

**Minutes of the Playing Fields & Open Spaces Committee
Held on 1st September 2014 at 8.50 p.m. in the Bush Room**

Present: - James Sumner (JS) (Chairman), Alison Peters (AP), Mike Webb, Marcus Fry, Steve Blick (SB)
Graham Smith (Clerk)

1. Apologies for Absence

Terry Hunt (TH)

2. Evacuation Procedure

Evacuation procedures were noted.

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes of the meeting held on 12th May 2014 and Matters arising

5.1. **14047 Resolved:** The minutes of the meeting held on 12th May were approved.

5.2. Matters Arising – None

5.3. Outstanding actions – (Clerk) confirmed that all agreed actions at the meeting on the 12th May had been completed with the exception of the upgrade of park benches which is currently underway.

6. Playing Fields & Play Areas

6.1. Play Areas

6.1.1 Cross Hands Play Area – New Equipment.

(JS) reported to the committee that three quotations had been obtained and sought approval regarding the chosen play equipment which is proposed to be a dish roundabout and a semi-slingshot both to be located within the tarmac area. The committee raised concern relating to the appropriate age range for the users of the semi-slingshot and (JS) confirmed that this had been considered and the height of the equipment will be discussed with the manufacturer prior to installation. (JS) reiterated that the finance required for the equipment would be allocated from the Merlin Housing finance proposed by Shirley Holloway and would be seeking approval for this at the Parish council Meeting (15th September).

(AP) recommended that the committee consider a launch event for the new equipment. (Clerk) informed the committee that he felt that it were unlikely that the equipment would be installed and ready prior to Spring 2015.

6.1.2 (Clerk) informed the committee that the second phase of the remedial action required for the H&S report would be completed by mid-September and would prepare an action for the final phase as soon as this has been completed.

6.2. Recreation Grounds

None

6.3. Field Users

6.3.1. Update of seasons activities.

(Clerk) informed the committee that cricket had finished on 30th August and the first football match would take place on 2nd September. There had been no major issues during the summer.(JS) enquired whether the Alveston cricket club was fully paid up for the season. (Clerk) informed the committee that the invoice would be raised now the final game had been completed.

(Clerk) reported that TTFC would not be using the facilities for the 2014/2015 and reported that he felt that having two teams using the pitch in a rainy season (2013/14) were too many. Considerable damage had been done to the pitch due to teams not cancelling matches when appropriate to do so. (Clerk) also reported his concerns to the committee with regard to mis-use of the equipment provided. (AP) proposed that the committee authorise (Clerk) & (JS) to make amendments to the Field User Agreement to take this into account. (MW) seconded the proposal and all members were in favour.

14048 Resolved: (Clerk) & (JS) are authorised to amend the Field User Agreement to protect Council assets from miss-use.

PF140901-1: Review & reword Field User Agreement to protect Council assets from misuse.

Action to Clerk & (JS)

- 6.4. **Millennium Garden**
Nothing to report

7. Cemetery

- 7.1. Landscaping - (MW) presented to the committee his recommendation relating to the plants & shrubs required to infill existing bare patches. (Clerk) requested from MW an estimate of cost.

PF140901-2: Provide committee with a quotation to provide shrubs & plant.

Action to (MW)

8. Grounds Maintenance Report

- 8.1. (Clerk) reported to the committee that there were no current issues relating to Grounds Maintenance.

9. Correspondence

None

10. Any other business

None

Meeting Concluded at 09.15 PM

The next meeting of the Playing Fields and Open Spaces Committee is on Monday 3rd November at 8.00pm.