

**Minutes of the Parish Council Meeting
Held on 20th March 2017 at 7.30pm at the Jubilee Hall.**

Present: - Marcus Fry (MF), (Chairman), Mike Webb (MW), Steve Blick (SB), Anne Curtis (AC), Paul Caddick (PC), David Morgan (DM), Maggie Tyrrell (MT),

Graham Smith (Clerk)

1. Apologies for Absence

Cllrs Alison Peters (AP), James Sumner (JS), Steve McMillan (SM), PC Sean White (SW), Chris Casey (CC), Shirley Holloway (SH).

2. Evacuation Procedure

The evacuation procedure was noted

3. Declaration of Interests

None

4. Public Participation

None

5. Minutes and matters arising from previous meetings

5.1 Acceptance & signature of minutes for Parish Council Meeting 20th February 2017

16.103 Resolved: The minutes of the Parish Council meeting of Monday 20th February 2017 were accepted and signed by the chairman.

5.2 Matters Arising:

None

5.3 Outstanding Actions:

None

6. Review and Recommendations from Committees

6.1. **Planning** – (Meeting - 20th February) – Cllr Mike Webb reported on the meetings as detailed within the Planning meeting minutes.

6.2. **Playing Fields & Open Spaces** – (None)

6.3. **Footpaths & Allotments** – (Meeting 6th March) Cllr Marcus Fry reported on the meetings as detailed within the Planning meeting minutes. (Clerk) informed Cllrs of the completion of the erection of the Bus Shelter located opposite the Alveston House Hotel (A38 Southbound).

6.4. **Finance and General Purposes** - (Meeting – 6th March) - No report given.

7. Representatives Reports

7.1. **Police Matters** – (Clerk) reported in the absence of PC White.

Crime in the Alveston area has reduced from the last meeting, but there are still problems with vehicle crime.

- March 1st van broken into at the Premier Inn.
- March 4th Van broken into on Down Road.
- March 10th Van broken into at Gloucester Road Rudgeway.
- March 15th vehicle broken into at Greenhill.

There are also similar thefts in the Thornbury and Olveston area with power tools being targeted from vehicles.

No dwelling breaks reported during this period.....One suspicious vehicle reported on March 5th near The Square during the day but not found. A known missing person was reported walking out of Marlwood school on March 10th. Youths were reported setting fire to grass and litter on a footpath near to Greenhill on March 13th.

7.2. **South Gloucestershire Council** – (MT) reported.

(MT) informed Cllrs that a full council meeting is due to take place on Wednesday 22nd March where the arrangements for the new cabinet structure of the council will be confirmed. (MT) went on to explain to Cllrs that previously a scrutiny committee existed where all issues were scrutinised by a committee dedicated for the purpose. This has now changed to a scrutiny panel but (MT) cannot confirm how this structure will work moving forward as the details presented to her have been vague and confirmed that only one chair of the scrutiny panel will cover a whole range of issues.

Confirmation was given to Cllrs that funding had been given to St Helens School for the Multi Use Games area and they are now in a position to move this forward.

Details of issues relating to developments within Thornbury and surrounds were explained to Cllrs.

7.3. **St Helens School** – (Clerk) reported on behalf of (CC)

Years 3, 4, 5 and 6 enjoyed an afternoon trip to the Colston Hall to hear the Bournemouth Symphony Orchestra with their interpretation of the Elements – Earth, Wind, Fire and Water. The Orchestra involved the children in most of the pieces – learning to beat out the tempo or singing. The children were very well behaved and animated by the event. Today, Years 3 and 4 visited Cadbury World as part of their project work on chocolate – its history (chocolate and the Bournville factory), the geography of the places chocolate is grown, literature involving chocolate and some very colourful, artistic pieces involving chocolate wrappers.

A Full Governing Board Meeting is to take place this Wednesday and next week a Governor's Day in school with an open invitation for Parents to meet the Governors. (This is part of the strategy for improving communication with parents).

(CC) is attending some South Glos training on literacy in the first week of April and also attended a meeting with the St Helen's staff to look at what was being achieved by the school in relation to the wider curriculum beyond English and Maths. This is very much a learning exercise for (CC) with more to follow.

Jim McLaren, Chair of Governors and Andy Spens (Head) have an imminent meeting with Luke Hall to try and impress upon him the current problems with school funding. They are currently in a better place than some but looking ahead it is a deteriorating financial situation for St Helens' and all schools (in spite of Reception, Years 1 and 2 now being full).

Fund raising is continuing for the Multi Use Sports Area but are hopeful that there will soon be sufficient funds to start work this year. Various grants and funds have been received but a final push is going ahead by the PTA on selling engraved bricks which will create a pathway up to the MUGA and hopefully raise the final funds needed.

7.4. **Alveston Community Forum** – (MF) reported.

The AGM is due to take place on the evening of Wed 19th April at the Ship Hotel.

7.5. **Jubilee Hall** – (MF) informed Cllrs that there was nothing to report. (PC) enquired about the proposal to install WiFi into the Hall but (MF) continued to explain that the funding for such a venture will need to be justified by increase in charges or hall usage.

7.6. **Youth Centre** – No report.

7.7. **Other Representative Reports** – (PC) reported on the CEF meeting as detailed in the minutes which were distributed by (Clerk).

8. Correspondence

8.1. Correspondence for Information
(Appendix A)

8.2. Correspondence for Discussion / Action

(Clerk) informed Cllrs of a request to install a tree at the Millennium Garden in memory of a resident recently deceased and to contribute toward the cost. (MF) raised concerns as to whether this was something that the PC could do within the remit and (Clerk) did raise the possibility that this would set a precedent for the PC however permission to plant a tree on PC land was within the remit of the PC however, concerns were raised with the location of the Millennium Garden as in time would make the small area very dark.

Some Cllrs requested that (Clerk) distribute contact information so donations can be made individually and (MF) requested that (Clerk) investigate rules relating to donations.

PC170320-01: -. Distribute contact information so donations can be made individually and (MF) requested that (Clerk) investigate rules relating to donations.

Action to (Clerk)

(Clerk) informed Cllrs of correspondence received by Alveston Litter busters describing a successful litter pick where 18 bags of rubbish and a bucket of cement was collected followed by an enjoyable Tea, Biscuits and Chat hosted by the Alveston House Hotel.

9. Authorisation of Payments

Payments authorisation by Cllrs Alison Peters & Marcus Fry

9.1.

Details	Chq. no	£
Grounds Maintenance Contract - Feb	2783	1212.20
Bus Shelter Clean	2784	252.00
Localism Charges	2785	1297.59
Annual Membership	2786	36.00
Total Payments		£2,797.79

9.2. Payments authorised by Cllrs Paul Caddick & Mike Webb

Details	Chq. no	£
Salary – Inspection / Clean	2788	332.40
Clerk – Salary & Expenses	2789	1216.33
Salary – Cemetery Caretaker	2790	102.60
H & S and Car Park Work	2791	941.00
Photocopy & Print	2792	8.62
Meeting Room – 10 th April 2017	2793	65.00
Litter Bin Empty	2794	66.10
Total Payments		£2732.05

9.3. Recent Receipts

Details	Ref.	£
Gross Interest	DCR	6.12
Memorial Stone – Plot 65	Inc2742	82.00
Half year pitch usage	Inc2743	270.40

Details	Ref.	£
Total Receipts		£358.52

16.104 Resolved: That all receipts and payments presented to the PC meeting on 120th March 2017 were accepted.

10. Website / Helmet

Place photograph of new bus shelter on the website.

11. Any Other Business

(Clerk) informed Cllrs that SGC had advised that a CIL (community infrastructure levy) payment was due to the council for the current year of £1,375.50 and requested an instruction from the Parish Council whether to pass this on to the Parish Council or to retain and spend on behalf of the Parish Council. (Contents of the email and agreement letter was forwarded by (Clerk) to Cllrs in the agenda packs). (AC) proposed that funds should be forwarded to the Parish Council to spend in the way the council deems fit within the guidance submitted by SGC. (DM) seconded the proposal and 4 Cllrs agreed and one abstained.

16.105 Resolved: CIL funds to be forwarded to the Parish Council to spend in the way the Council deems fit within the guidance submitted by SGC.

(Clerk) informed Cllrs of the details coming out of the recent meeting he had held with Ecotricity:- The three 2.3MW wind turbines are being erected in October. Ecotricity's project manager has written to 160 local residents to explain the next stages of the project – with the project restarting in March he shall continue to keep residents updated.

Ecotricity's project manager is about to set up a Community Liaison Group to meet three or four times over the construction period and soon afterwards April, July, October and Dec/January. Members would be a representative from each Parish Council. (Clerk) requested that the PC consider a Cllr to represent Alveston.

With regards to the Community Benefit fund the Community Liason Group will work together on some wording to publicise the fund. Applications will be invited annually from January (starting Jan 2018) – and will be open until a deadline of mid-March, each year. The Green Britain Foundation Trustees (charitable arm of Ecotricity) will review all the applications and confirm their decisions by end April each year. The Trustees' decision will be based on each grant application's relevance to the charity's criteria and the level of impact their suggested project or activity will have within the community.

(Clerk) informed all Cllrs that the next Parish Council meeting will be held at the Alveston House Hotel due to having to move the meeting forward a week because of Easter Bank Holiday and the Jubilee Hall being double booked.

Meeting closed at 20.55 pm

**The next Council Meeting is on
Monday April 10th 2017 at the Alveston House Hotel**