

**Minutes of the Parish Council Meeting
Held on 19th February 2018 at 7.30pm at the Jubilee Hall.**

Present: - Cllrs Marcus Fry (MF) (Chairman), James Sumner (JS), Paul Caddick (PC), Steve McMillan (SM), Anne Curtis (AC), James Sumner (JS), David Morgan (DM), Maggie Tyrell (MT), PC Adrian Fallows, PCSO Marriett Davolls

Graham Smith (Clerk)

1. Apologies for Absence

Cllr Steve Blick (SB), Shirley Holloway (SH), Chris Casey (CC)

2. Evacuation Procedure

The evacuation procedure was noted

3. Declaration of Interests

None

4. Public Participation

David Osborne. Informed Cllrs of progress relating to "Asset of Community Value" application submitted to SGC relating to the Cross Hands Pub. (MT) emphasised that the application had merit as (stated by Mr Osborne) that an investor had been confirmed and that the "change of use" application will not carry credibility as investors are prepared to retain the business as a going concern. (Clerk) had distributed to (Cllrs) Mr Osborne's application and a request from SGC for Parish Council comments. (JS) proposed that the PC respond positively to Mr Osborne's comments on his application. (PC) seconded and all Cllrs agreed.

PC180219-01: Prepare and submit response to SGC relating to Cross Hands ACV application..

Action to (Clerk)

(MT) agreed to undertake to talk to planning officers relating to this ACV.

5. Minutes and matters arising from previous meetings

5.1 Acceptance & signature of minutes for Parish Council Meetings from 15th Jan 2018

17.059 Resolved: The minutes of the Parish Council meetings held from Monday 15th Jan 2018 were accepted and signed by the chairman.

5.2 Matters Arising:
None

6. Review and Recommendations from Committees

6.1 **Planning** (Meeting 15th Jan & 5th Feb.) – (SM) reported on the meetings as detailed within the Planning meeting minutes.

6.2 **Playing Fields & Open Spaces** – (No meeting (postponed to 5th March)

(Clerk) updated Cllrs on minor issues relating to zip-wire spring and seating arrangements as he discussed after a visit from inspectors from GB Sport & Leisure and provided a quotation for repair (£468 +VAT). (Clerk) reported on their findings relating to the soft surfacing and provided quotations for repairs.

(Clerk) also updated Cllrs relating to dilapidations to the cemetery fencing and provided quotations for repairs.

6.3. **Footpaths & Allotments** – (No meeting)

6.4. **Finance and General Purposes** - (Meeting 5th Feb) - Cllr James Sumner reported on the meeting as detailed within the F & GP meeting minutes.

(JS) proposed that all repair work raised by (Clerk) should be undertaken, (MF) seconded the proposal and all Cllrs agreed.

17.060 Resolved: The work raised by (Clerk) should be undertaken, (MF) seconded the proposal and all Cllrs agreed.

7. Representatives Reports

7.1. **Police Matters** – PS Adrian Fallows (AF) and PCSO Marriett Davolls were in attendance and reported on a recent spate of house burglaries within the area which also included Thornbury and Charfield.. These had been linked to a group operating within the Gloucestershire and Wiltshire areas and they are working closely with neighbouring forces in attempt to catch the accomplices. Other crimes were reported; these included various domestic incidents, small theft and criminal damage. ASB in Alveston has been low.

The general message is to ask residents to be vigilant and to raise awareness of anything suspicious through the local Police and Neighbourhood Watch.

(MF) raised and asked for (AW)'s thoughts relating to a local crime "Facebook" site. (AW) responded by stating that it was difficult to manage perception of crime and fear of crime is often heightened unnecessarily and prefers to avoid participating in publicly managed facebook. although it is monitored from time to time.

Police will always attend upon request from residents and give crime prevention advice.

(AF) stated that he will attend future meetings when necessary or to report anything major.

7.2. **South Gloucestershire Council** – (MT) reported on matters within SGC relating to an increase in the precept on social care and stated that continued savings are required but are likely to be loaded onto yrs 2 & 3 after elections. Council tax will increase by 6% for 2018/19.

The role out of new black bins took place last month and although an increase in recycling has occurred a lack of education has resulted in overstretched crews.

7.3. **St Helens School**– No report.

7.4. **Other Representative Reports** – (SM) & (MF) provided Cllrs with a brief report on the Youth Centre & Jubilee Hall.

8. Review of Committee Structure

(Cllrs) considered efficiencies in the operating of the Parish Council and it's sub-committees in order to prevent repetition of reporting and workloads. (Clerk) informed Cllrs that any decision affecting changes to working practices would need to be resolved by the Parish council and Standing Orders revised and suggested the best time to do this would be at the Annual Meeting of the Parish Council.

(Cllrs) considered options and requested that Clerk place these in a document for consideration and resolution at the next Parish council ,meeting.

9. Correspondence

9.1. **Correspondence for Information**

Listed in agenda Pack

9.2. **Correspondence for Discussion / Action**

None

10. Authorisation of Payments10.1. Payments authorisation by Cllrs James Sumner & Steve McMillan at F & GP meeting 5th Feb.

Details	Chq. no	£
Grounds Maintenance Contract - Jan	2888	1170.00
"Be a Good Councillor" Course	2889	200.00
Room Hire – Dec / Jan	2890	68.10
Litter Bin Empty	2891	66.10
Cemetery Water Charges	2892	19.69
Total Payments		£1,523.89

10.2. Payments authorised by Cllrs Paul Caddick & James Sumner

Details	Chq. no	£
Salary – Inspection / Clean	2893	200.80
Clerk – Salary & Expenses	2894	1360.55
Salary – Cemetery Caretaker	2895	106.95
BB, Line rental & Calls	2896	180.69
Total Payments		£1,848.99

10.3. Recent Receipts

Details	Ref.	£
Gross Interest	DCR	7.30
Credit Interest	DCR	4.78
Total Receipts		£12.08

17.061 Resolved: That all receipts and payments presented to the PC meeting on 19th Feb 2018 were accepted.

13. Website / Helmet

None

14. Any Other Business

None

Meeting closed at 21.35 pm

**The next Council Meeting is on
Monday March 19th 2018 at the Jubilee Hall**