

**Minutes of the Parish Council Meeting
Held on 18th December 2017 at 7.30pm at the Jubilee Hall.**

Present: - Cllrs Marcus Fry (MF) (Chairman), James Sumner (JS), Paul Caddick (PC), Steve McMillan (SM), Anne Curtis (AC), James Sumner (JS),

Graham Smith (Clerk)

1. Apologies for Absence

David Morgan (DM), Shirley Holloway (SH), Maggie Tyrell (MT), Chris Casey (CC)

2. Evacuation Procedure

The evacuation procedure was noted

3. Declaration of Interests

None

4. Public Participation

None

5. Minutes and matters arising from previous meetings

5.1 Acceptance & signature of minutes for Parish Council Meetings from 20th Nov 2017

17.049 Resolved: The minutes of the Parish Council meetings held from Monday 20th Nov 2017 were accepted and signed by the chairman.

5.2 Matters Arising:

None

6. Review and Recommendations from Committees

6.1. **Planning**– (Meeting 20th Nov) – (SM) reported on the meetings as detailed within the Planning meeting minutes.

6.2. **Playing Fields & Open Spaces** – (No meeting)

6.3. **Footpaths & Allotments** – (No meeting – Not Qourate)

6.4. **Finance and General Purposes** - (Meeting 18th December) - Cllr James Sumner reported on the additional meeting at 7.30 PM and requested that the Parish Council adopt the recommendations of the Finance Committee resolutions relating to; Grant Aid, "018/19 budget and 2018/19 precept.

Grant Aid

Grant Aid Applications were received from the following applicants.

Helmet Magazine
Alveston Community Forum
Alveston Youth Centre
St Helen's Pre-School
Revitalise

(JS) proposed the recommendations of the Finance committee be approved (SM) seconded the proposal and all Cllrs agreed.

17.050 Resolved: The Parish Council agree to award £400 to each of the charities (with the exception of Revitalise) with conditions to Pre-school. (As recommended by the Finance Committee).

2018/19 Budget

(JS) proposed that the 2018/19 budget as approved by the Finance Committee be adopted (SM) seconded the proposal and all Committee members agreed, with one member abstaining as it was felt by this member that fees to Sports Grounds users be increased significantly.

17.051 Resolved: The 2018/19 budget as recommended by the Finance committee is approved.

2018/19 Precept

(JS) proposed that the 2018/19 Precept of £54,247.82 as approved by the Finance Committee be adopted (AC) seconded the proposal and all Committee members agreed unanimously..

17.052 Resolved: The 2018/19 precept of £54,247.82 is approved by the Parish Council.

7. Representatives Reports

7.1. **Police Matters** – No Police were in attendance and no report was given.

7.2. **South Gloucestershire Council** – (SH) & (MT) gave their apologies and no report was given.

7.3. **St Helens School**– (Clerk) read (CC) report in her absence.

All is going well at school and thankfully the funding situation looks a little more optimistic as the increase in the numbers of children on the School role (almost full) has had a better than anticipated impact on next year's budget. However, the final details of next year's budget have not been presented as this information is available in February which then has to be implemented in March, which does not give the individual schools much planning time.

The Big Maths initiative seems to be bedding in well as is the new Phonics programme. The Governor's day focused on these two new features and also looking at the Christian aspects of school life. Governors visited all classes, talked to members of staff and to the children (which was as revealing as ever).

A meeting was held with the English Lead, Richard Adams (the Deputy Head) to review progress and attainment in English and reflect on the Phonics work seen on the Governor's day. The results in English (reading and writing) were very good last year and it looks as though the standards are being maintained.

The Bristol Old Vic Christmas show at school last week which was excellent and the children behaved very well despite the excitement. It was a take on the Christmas story from the shepherd's point of view.

David Moss the new vicar has been visible in school and attended his first Governing Board meeting last week. It is very timely as we are due a Statutory Inspection by the Anglican and Methodist school's inspectorate in March 2018 (SIAMS).

7.4. **Alveston Community Forum** – (Clerk) informed Cllrs that the Christmas at the Parade was a success and well attended.

7.5. **Jubilee Hall** – (MF) reported that a problem had occurred with the boiler.

7.6. **Youth Centre** – (SM) reported that a new handyman had started at the Youth Centre and is doing an excellent job. Christmas fairy lights had been erected a number of much needed paint jobs had been completed. The proposed new outside tap has not gone ahead but still on the to do list.

7.7. **Other Representative Reports** – (PC) reported on the meeting of the Community Engagement Forum at the Armstrong Hall on the 6th December.

8. Town and Parish Council Charter

(Clerk) provided within the agenda packs the revised "Town & Parish Council" charter prepared by South Gloucestershire Council between (SGC) and the Town & Parish Council Forum for the approval and agreement of the Parish Council. (MF) proposed that the revised charter be accepted (JS) seconded and all Cllrs unanimously agreed.

17.053 Resolved: The Parish Council approve and accept the revision to the Town & Parish Council Forum charter.

(Clerk) raised the issue relating to the withdrawal of funding for bus shelters as this has now been totally withdrawn. (Cllrs) recommended that a letter be written to SGC expressing disappointment in the community that this is not going to proceed.

9. Correspondence9.1. Correspondence for Information

Listed in agenda Pack

9.2. Correspondence for Discussion / Action

None

10. Authorisation of Payments

10.1. Payments authorisation by Cllrs Paul Caddick & Steve McMillan (Paid out of meeting).

Details	Chq. no	£
Grounds Maintenance Contract - Nov	2867	1848.60
Annual Subscription	2868	165.00
Room Hire	2869	68.10
Litter Bin Empty	2870	66.10
Date Protection Reg. (renewal)	2871	35.00
Total Payments		£2182.80

10.2. Payments authorised by Cllrs Paul Caddick & James Sumner

Details	Chq. no	£
Salary – Inspection / Clean	2872	350.90
Clerk – Salary & Expenses	2873	1271.07
Salary – Cemetery Caretaker	2874	107.15
Photocopy & Print	2875	10.09
Annual ROSPA inspection	2876	237.60
Total Payments		£1,976.81

10.3. Recent Receipts

Details	Ref.	£
Gross Interest	DCR	8.13
Credit Interest	DCR	5.89
Total Receipts		£14.02

17.054 Resolved: That all receipts and payments presented to the PC meeting on 18th Nov 2017 were accepted.

13. Website / Helmet

Move article relating to "Councillor Vacancies" to the top of the website.

14. Any Other Business

(JS) gave his apologies for meetings dated 8th January

(SM) gave his apologies for meetings dated 15th January

Meeting closed at 21.10 pm

**The next Council Meeting is on
Monday January 15th 2018 at the Jubilee Hall**