

**Minutes of the Playing Fields & Open Spaces Committee
Held on 12th May 2014 at 8.00 p.m. in the Bush Room**

Present: - Mike Webb (Chairman), Alison Peters (AP), Terry Hunt (TH), James Sumner (JS), Ann Wilkins (AW), Paul Caddick (PC).
Graham Smith (Clerk)

1. Apologies for Absence

Phil Squires

2. Evacuation Procedure

Evacuation procedures were noted.

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes of the meeting held on 3rd February 2014 and Matters arising

5.1. **14011 Resolved:** The minutes of the meeting held on 3rd February were approved.

5.2. Matters Arising - None

5.3 Outstanding actions – None

6. Playing Fields & Play Areas

6.1. Play Areas

6.1.1 (Clerk) reported that the fence which surrounds the Cross Hands Play area is beginning to fall as the supports are giving way at the base. Two quotations were obtained the lowest amount being £340 and requested approval for the remedial work to be carried out. (AW) proposed (AP) seconded and the committee approved.

14012 Resolved: Remedial work to be carried out to the fence at the cross hands play area.

6.1.2 (Clerk) requested that the second phase of the planned remedial work to play equipment and surrounds as defined in the annual Health & Safety report 2013 be carried out.

(AP) proposed and (MW) seconded that a limit of £500 be set for phase 2 remedial works as directed by the recommendations of the annual health and safety assessment which is to be managed by (PS) and (Clerk)

14013 Resolved: The committee approve £500 for phase 2 remedial works as directed by the recommendations of the annual health and safety assessment.

(AW) highlighted the requirement to repair / make good the defects of tables and benches within the Parish. (MW) reported the "difficult situation" with regard to excess moss growing on the play area surfaces. (JS) also reported to the committee that a large hole appeared behind the bench located at the cross hands play area.

PF140512-1: Investigate work required to bring parish benches back to standard, to consider and action options relating to excess moss on play surfaces, to investigate and refill hole at Cross Hands Play area.

Action to Clerk

6.2. Recreation Grounds

None

6.3. Field Users

- 6.3.1. (Clerk) requested that the committee consider holding an annual Field User Meetings prior to the commencement of the football season. (AW) highlighted that the issues relating to the responsibilities relating to the purchase and usage of line marking paint needs to be addressed prior to next season however the committee agreed that meetings were not necessary.
- 6.3.2. (Clerk) reported that the renovations to the field store were almost complete and that it was only the rendering that required completing.

6.4. Millennium Garden

- 6.4.1. The committee had received a request at the Annual Parish Meeting from a member of the public that shrubs at the Greenhill / A38 junction opposite St Helens Church were blocking the view of oncoming traffic to motorists wishing to join the A38 and as a consequence should be removed or at the very least severely cut down. (MW) commented that he was aware of this issue and will investigate and look to cutting back the offending bushes.

PF140512-2: Investigate and cut back as required the bushes which are obstructing the view of oncoming traffic.

Action to Clerk & (MW)

7. Cemetery

- 7.1. (MW) reported that the cemetery was under control having sprayed areas where the shrubs had been taken out and reported that no further growth had occurred. There are considerably less problems with mole hills than that of previous years and requested that (Clerk) request that CRK Garden Manicures may now cut the graves which had been overgrown due to the spring daffodils.

PF140512-3: Liaise with CRK Garden manicures relating to 2 * overgrown grave plots.

Action to Clerk

8. Grounds Maintenance Report

None

9. Correspondence

None

10. Any other business

(TH) raised the issue that many areas of grass surrounding the Cross Hand play area and the far side of the path way between Downleaze and Londis had not been cut. (MW) explained that this was an issue with gang mowers and that the council should return with a smaller mower to reach the areas the gang blades were unable to cut.

PF140512-4: Investigate issues and contact South Gloucestershire Council

Action to Clerk

Meeting Concluded at 08.40PM

**The next meeting of the Playing Fields and Open Spaces Committee is on
Monday 1st September at 7.45pm.**