

**Minutes of the Parish Council Meeting
Held on 21st May 2018 at 7.30pm at the Jubilee Hall.**

Present: - Cllrs Marcus Fry (MF) (Chairman), Anne Curtis (AC), Steve Blick (SB), David Morgan (DM), Shirley Holloway (SH), Chris Casey (CC)

Graham Smith (Clerk)

1. Apologies for Absence

James Sumner (JS), Maggie Tyrell (MT),

2. Evacuation Procedure

The evacuation procedure was noted

3. Declaration of Interests

None

4. Public Participation

None

5. Minutes from previous meeting.

5.1 Acceptance & signature of minutes for Parish Council Meetings from 16th April 2018

18.009 Resolved: The minutes of the Parish Council meetings held from Monday 16th April 2018 were accepted and signed by the chairman.

6. Review and Recommendations from Committees

6.1. **Planning** (Meeting 16th April) – (Clerk) reported on the meetings as detailed within the Planning meeting minutes and informed Cllrs that the planning application for two new dwellings located at the Chalet which had gone to Sites Scrutiny Committee at Turnberry's had been approved by that Committee.

7. Financial Matters

7.1. Finance Report April 2018

Cllrs agreed that the finance report for April 2018 appeared in order and no questions were asked.

18.010 Resolved: The financial reports for April as presented were accepted as accurate.

8. Representatives Reports

8.1. **Police Matters** – (Clerk) informed Cllrs that the new police team at Thornbury were invited and they confirmed that they would attend however, no Police showed up.

8.2. **South Gloucestershire Council** – (SH) reported to Cllrs that further to the concerns raised by residents at the Annual Parish Meeting relating to the speed humps located outside St Helens School a meeting was held with SGC to review the concerns and it was concluded that there was an issue relating to visibility and that the possibility of highlighting the sides of the speed humps would be considered.

(SH) informed Cllrs that Cllr Mathew Riddle had stood down as SGC leader and that Toby Savage had been elected as replacement.

Cllrs were informed that SGC had withdrawn an agenda item relating to the location of the Planning Committee being located at one venue due to concerns raised. It was felt that by moving all planning considerations to Kingswood from Turnburries in Thornbury would mean that there would not encourage representation for this area of South Gloucestershire and the move is considered undemocratic and eliminating Public Participation from the Planning process.

This item along with a review of Site inspections where suggestions were tabled that Parish councils could not speak at the site inspections and that public would be barred further diluted the process from local & public involvement.

The motion for the cessation of culling badgers was placed on hold by SGC while more research was carried out relating to vaccination.

(SH) encouraged Cllrs to take a more proactive role in the planning process relating to applications of major developments within and surrounding Thornbury as these developments would affect Alveston as far as transport infrastructure is concerned. There is currently an application for 700 homes being submitted along with the prospect of the Buckover Garden Village and that the Cleve Park appeal was upheld giving Cllrs the belief that it would be more likely that applications would be approved on appeal. (MF) raised the question if there are any national guidelines which should be followed. (SH) informed Cllrs that SGC are responsible for their own guidelines.

- 8.3. **St Helens School** – (CC) reported to the Parish Council that the school is performing well and remains a very enjoyable place to work and learn.

The AGM was held recently and it was reported that the school remained within budget in the 2017/18 year and that the new budgets had been set for the forthcoming year. An unexpected grant had been received from Merlin housing due to an exceptionally good pitch from pupils.

The school will be focusing on mathematics as this is the weakest of the three main subjects.

A visit had taken place from a school improvement advisor and two other head teachers and it was found that progress in mathematics was good and the quality of teaching outstanding.

The rescheduled Governor day is due to take place on 15th June with a focus on Phonics and the wider Curriculum as it is felt that Schools are too focused on Maths and English at the expense of the wider curriculum.

Time has fallen due for another OFSTED inspection and this could take place at any time.

- 8.4. **Alveston Community Forum** – (Clerk) informed Cllrs that the new raised bed had been installed and that the forum was given much time and focus to the aesthetics of the parade of shops focusing on paving and weeding.

- 8.5. **Jubilee Hall** – No report

- 8.6. **Youth Centre** – (MF) advised Cllrs that the Youth Centre is Planning 40 year anniversary celebrations.

- 8.7. **Other Representative Reports** – None

9. Annual Governance Statement for External Audit

(Clerk) had distributed statement with agenda packs and requested that Cllrs agree with the submission.

18.011 Resolved: The Annual Governance Statement as presented was accepted as accurate and signed by the Chair.

10. Annual Accounting Statement for External Audit

(Clerk) had distributed statement with agenda packs and requested that Cllrs agree with the submission.

18.012 Resolved: The Annual Accounting Statement as presented was accepted as accurate and signed by the Chair.

11. Authorisation of Cemetery Rates

(Clerk) presented the SGC annual Cemetery rates bill which will be taken out of the Council bank account by monthly direct debit payments and requested that Cllrs authorise this on block for one year.

18.013 Resolved: The Parish council approve the annual Cemetery rates as invoiced by SGC.

12. SGC – Bus Stop Consultation

Cllrs discussed the proposals submitted by SGC relating to improvement to bus stop infrastructure at stops within the Parish along the A38. Cllrs unanimously agreed that they are fully supportive of the proposals submitted.

18.014 Resolved: Councillors agree with the proposals for Bus Stop improvements as submitted by SGC as per the public consultation.

13. Annual Parish Meeting Review

(MF) reviewed the Annual parish meeting.

14. Authorisation of Payments

14.1. Payments authorisation 14th May 2018 at the Bush Room signed out of meeting by Paul Caddick and Anne Curtis

Details	Chq. no	£
Grounds Maintenance Contract	2913	1,395.60
Bi – Annual Bus Shelter Clean	2914	252.00
Various “No Dogs” signs	2915	86.40
Year End Check	2916	180.00
Internal Audit Provision	2917	276.00
Trough Supply (Allotments)	2918	51.06
Supply Jubilee Field	2919	19.29
Lynch Gate – Repair & Stain	2920	280.00
Total Payments		£2,540.35

14.2. Payments authorised by Cllrs Steve Blick & David Morgan

Details	Chq. no	£
Salary – Inspect / Sweep	2921	212.00
Clerk – Salary & Expense	2922	1296.31
Salary – Cemetery Caretaker	2923	111.94
Qtrly usage – BB/ Rental / Calls	2924	192.76
Repair seating/brake (Aerial Runway)	2925	561.90
Total Payments		£2374.91

14.3. Recent Receipts

Details	Ref.	£
Precept	DCR	27,124.00

Details	Ref.	£
CIL Payment	DCR	7,354.00
LCTR Grant	DCR	221.00
Interest received	DCR	6.00
Total Receipts		£34,705.00

18.014 Resolved: That all receipts and payments presented to the PC meeting on 21st May 2018 were accepted.

13. Website / Helmet

(AC) suggested that the installation of the log trail should be publicised possibly with the organisation of a “Grand Opening”.

14. Any Matters the Chair Considers Urgent

None

Meeting closed at 21.00 pm

**The next Council Meeting is on
Monday June 18th 2018 at the Jubilee Hall**