall**