

**Minutes of the Playing Fields & Open Spaces Committee
Held on 2nd August 2010 at 7.30 p.m. in the Bush Room**

Present: - Cllrs John Cutland (Chairman), Bernard Willcox, Mike Webb, John Head
Bob Phillips (Clerk)

1. Apologies for Absence

Cllr. Alison Peters, Terry Hunt

2. Evacuation Procedure

Evacuation procedures were noted.

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes of the meeting held on 1st February 2010 and Matters arising

Resolved: The minutes were agreed and signed by the chairman.

5.1. Matters Arising

Item 8.1 – Cultivation of the Millennium Stone Garden

Cllr John Head suggested that the Parish Council makes a “Gift of Thanks” to Len Clarke who had successfully taken over the cultivation of the flower borders around the Millennium Stone. The suggestion was unanimously agreed and it was resolved that a monetary gift of £50 should be made together with a letter of thanks from the Chairman.

Resolved: To recommend to Full Council to make a “Gift of Thanks” to Len Clarke for his service to the Community at the Millennium Garden.

5.2. Outstanding Actions

PF 100201-1 Clerk to arrange a meeting to form a Council sub-committee to manage the creation of new play area at the Lime Kiln Field. Action to Clerk
Play-Builder meeting held on 22nd March.
Action Closed

PF 100201-2 Clerk to discuss with JB Sports how the surface of the Lime Kiln Play Area could be cleaned. Action to Clerk
JB Sports advise “intelligent” Power Washing and then an application of weed killer. The power washing to be carefully undertaken to ensure the surface is not damaged.
Action Closed

It was agreed that we should move ahead with Power Washing. Clerk to obtain estimates.

PF 100510-2 To obtain estimates for Power Washing the surfaces to remove the moss growth in the Lime Kiln Play Area Action to Clerk

PF 100201-3 Clerk to discuss with members of Alveston CC options for the replacement of the safety nets and report back to the full council to enable a decision to be taken. Action to Clerk

A new net was purchased at APC cost for £358.00 with the email authority of the committee (29/3/2010). The net was erected w/c 26/4 by members of Alveston CC.

Action Closed

PF 100201-4 Clerk to obtain estimates for the installation of two rows of "railway sleepers" or similar at the base of the YC Car Park bank. Action to Clerk

This item was discussed at the full PC meeting on 15th Feb and was referred back to the PF & OS Committee to reconsider the problem and seek alternative "nil-cost" solutions.

Action Closed

It was agreed that we should seek a solution to the problem of the earth slippage and general unkempt aspect of the YC car park bank. The Clerk was asked to consult with local Landscape companies to seek costed recommendations.

PF 100510-3 To consult with Landscape Companies to seek ideas to solve the problems of the YC Car Park Bank. Solutions to include estimates. Action to Clerk

PF 100201-5 Clerk to obtain estimates for the replacement of the damaged fence at the cemetery and for replacing approx 12 loose posts on the same fence. Action to Clerk

The three estimates were presented to the Fin & GP Committee (1 Mar 2010) who recommended acceptance of the £600 estimate from York Fencing. The work has been started. (3/5/10)

Action Closed

PF 100201-7 Clerk to seek a local person who may be able to undertake the YC car park chain locking/unlocking. Action to Clerk

The Clerk wrote to all local neighbours of the YC Car Park and has had no responses.

Action Closed

6. Playing Fields & Play Areas

6.1. Play Areas

6.1.1. Cross Hands Play Area

Two replacement swing seats had been purchased and would be fitted in due course.

6.1.2. Lime Kiln Play Area

The repair to the roundabout was completed successfully by GB Sports.

The fence replacement was part-completed with work ongoing.

6.2. Recreation Ground

The Grounds Contractor had removed the senior pitch goalposts and was under way with the spring treatment to the ground. The cricket outfield has received several early cuts and is now in full use with the first games successfully completed.

The chestnut tree had been removed as per the estimate from Midland Forestry Ltd.

Other tree pruning was completed by CRK Garden Manicures.

6.3. Field Users

Cricket

The season has started with the first matches completed. No issues to date.

Football

The end of season was very successful with many previously postponed matches played. All accounts have been settled.

Pre-school Play Group

The group had planted a sweet chestnut tree near the site of a previously felled tree which will eventually provide shade to the Jubilee Hall Garden.

6.4. Grounds Maintenance Report

All contracted work has been satisfactorily completed.

7. Play-Builder Project

Two meetings had been held with the second attended by ten people where a full briefing on the project was given by Tina Rainey, the SG Project Manager.

Alison Peters would be the Chairmen of the sub-committee and would be its single point of contact..

Tina had explained that there was a tried and tested project plan which would be operated for the Alveston Project.

The process involves two sets of community consultations of ideas and designs and only when everyone is happy with the design will build start. The outline plan is:

- May to June - initial consultation with schools, youth groups, individuals and the community to get ideas and wishes and develop a requirements list. The requirements would then be put to the three Design/Build companies already involved in the other SG Projects as their preferred supplier. They would draw up the initial concept design.
- Mid June - Concept Design presented to community and Design chosen. (Possible display/consultation at St Helen's School Fayre 19th June)
- July to Aug – second consultation on Design and final plan drawn up.
- Sept 4th – Final Design presented at The Community Show.
- Sept to March 2011 – Landscape the grounds and Build. All works to be completed by 31st March 2011.

8. CemeteryDamage to Fence

Work had started on the repair of the damaged fence and after inspection; the contractor had agreed to replace other posts in the fence line in agreement with the Clerk.

The Grounds Maintenance contractor had been requested to replant lavender in the rose border.

9. Correspondence

None

10. Any other business

None

The meeting closed at 8.00 p.m.