

This document describes the Grant Aid Policy operated by Alveston Parish Council.

## **1. Introduction**

- 1.1. Each year Alveston Parish Council is empowered to award grants to organisations or groups operating within the Parish of Alveston. The annual budget available for such grant aid is limited and preference will normally be given to non-profit making organisations which are based within the Parish and which demonstrate a benefit to the Parish, or residents of the Parish.
- 1.2. Applications for Grant Aid should open in October each year for review by Cllrs at meeting in November and payments to be made in December. Extraordinary applications may be made for a grant anytime within the year for approval by full council and that any extraordinary payments made during the year does not affect the budget for grant donations in October.
- 1.3. Grants are normally given to set up or improve services or facilities but can include assistance with running costs.
- 1.4. The Parish Council will consider applications for grants from voluntary groups or charitable organisations.
- 1.5. To qualify for an award the applicant must be able to demonstrate that any funding from Alveston Parish Council will benefit the Parish, or residents of the Parish.
- 1.6. Extraordinary applications may be made for a grant anytime within the year for approval by full council and that any extraordinary payments made during the year does not affect the budget for grant donations in October.

## **2. Application Guidelines**

- 2.1. In determining the validity of an application, the committees will refer to the following guidelines:
- 2.2. Applications will be considered for any purpose that benefits the community or residents of the Parish including: -
  - 2.2.1. For the purpose of purchasing equipment either in part or in full.
  - 2.2.2. For the funding of local transport that will enable group members to partake in a group trip or outing regardless of their incomes.
  - 2.2.3. For training activities, or to purchase the expertise of an outside trainer/ instructor/ facilitator.
  - 2.2.4. For activities that are clearly beneficial to the local community.
  - 2.2.5. For assistance with the running costs of a viable group.
  - 2.2.6. For assistance with the running costs of a service of particular help to the Parish or its residents.
  - 2.2.7. For hosting special events or celebrations.
  - 2.2.8. For the provision of recreational facilities.

**3. Applicant Conditions: -**

- 3.1. Grants will not be awarded to individuals
- 3.2. The award must be used for the purpose for which the application was made.
- 3.3. If the group is unable to use the award for the stated purpose, all monies must be returned to The Alveston Parish Council.
- 3.4. All awards must be properly accounted for and evidence of expenditure should be supplied as requested. If Alveston Parish Council is not satisfied with the arrangements, they reserve the right to request a refund of monies awarded.
- 3.5. Donations to Registered Charities in response to a general fundraising appeal may be restricted to an upper limit.

**4. Applicant Eligibility: -**

- 4.1. Any Charity, Voluntary Group or Community Organisation.
- 4.2. Agencies that operate within The Alveston Parish that are of benefit to the local community, with the following provisos:
- 4.3. Alveston Parish Council will not fund activities that it considers to be the responsibility of a Statutory Authority.
- 4.4. Alveston Parish Council will not fund activities outside its powers and functions.

**Record of Document Change**

<b>Issue</b>	<b>Date</b>	<b>Change</b>	<b>Approval</b>
Draft1	1-Apr-09	Draft Copy produced for Consultation	
Issue 1	28-Sep-10	Format changes made	Finance 10/5/10
Issue 2	18-July-22	Items added – additional item 1.2. Previous Item 1.6 which refers to F & GP committee deleted and new item referring to extraordinary grant payments added.	PC – 18/7/22