

**Minutes of the Parish Council Meeting
Held on 16th January 2017 at 7.45pm at the Jubilee Hall.**

Present: - Cllrs Marcus Fry (MF), (Chairman), Steve Blick (SB), Paul Caddick (PC), Mike Webb (MW), James Sumner (JS), David Morgan (DM), Shirley Holloway (SH).
Graham Smith (Clerk)

1. Apologies for Absence

Cllrs Alison Peters (AP), Steve McMillan (SM), Anne Curtis (AC), PC Sean White (SW), Maggie Tyrrell (MT), Chris Casey (CC),

2. Evacuation Procedure

The evacuation procedure was noted

3. Declaration of Interests

None

4. Public Participation

None

5. Minutes and matters arising from previous meetings

5.1 Acceptance & signature of minutes for Parish Council Meeting 19th December 2016

16.081 Resolved: The minutes of the Parish Council meeting of Monday 19th December 2016 were accepted and signed by the chairman.

5.2 Matters Arising:

None

5.3 Outstanding Actions:

None

6. Review and Recommendations from Committees

6.1. **Planning**– (Meeting – 19th December) Cllr Mike Webb reported on the meetings as detailed within the Planning meeting minutes.

(SH) informed Cllrs that no decision was forthcoming as yet with regard to application PT16/6486/F Chy An Sennen 12 The Down Alveston. (SH) agreed with the Planning Committee comments that three houses was too large a development for the space allotted and should this be approved by SGC Planning then (SH) would “call in” the application.

6.2. **Playing Fields & Open Spaces** – (No Meeting) (Clerk) informed Cllrs that he had received 4 from 10 tender documents by the deadline date of 13th January which remain sealed until a PF & OS subcommittee is formed and meets to open the documents. (Clerk) had spoken to (AC) who had confirmed that as Chair of the PF & OS committee should be present when the documents are opened and (AC) suggested that the meeting take place at her residence one evening ASAP. Cllrs suggested a meeting to take place on Monday 23rd Jan at 7.00PM and requested that (Clerk) organise accordingly.

PC170116-01: - Organise PF & OS sub-committee meeting for the purpose of opening the Grounds Maintenance Contract tender documents.

Action to (Clerk)

6.3. **Footpaths & Allotments** – (No meeting)

6.4. **Finance and General Purposes** - (Meeting – 16th January) No report

7. Representatives Reports

7.1. **Police Matters** – (Clerk) reported in the absence of PC White, with very little to report over the period. (Nothing over the Christmas period)

- Disturbance at The Cross Hands pub on January 2nd but the pub has now changed hands with new licensees.
- Greenhill Gardens suspicious car on January 3rd but nothing found on arrival by police.
- Marlwood school has had a youth who is not a pupil on the grounds during school time. Reported on January 9th.
- 2 Collisions on Alveston hill within 2 days of each other.. January 10th and 11th.

Alveston continues to be a Rogue trader hot spot, so advice around cold callers and to lock doors when residents are out or in the garden. Only accept work from local traders.

7.2. **South Gloucestershire Council** – (SH) reported.

(SH) informed Cllrs that the election date for the new “Metro Mayor” had been set for May 2nd. A further application for house building had been submitted to SGC for 400 new homes located adjacent to the recent “Thornbury Fields” development.

(SH) reported of possible changes to the Thornbury Town Centre infrastructure with several possibilities being considered relating to the location of Thornbury library, proposals for the change of use of Turnburries and the future of the Armstrong and Cosham Hall. (SH) informed Cllrs that the Library may move into Turnburries and a “new” Armstrong Hall to be developed at Turnburries with the resulting vacant site being demolished and used for housing development. Concern was expressed for the future of the Cosham Hall as if this option were to be considered then the Cosham Hall would also be demolished. (SH) expressed concern as this building is treasured by many a Thornbury resident. A large public consultation process will no doubt follow.

7.3. **St Helens School** – No report.

7.4. **Alveston Community Forum** – (MF) reported.

No meeting had taken place however, (MF) informed Cllrs that discussions for a 2018 Calendar were underway looking to adopt a “now & then” theme.

7.5. **Jubilee Hall** – (Clerk) informed Cllrs that he had received an email from JHMC requesting that eroded mortar on the car park wall be repaired in order to prevent any further long term damage. (Cllrs) agreed that (Clerk) should investigate the issue and organise the repair.

PC170116-02: - Investigate damage to Jubilee Hall car park wall and organise repair.

Action to (Clerk)

7.6. **Youth Centre** – (MF) informed Cllrs that the Youth centre Open morning event on Sunday 15th January was a success and proved to be a very good networking event for the users. (SH) commented that she had also attended and agreed that the event was a success. (MF) recommended that the JHMC should also consider running a similar event.

7.7. **Other Representative Reports** – (No reports)

8. Correspondence

8.1. **Correspondence for Information**
(Appendix A)

8.2. **Correspondence for Discussion / Action**

(Clerk) informed Cllrs that he had received an email from a concerned resident relating to the future of the John Dyer award and stated that he had written back stating that the award process was under review.

(Clerk) informed Cllrs of a recent email received from ALCA requesting that Councils nominate two persons from the Council (or one Cllr and guest) to be prepared to attend the Queens Buckingham Palace Garden Party. Cllrs agreed that (Clerk) is to put forward (AP) and guest in recognition of service to Alveston & the Parish Council.

PC170116-023: - Reply to ALCA with nomination/s from Parish Council.

Action to (Clerk)

9. Authorisation of Payments

Payments authorisation by Cllrs Alison Peters & Mike Webb (out of meeting)

9.1.

Details	Chq. no	£
Grounds Maintenance Contract - Dec	2766	1212.20
Total Payments		£1,212.20

9.2. Payments authorised by Cllrs Paul Caddick & Mike Webb

Details	Chq. no	£
Salary – Inspection / Clean	2767	188.60
Clerk – Salary & Expenses	2768	1296.64
Salary – Cemetery Caretaker	2769	102.60
Qtrly Localism Charges	2770	1297.59
Software Support	2771	135.60
Photocopy & Print	2772	9.46
Tax & NI Payment	2773	720.22
Total Payments		£3,750.71

9.3. Recent Receipts

Details	Ref.	£
Gross Interest	DCR	5.95
Total Receipts		£5.95

16.082 Resolved: That all receipts and payments presented to the PC meeting on 16th January 2016 were accepted.

10. Website / Helmet

Access to footpath information.

(JS) requested that future articles placed upon the website have a date associated with them.

11. Any Other Business

(SH) informed Cllrs that the road closure to Greenhill in order to complete planned works outside St Helens School is to take place at February half term.

Meeting closed at 20.30 pm

**The next Council Meeting is on
Monday February 20th 2017 at the Jubilee Hall**