

**Minutes of the Playing Fields & Open Spaces Committee
Held on 13th May 2013 at 8.10 p.m. in the Bush Room**

Present: - John Cutland (Chairman), Alison Peters, Terry Hunt, James Sumner, Mike Webb.
Bob Phillips (Clerk) Graham Smith (Clerk)

1. Apologies for Absence

Cllr Phil Squires

2. Evacuation Procedure

Evacuation procedures were noted.

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes of the meeting held on 4th Feb 2013 and Matters arising

Resolved: The minutes were agreed and signed by the chairman.

5.1. Matters Arising
None

5.2. Outstanding Actions

5.2.1. ***PF121105-2 To establish the requirement for formal training for all operatives performing daily/weekly/monthly routine visual inspections of playground equipment.***

5.2.2. ***PF130204-1 To arrange for new shrubs to the value of £50 to be planted in the millennium garden.***

Committee agreed to plant shrubs in autumn.

MW to Action

5.2.3. ***PF130204-2 To obtain estimates for the landscape work at the cemetery.***

6. Playing Fields & Play Areas

6.1. Play Areas

- Cross Hands Play Area
- Lime Kiln Play Area
 - Surface treatment
 - Redundant Septic Tank/Cess Pit
 - Springy thing!
- Limekiln Field Play Equipment
- Jubilee Skate Park

Lime Kiln surface treatment – Estimates for work required
Sceptic Tank – Approach Mike York for quotes for Air Vent & Flush
PF Springy thing! - To be removed
Nets – These are NOT to be erected.

Clerk to Action

6.2. Recreation Grounds**6.2.1. Field Store in poor condition**

Recent inspection of field store indicates a detailed inspection and possible renovation project required. Further discussion with new committee post AGM.

6.3. Field Users

Letter from Ann Ferragut, Alveston CC. – Contents of letter noted and filed.

6.4. Millennium Garden

As item 5.2.2.

6.4.1. Shrub gaps

Further discussions to be held relating to planting shrubs in autumn.

6.4.2. Flower Garden

MW volunteered to plant geraniums and maintain until Len Clarke is fit enough to resume.

7. Cemetery**7.1. Report & Observations**

Footpath – (Observation) Unauthorised footpath through adjacent field may be adopted by SG PROW team. Viability currently being investigated & Parish Council to be advised.

Memorials – It has come to our attention that shrubs, tubs and plotted plants are being incorrectly placed around memorials contrary to Rules & Regulations. It was suggested that this observation be included in the Cemetery improvements strategy and included within the improvements letter.

7.2. Cemetery Development sub-committee - None**8. Grounds Maintenance Report**

It had been observed how well the grass cutting had been completed in early spring.

9. Budget Review**9.1. 2013/14 Budget papers distributed and noted.****10. The 4-Year Plan**

Under construction.

11. Correspondence**12. Any other business**

JC enquired if the regular playing fields / allotments letters had been sent recently. Clerk to investigate timing and if required send appropriate letter. ***Clerk to Action***

**The next meeting of the Playing Fields and Open Spaces Committee is on
Monday 5th August at 7.45pm.**