Minutes of the Parish Council Meeting Held on 19th August 2013 at 7.30p.m. in the Jubilee Hall.

Present: - Cllrs Alison Peters (AP) (Chairman), Terry Hunt (TH), John Cutland (JC), Brian Lee (BL), Steve Blick (SB), Mike Webb (MW), James Sumner (JS), Phil Squires (PS), Ann Wilkins (AW), Shirley Holloway (SH) (SGC) Graham Smith (Clerk)

1. Apologies for Absence

Cllrs Marcus Fry (MF), Maggie Tyrrell (MT) (SGC)

2. Evacuation Procedure

The evacuation procedure was noted

3. Declaration of Interests

Brian Lee – Jubilee Hall Management Committee. Alison Peters – Youth Centre Management Committee.

4. Public Participation

Mr Dan Callaghan – Clarity Renewables Mr Roger Chubb – Clarity Renewables Mr Ivor Bryant – Youth Centre Management Committee

Mr Dan Callaghan introduced the company Clarity Renewables to the council. This company specialises in the erection and management of power generating wind turbines. He presented the company strategy as it relates to and impacts upon the Parish and although as yet no planning permission had been sought this introduction to the council was advisory as to their future intentions.

Clarity Renewables are focusing on small to medium turbines which produce up to 1.5Mw of electricity (enough to power 1000 homes) and have a hub height of 60m and a full height of 85m including blades.

Clarity Renewables stated it is their intention to involve the community throughout the process and to introduce Community Benefit Payments once operating quoting the figure of up to £5,000 per turbine per annum. Currently Budoch Parish, near Falmouth are the only company who have taken this opportunity futher however it was emphasised that Clarity Renewables is a newly formed company and Alveston Parish is one of the first they have approached.

Maps and an information pack were made available to councillors.

5. Minutes and matters arising from previous meetings

5.1. Parish Council meeting of Monday 15th July 2013: -

13.026 Resolved: The minutes of the Parish Council meeting of Monday 15th July 2013 were accepted and signed by the chairman.

6. Recommendations from Committees

6.1. **Planning** (Meetings 15th July, 5th August) – (BL) reported that the committee expressed concerns relating to planning application PT13/2503/F – The Brindles, Strode Common, Alveston and requested this be called in. (SH) confirmed that this has been called in by SGC and that a site inspection would be undertaken.

The mobile Fish & Chip shop located at the Cross Hands car park has now begun trading. (BL) confirmed that this is subject to review after an initial six month period. Neighbours have been contacted to maintain a watchful eye and report any issues that may arise as a result of trading.

6.2. Playing Fields & Open Spaces (Meeting 5th August) - (PS) reported as detailed within the Playing Fields & Open spaces meeting minutes.

(JC) expressed concerns relating to Resolution 13.024 informing the council that despite a 5% blanket increase of charges this still represented an extremely cheap letting price when broken down to charges per player. (PS) commented that the charges remain comparable to like for like with other Parishes, are well above predicted inflation for the coming year and that the resolution had been agreed unanimously by the committee.

PF130805-6 Relating to funding being available to a maximum of £10K from SGC / Merlin Housing for additional park equipment. The committee considered other potential park users and it was considered that the clerk investigate into the feasibility of installing outdoor exercise/gym equipment. (Clerk) raised the item with (SH) who confirmed that SGC would raise no objection to funding the installation of such equipment subject to appropriate consultations having taken place.

PF130805-4 (MW) confirmed that he had removed the Elderflower Bush growing out of tarmac in the skate park area.

- 6.3. Footpaths & Allotments (Meeting 5th August) Nothing to report
- 6.4. Finance and General Purposes (Meeting 5th August) TH reported on the meeting as in the minutes dated 5th August and requested that the committee approve the purchase of a sign for the zip wire relating to "1 user only" at £40 (approx.) and a £75 donation to the British Legion Poppy appeal.

13.027 Resolved: Purchase of a sign for the zip wire relating to "1 user only" at £40 (approx.).

13.028 Resolved: To make a £75 donation to the British Legion Poppy appeal.

(TH) reported that any request for funding will be raised under "Grants Procedure" at the November F & GP committee meeting.

7. Representatives Reports

7.1. Police Matters

PC Natalie Draper attended meeting and reported.

The new beat manager covering Alveston Parish / Thornbury is PC3937 Shaun White who will be our future Police liaison.

PC Draper noted that households are receiving bogus calls from suspicious traders who are in unmarked vehicles and unwilling/unable to provide any form of identity offering to resurface driveways, tarmacking and replace guttering. On the 6th August police received a call reporting that door step callers were offering to carry out roof surveys.

7.2. South Gloucestershire Council

Cllr Shirley Holloway reported :-

The footpath between Alveston and Old down was nearing completion.

7.3. St Helen's School Community Governor's Report

None

7.4. Other Representative Reports

None

7.5. Jubilee Hall

(BL) reported that the Jubilee Hall Management Committee had been approached by two people wishing to become Jubilee Hall Committee members.

7.6. Youth Centre

None

7.7. Alveston Trust

None

7.8. Safer Stronger Community Group

None

8. Community Forum

(PS) expressed concern over Liquor License issues relating to the Barn Dance taking place at St Helens School on the 31st August to raise funds toward the cost of the Defibrillator. (PS) was unsure whether the PTA had obtained the relevant licence and he is unable to proceed with further arrangements until this is confirmed. (AP) would seek clarification as a matter of urgency.

The final Forum meeting prior to the Alveston Community show will take place on the 3rd of September. Volunteers to man the car park on the day are still required.

9. Correspondence

9.1. Correspondence for Information

A list of correspondence received is available from the Parish office.

9.2. Correspondence for Action

None

10. Authorisation of Payments

10.1. Payments.

Payments authorised at the F&GP meeting 5th August NB. Payee removed from lists for confidentiality.

Payments authorised by Cllrs Brian Lee and Steve Blick

| Details | Chq. no | £ |
|--|---------|---------|
| Work to Cemetery Lytch Gate | 2299 | 25.96 |
| Alpha Training - Clerk | 2300 | 96.00 |
| Expenditure – Mileage to Swindon For Alpha Training 85.4 @ 60.1p | 2301 | 51.33 |
| Grounds Maintenance | 2302 | 1038.20 |

| Details | Chq. no | £ |
|-------------------|---------|----------|
| Photocopies | 2303 | 8.99 |
| Total Expenditure | | £1220.48 |

10.1.2. Payments authorised by Cllrs Mike Webb and James Sumner

| Details | Chq. no | £ |
|-----------------------------|---------|----------|
| Cemetery Rates | DD | 55.00 |
| Room Hire | 2304 | 63.82 |
| Line Rental & Calls | 2305 | 98.95 |
| Business Broadband | 2306 | 26.40 |
| Clerk Salary & Mileage | 2307 | 1172.11 |
| Salary – Inspections | 2308 | 294.25 |
| Salary – Cemetery caretaker | 2309 | 88.39 |
| Poppy Appeal | 2310 | 75.00 |
| Total Expenditure | | £1873.92 |

10.2. Income Received

10.2.1. Recent Receipts

| Details | Chq. no | £ |
|----------------------------------|----------|---------|
| Bank of Ireland - Gross Interest | N/A | 2.51 |
| Allotment Plot 1 | Inc 2242 | 26.25 |
| Allotment Plot 20 | Inc 2243 | 26.25 |
| Thornbury Falcons FC | Inc 2244 | 119.20 |
| Total Receipts | | £174.21 |

13.029 Resolved: That all receipts and payments presented to the PC meeting on 19th August 2013 were accepted.

11. Any Other Business

11.1. Alveston Recreation Ground - Charity No.301452

The 2012/13 return is to be submitted to the Charity Commission and a resolution sought for approval for the Chairman to sign the account statement (period 1st April 2012 to 31st March 2013). 13.029 Resolved: That the accounts statement for the Alveston Recreation Ground presented to the PC meeting on 19th August 2013 were accepted.

11.2. Jubilee Hall – Lease arrangement.

(TH) tabled the Motion: - "The Parish Council does not take on a new lease from the Jubilee Hall Management Committee for the Jubilee Hall Car Park when the current lease expires on 3rd October 2013" after the discussion this was seconded by (JC).

(JC) raised a point of order relating to the Declaration of Interest from (BL) confirming his 'conflict of interest' due to his role as Treasurer of the Jubilee Hall Management Committee and asked the council whether (BL) should be asked to leave the room while the motion is being discussed. A vote was then taken that (BL) remain in the meeting and was carried unanimously.

There was significant discussion by councillors regarding the motion, proposed by (TH) and the ramifications thereof.

Ivor Bryant, also spoke, on the motion, as Chair of the Youth Centre.

A vote was completed by secret ballot on voting slips and counted by the Clerk in the presence of (AP). (BL) did not vote due to 'conflict of interest'. There was a majority vote in favour of the motion.

13.030 Resolved - "The Parish Council does not take on a new lease from the Jubilee Hall Management Committee for the Jubilee Hall Car Park when the current lease expires on 3rd October 2013"

Brian Lee resigned his position as member of the Alveston Parish Council.

Meeting closed at 8.55pm.

The next Council Meeting is on Monday October 21st 2013 in the Jubilee Hall