

**Minutes of the Playing Fields & Open Spaces Committee  
Held on 11<sup>th</sup> May 2015 at 8.10 p.m. in the Bush Room**

**Present:** - James Sumner (JS) (Chairman), Alison Peters (AP), Marcus Fry (MF), Steve Blick (SB)  
Graham Smith (Clerk)

**1. Apologies for Absence**

Mike Webb (MW)

**2. Evacuation Procedure**

Evacuation procedures were noted.

**3. Public Participation**

Cllr Paul Caddick

**4. Declaration of Interests**

None

**5. Minutes of the meeting held on 2<sup>nd</sup> February 2015 and Matters arising**

5.1. **15.037 Resolved:** The minutes of the meeting held on 2<sup>nd</sup> February 2015 were approved.

5.2. Matters Arising – (Clerk) met with CRK garden manicures relating to a gap between the vehicle gateway and fence at the cemetery and the suggestion was made that this gap be infilled with a yew bush so that over time it will fill the gap and be able to be cut to shape in order to enhance aesthetics.

5.3 Outstanding actions – None

**6. Playing Fields & Play Areas**

6.1. Travellers – (AP) suggested that this subject should be approached at a full parish council meeting. (MF) recommended that a period of time be allowed to gather all relevant information so informed discussion and policy discussion can take place (AP) recommended that as well as (Clerk) gathering information all Cllrs also do this and a sub group be formed to discuss findings prior to the parish council meeting. All Cllrs present agreed to be part of the sub – group. (Clerk) informed Cllrs that he will conduct research amongst other parish councils and advise Cllrs when the information is available in order to arrange a sub-committee meeting.

**PF150511-1:** Conduct research amongst other parish councils re. policy relating to travellers and advise Cllrs when the information is available in order to arrange a sub-committee meeting.

**Action to Clerk**

**6.2. H & S remedial action**

(Clerk) presented the quotation from GB Sport & Leisure relating to soft matting at the Cross Hands Play area and Cradle swing seats at the Lime Kiln play area which had been approved in the previous financial year but not completed. The quotation changed in respect that an additional cradle seat has been requested. (JS) approved the revised quotation (AP) seconded and all Cllrs agreed.

**15.038 Resolved:** H & S remedial works to the soft surfaces and cradle swing seats to be undertaken.

**6.3. Removal of rubbish by the field store.**

(PC) informed Cllrs that this had been removed by ADDplant. (AP) expressed thanks on behalf of the Parish Council.

#### 6.4. Grass Fires

It was reported to (JS) that cut grass which had been deposited in the area adjacent to the field store had been set alight. It was recommended by Cllrs that (Clerk) look into the cost of removal of grass after each cut.

**PF150511-2:** Investigate the cost of removal of grass after each cut at the Jubilee Field.

**Action to Clerk**

#### 6.5. Removal/replacement of log trail in Lime Kiln play area

(JS) reported that although the log trail had been passed as "safe" on the 2014 H&S report it had been reported that the logs have begun to crumble in places. (JS) advised that consideration be given to using the space for a new facility such as a fitness trail and recommended that this be an action for the new committee to consider.

**PF150511-3:** Investigate the cost and feasibility of deploying a new facility in the Lime Kiln field.

**Action to PF & OS committee**

#### 6.6. Strategy for field users

The committee raised concerns with regard to new enquiries relating to seasonal field usage from sports clubs outside the parish had not been passed to the PF & OS committee to consider. (Clerk) stated that in general enquiries required an immediate response due to arrangement of fixtures and the three month time period between meetings was too long for the organisation making the enquiry to wait. (AP) suggested that the use of emailing for speedy decisions should be considered by the council as a matter of policy.

**PF150511-4:** Consider the use of emailing for speedy decisions as a matter of policy.

**Action to Clerk / Council**

### 7. Cemetery

#### 7.1. Landscaping – WI gardening club project.

(Clerk) reported that he had received an email from the Alveston WI stating that funds had been made available to plant 2 \* Crab Apple Trees in the wildlife area of the Cemetery and considering the recent resolution concerning the planting of trees in the cemetery (Clerk) sought approval from the committee. (JS) proposed that as long as the trees were sensitively planted within the wildlife area of the cemetery there would be no objection. All Cllrs agreed unanimously.

**15.039 Resolved:** Permission is granted for the Alveston WI to sensitively plant 2 \* Crab Apple Trees in the wildlife area of the Cemetery

### 8. Grounds Maintenance Report

None

### 9. Correspondence

None

### 10. Website

(JS) suggested that the newly installed equipment in the Cross Hands play area be promoted on the website.

**PF150511-5:** Promote the newly installed equipment at the Cross Hands Play area on the website.

**Action to Clerk**

### 11. Any other business

None

Meeting Concluded at 09.00 PM

**The next meeting of the Playing Fields and Open Spaces Committee is on Monday 7<sup>th</sup> September at 7.45pm.**