

**Minutes of the Parish Council Meeting
Held on 17th July 2017 at 7.30pm at the Jubilee Hall.**

Present: - Cllrs Marcus Fry (MF) (Chairman), James Sumner (JS), Paul Caddick (PC), David Morgan (DM), Steve McMillan (SM), Anne Curtis (AC), Shirley Holloway (SH), Chris Casey (CC),

Graham Smith (Clerk)

1. Apologies for Absence

PC Sean White (SW), Maggie Tyrrell (MT),

2. Evacuation Procedure

The evacuation procedure was noted

3. Declaration of Interests

None

4. Public Participation

Margaret Roley, (requested to observe), Deborah White ALCA

5. Minutes and matters arising from previous meetings

5.1 Acceptance & signature of minutes for Parish Council Meetings from 17th April 2017

17.019 Resolved: The minutes of the Parish Council meetings held from Monday 17th April 2017 were accepted and signed by the chairman.

5.2 Matters Arising:

(AC) brought to the attention to Cllrs that the offensive graffiti within the skate park area continues to be an issue and requested that (Clerk) call out the SGC graffiti removal team once again.

5.3 Outstanding Actions:

(Clerk) informed Cllrs that all outstanding actions are on schedule and many will be cleared during August.

6. Review and Recommendations from Committees

6.1. **Planning**– (Meeting - 17th April to 3rd July) – Cllr Steve McMillan reported on the meetings as detailed within the Planning meeting minutes. (SM) informed Cllrs of the recent revision of the Planning Committees resolution relating to the Memorial Woodland which had been resolved by the committee at the prior meeting (17th July 17).

6.2. **Playing Fields & Open Spaces** – (Meeting 8th May) – Cllr Anne Curtis reported on the meetings as detailed within the PF & OS meeting minutes.

6.3. **Footpaths & Allotments** – (Meeting 5th June) – Cllr Marcus Fry reported on the meetings as detailed within the F & A meeting minutes.

6.4. **Finance and General Purposes** - (Meeting – 8th May - 3rd July) - Cllr James Sumner reported on the meetings as detailed within the Finance & General Purposes meeting minutes. Further to the options presented to the F & GP committee relating to the Co-op investment account monies (JS) confirmed that (Clerk) had received the cheque. Cllrs agreed to store the cheque in a secure safe until such time as an appropriate bank is appointed. (Clerk) informed Cllrs that he was investigating the same issues with Thornbury town council over the summer and would return with options at the next Finance Meeting.

PC170717-01: Prepare report for F & GP meeting to present options for depositing reserves.

Action to (Clerk)

7. Representatives Reports

- 7.1. **Police Matters** – (Clerk) presented police report in absence of PC Sean White.

Police remain busy on this beat, but only a few things to mention for the Alveston area.

Multiple thefts from vans at the Premier Inn car park in the last week, most at around 10PM (a silver BMW 3 series seen was involved) and the theft from a van (disturbed by owner) on the A38 (opposite St Helens Church) again at 10pm and a blue Vauxhall Vivaro (registration number - CV05 EYH) was responsible but without a known keeper.

A few rogue trader offences reported around the village in the last month where elderly persons were being targeted for garden work etc.

Students at Marlwood school throwing items into residents' gardens from field causing tensions. (School dealing)

- 7.2. **South Gloucestershire Council** – (SH) expressed her concerns to the Parish Council relating to the current SGC cabinet structure which now conducts its business behind closed doors which she feels is an undemocratic way for a Council to operate. The "Public Forum" the previous system used would allow the public to raise issues and money was allocated to projects in public however this process had now been withdrawn by SGC. The Cabinet is wholly responsible for all issues and all previous committees have been withdrawn with the exception of the Health Scrutiny committee and Planning Committee.

(PC) asked if the changes were due to cost cutbacks however, (SH) replied stating that it was due to the Council wishing to remove a tier of process, discussion and scrutiny.

- 7.3. **St Helens School** – (CC) reported to the Parish Council the results of the School "Parents Survey".

- 7.4. **Alveston Community Forum** – (Clerk) informed Cllrs that he had received emails from interested parties relating to the article in the Helmet re- Neighbourhood Plan and had forwarded these to the Chairman for his action.

(MF) informed Cllrs that the Forum 2018 community calendar is "Alveston – Old and New" and stated that (even though out of Parish) the Old Down Country park were looking to run a 100yr promotion relating to the return of soldiers from WW1.

- 7.5. **Jubilee Hall** – No report

- 7.6. **Youth Centre** – (SM) informed Cllrs that he had attended a Youth Centre Management Committee meeting. He stated that the Committee had forwarded details to (Clerk) relating to a proposed ramp to which (Clerk) stated that he had not received and would follow up. The new front door had been fitted.

- 7.7. **Other Representative Reports** – (AC) confirmed to Cllrs that she had attended the Community Engagement Forum meeting on the 12th July at the Alveston Methodist Church stating that concerns were raised relating to traffic management within Alveston and rumours that the exit onto the A38 was closing and traffic would be re-routed via David.s Lane. The member of public confirmed that she had raised these concerns at the Planning meeting and also concerns over line of sight when exiting Greenhill Rd on the left turn on the A38 which were also discussed at the previous planning meeting.
New bins will be rolled out between September to December, these are the smaller black wheelie bins.
Environment Agency Flood Prevention work is underway in areas within South Gloucestershire but does not affect Alveston, Rudgeway or Earthcott.

BT Fibre Optic is due to be delivered to Alveston which will greatly enhance broadband speeds.

8. Guest Speaker – Deborah White (ALCA)

Deborah White delivered a 20 minute talk relating to ALCA and its services to local Councils including the Councillor courses running in the near future. The floor was then opened for Councillors questions and answers.

9.9.1. Correspondence for Information

(Appendix A)

9.2. Correspondence for Discussion / Action – None

An email was received from first Alveston Guides informing Cllrs of a press photoshoot taking place at the planted wild flower plot requesting that a Cllr attend to represent the Parish Council.

(Clerk) read a letter to Cllrs from Elaine Lee stating that this weekend they were notified by Bishop Lee that a new Priest-in-Charge for our Benefice has just been appointed. Some of the Councillors met him a few months ago when he and his wife were guests at a buffet supper in Church prior to the Interview day. Parishioners are very pleased that he has accepted the post and look forward to welcoming him and his family to the Vicarage in Alveston- probably in the Autumn. His name is Rev'd David Moss and he is an experienced Minister having been at St Michael and All Angels in Windmill Hill for about 20 years. This will bring to an end 2 years in Vacancy although our Lay Ministers and visiting Priests have supported us well and the congregation have been very supportive.

10. Authorisation of Payments

Payments authorisation by Cllrs Marcus Fry & Steve Blick

10.1.

Details	Chq. no	£
Grounds Maintenance Contract - June	2821	1170.00
Localism	2822	1300.11
CR Internment – Plot 80	2823	80.00
Total Payments		£2,550.11

10.2. Payments authorised by Cllrs Paul Caddick & James Sumner

Details	Chq. no	£
Salary – Inspection / Clean	2824	200.80
Clerk – Salary & Expenses	2825	1283.61
Salary – Cemetery Caretaker	2826	106.95
Photocopy & Print	2827	17.14
Tax & NI Payments Qtr 1	2828	692.62
Total Payments		£2,301.12

10.3. Recent Receipts

Details	Ref.	£
Gross Interest	DCR	7.18
Internment CR Plot 80	Inc 2842	90.00
Additional Inscription – Plot 37	DCR	47.00
Internment - CR Plot 11	Inc2840	88.00
Total Receipts		£232.18

17.020 Resolved: That all receipts and payments presented to the PC meeting on 10th April 2017 were accepted.

10. Website / Helmet

None

11. Any Other Business

(PC) informed Cllrs that the summer allotment inspection is due to take place immanently and asked Cllrs to email him should they wish to be involved.

Meeting closed at 21.15 pm

**The next Council Meeting is on
Monday September 18th 2017 at the Jubilee Hall**