

**Minutes of the Parish Council Meeting  
Held on 20<sup>th</sup> July 2015 at 7.30pm at the Jubilee Hall.**

**Present:** - Cllrs Alison Peters (AP) (Chairman), James Sumner (JS), Mike Webb (MW), Steve Blick (SB), Shirley Holloway (SH) (SGC), Chris Casey (CC).  
Graham Smith (Clerk)

**1. Apologies for Absence**

Paul Caddick (PC), Marcus Fry (MF), Maggie Tyrrell (MT) (SGC), PC Tony Blackmore (TB).

**2. Evacuation Procedure**

The evacuation procedure was noted

**3. Declaration of Interests**

None

**4. Public Participation**

Derek Kelson, Steve McMillan

**5. Minutes and matters arising from previous meetings**

5.1 Acceptance & signature of minutes for Parish Council Meeting 15<sup>th</sup> June 2015

**15.056 Resolved:** The minutes of the Parish Council meeting of Monday 15<sup>th</sup> June 2015 were accepted and signed by the chairman.

5.2 Matters Arising:

5.2.1 Security Bollard – Jubilee Field

(Clerk) informed councillors that quotations had been received both for the cost of bollard and that of installation (Action F150706-01). (AP) recommended this to be discussed at the next F & GP committee meeting.

5.3 Outstanding Actions:

(Clerk) informed councillors that all actions are on schedule and a number are due to be completed through August.

**6. Review and Recommendations from Committees:-**

6.1. **Planning**– (Meeting–15<sup>th</sup> June & 6<sup>th</sup> July) (MW) reported as detailed within the Planning meeting minutes.

6.2. **Playing Fields & Open Spaces** (No meeting)

6.3. **Footpaths & Allotments** – (No meeting)

6.4. **Finance and General Purposes** - (Meeting 6<sup>th</sup> July) – (JS) reported as detailed within the F & GP meeting minutes.

(JS) was elected as Chairman of the F & GP committee for 2015/16

The 2015/16 external finance audit had been completed satisfactorily and reported one comment from Grant Thornton relating to a box being left blank as opposed to a £0 being entered. The report was discussed and accepted (Resolution 15.054)

**7. Representatives Reports**

7.1. **Police Matters** – (Clerk) read report to Cllrs in the absence of PC Tony Blackmore.

Crime in Alveston and Rudgeway has remained thankfully low over the past month with only a couple of crimes reported to us.

The travelers attended Alveston several times over the past month at the Jubilee playing fields and on The Down. We checked on them on every shift to keep an eye on their movements and behaviour, making logs of all caravans and vehicles associated with them. As discussed previously there needs to be some measures put in place by the relevant council to help prevent further encampments returning in the future.

Marlwood School recently hosted an emergency services day, involving all emergency services under the new Tri-force umbrella. Students were able to see practical demonstrations and check equipment and chat to the services staff to learn more about our roles.

The Cross Hands PH is now under new management; Sandra Davies and Kelvin Lee from The Swan PH of Thornbury are now at the helm, the change being good for the area as both Sandra and Kelvin run a very successful business in Thornbury. Also a new manager is in place at The Ship, and likewise the Premier Inn.

Thornbury carnival went well from police point of view, large crowds and record takings for organisers, a good day was had by all, a well organised event.

PCSO Dawn Golding retired from The Thornbury beat team at the end of June after just over eight years on the Thornbury beat, she is and will be greatly missed for her bubbly warm personality and hard work in the community.

- 7.2. **South Gloucestershire Council** – (SH) informed Cllrs that SGC planning had turned down the application for the erection of six semi-detached dwellings at Oak House, Paddock Gardens (PT15/1691/F) however the applicant may either appeal against the decision or resubmit an application.

(SH) reported that internal discussions were ongoing relating to travellers within the area and highlighted that procedures relating to removal were different depending upon who owns the land. The Down Road open space is a large area and presents a difficult problem for South Gloucestershire Council. (AP) requested that costings be sought on behalf of the residents in order to consider the financial implication of resolving the issue by erecting barriers.

- 7.3. **St Helens School** – (CC) reported that the governors were pleased with SATS results, in particular the huge increase in the percentage of children making 'better than expected progress' through Key Stage 2. Also there was the highest number of children achieving 'Level 6' in their SATS for the last three years (working at the expected level of year 8 children).

Discussions are currently taking place with regard to regenerating old practices such as house captains and houses. After a pupil consultation, two pupils presented the same idea with regard to house themes / names based upon aircraft linked to George Banwell, and adopting a new logo and statement "Flying High at St Helens".

Community focus is high on the school agenda for the coming year at the school will be celebrating their 50<sup>th</sup> anniversary.

- 7.4. **Other Representative Reports** – No Reports

- 7.5. **Jubilee Hall** – No Report.

- 7.6. **Youth Centre** – No Report

- 7.7. **Alveston Community Forum** – No Report.

## 8. **Guest Speaker - Derek Kelson, Zurich Insurance**

(Clerk) introduced Derek Kelson who presented to Cllrs the benefits of insuring direct with an insurance company as against the alternative of the services of a broker.

## 9. **Review of Standing Orders**

(Clerk) circulated copies of Standing Orders to each councillor a week prior to the meeting for review.

(AP) proposed that the Standing Orders be accepted, (SB) seconded and all Cllrs agreed unanimously.

**15.057 Resolved:** Alveston Parish Council Standing Orders are accepted without change for the year 2015/16.

## 10. St Helens C of E Primary School - Consultation

(Clerk) circulated copies and plans of the above consultation to each councillor a week prior to the meeting for review and the following recommendations were discussed and approved.

1. Speed cushions are to be replaced by speed tables.
2. The locations of both speed cushions/tables (North & South) should be relocated. The southernmost speed cushion/table should be relocated and placed after the chicane traversing the road at the southernmost point of the double yellow lines. The northernmost speed cushion/table should be moved northward to be located at the border where the playground meets the car park.

No other alterations are necessary.

**PC150720-01:** Submit the recommendations of the Parish Council to South Gloucestershire Council as discussed and approved.

**Action to (Clerk)**

## 11. Correspondence

- 11.1. Correspondence for Information  
None
- 11.2. Correspondence for Discussion / Action -  
None

## 12. Authorisation of Payments

12.1. Payments.

- 12.1.1. Payments authorised at the F&GP meeting 6<sup>th</sup> July  
NB. Payee removed from lists for confidentiality.  
Payments authorised by Cllrs Alison Peters & Marcus Fry

Details	Chq. no	£
Grounds Maintenance Contract - June	2574	1,284.20
External Audit 2014/15	2575	360.00
Secure Chains & Padlocks	2576	42.89
Clerk Expenses	2577	59.05
Total Payments		£1,746.14

- 12.1.2. Payments authorised by Cllrs Alison Peters & James Sumner

Details	Chq. no	£
Salary – Cemetery Caretaker	2578	92.72
Salary – Inspection / Clean	2579	169.60
Clerk – Salary & Expenses	2580	1257.88
Qtly Tax & NI Payment	2581	686.24
Bus Shelter Clean	2582	252.00
Total Payments		£2,458.44

12.2. Income Received  
12.2.1. Recent Receipts

Details	Ref.	£
N/A		
Total Receipts		£0.00

**15.058 Resolved:** That all receipts and payments presented to the PC meeting on 20<sup>th</sup> July 2015 were accepted.

**13. Website**

None

**14. Any Other Business**

Mr Steve McMillan informed Cllrs that he wished to be co-opted onto the Parish Council and presented a resume giving Cllrs an insight into his reasons, qualifications and suitability. (Clerk) agreed to meet Mr. McMillan to answer his questions and discuss the process ongoing.

**PC150720-02:** Meet Mr. McMillan to answer his questions and discuss the process ongoing.

**Action to (Clerk)**

Meeting closed at 21.00 pm

**The next Council Meeting is on  
Monday September 21<sup>st</sup> 2015 at the Jubilee Hall**