

**Minutes of the Parish Council Meeting  
Held on 20<sup>th</sup> May 2013 at 7.30p.m. in the Jubilee Hall.**

**Present:** - Cllrs Allison Peters (AP) (Chairman), Terry Hunt (TH), John Cutland (JC), Mike Webb (MW), Phil Squires (PS), Brian Lee (BL), Steve Blick (SB), Ann Wilkins (AW) Graham Smith (Clerk), Bob Phillips (Clerk)

**1. Apologies for Absence**

Cllrs Marcus Fry (MF), James Sumner (JS), Maggie Tyrrell (MT) (SGC), Shirley Holloway (SH) (SGC),

**2. Evacuation Procedure**

The evacuation procedure was noted

**3. Declaration of Interests**

None

**4. Public Participation**

Michael Dickeson – Streetcare Scene

**5. StreetCare – Localism Briefing from South Glos Council**

Michael Dickenson from South Glos Council presented the Alveston Specific proposals of the Streetcare Consultation. The consultation process will last until September. A number of questions and concerns were raised by Council members of which Michael Dickenson would review and reply at a later date. Further discussion and action required at subsequent Council meetings.

**6. Minutes and matters arising from previous meetings**

Parish Council meeting of Monday 15<sup>th</sup> April 2013

**13.012 Resolved:** The minutes of the Parish Council meeting of Monday 15<sup>th</sup> April 2013 were accepted and signed by the chairman.

6.1. **130520-1–Full cost for allotment footpath required for next meeting.** *Action to Clerk*

6.2. Outstanding Actions - None

**7. Recommendations from Committees**

7.1. **Planning** (Meetings 15<sup>th</sup> April , 13<sup>th</sup> May) – Cllr Brian Lee reported as in the meeting minutes.

Earthcott residents continue to worry with regard to the increase of traffic due to the Memorial Woodland extension application.

7.2. **Playing Fields & Open Spaces**

(PS) will be conducting an extra Playing Fields & Open Spaces Committee meeting. Date TBC

7.3. **Footpaths & Allotments** – (No Meeting)

- 7.4. **Finance and General Purposes** - (Meeting 13<sup>th</sup> May) TH reported on the meeting as in the minutes.

## 8. Representatives Reports

- 8.1. **Police Matters** - Report emailed by PCSO 8752 Tony Blackmore.

APRIL:

26<sup>th</sup> – Report of several nuisance phone calls received to Premier Travel Inn purporting to try and book a room, unfortunately the number was withheld and so unable to trace caller.

27<sup>th</sup> – A purse was stolen from a communal smoking area at The Ship Inn, several enquiries have been made and a suspect believed to have been identified. The investigation is on-going.

30<sup>th</sup> – Report of nuisance behaviour and trespassing by youths in Quarry Road. The youths were using a garden as a short cut prior to having refreshment breaks during the day.

MAY:

3<sup>rd</sup> – A van was parked obstructing the footpath on Quarry Road, resident complained to Police as unable to get past therefore forced to use the road, officers attended and advised the driver who then moved the vehicle.

6<sup>th</sup> – A report of dangerous driving on the A38 at Alveston on the dual carriageway section, this appears to be part of an on-going dispute between neighbours and no offences could be confirmed due to counter allegations.

6<sup>th</sup> – A car collided with a tractor on the B4427 in Rudgeway, luckily only slight injuries were sustained by driver and occupants, with Police attending the scene to assist and clear road of any obstructions.

8<sup>th</sup> – A resident of Beech Leaze called Police with regards to cold callers in the area who were trying to promote roof repair and insulation. Officer attended and found two persons nearby, Identification and company paperwork was checked. The callers and the company were genuine. We are more than happy to attend this type of call due to some companies not being genuine and of obvious concern to residents.

- 8.2. **South Gloucestershire Council**

None

- 8.3. **Jubilee Hall**

BL reported that the committee were progressing, albeit slowly their fact finding and determination of possible actions re. the Youth Centre Car Park. It was not an easy problem to resolve and are seeking advice from solicitors.

BL also reported that resignations have taken place and that the committee is low on personnel. An advertisement for New Chair is currently running in the Thornbury Gazette.

BP advised that the Jubilee Hall Administration could be recognised as a job of work.

- 8.4. **Youth Centre**

None

**8.5. Alveston Trust**

None

**8.6. Safer Stronger Community Group**

1. KPUNCH SW is re-starting Youth Clubs and related services (Wed & Thursday evenings) for Thornbury and nearby villages.
2. Thornbury are considering 20MPH zones for the long straight roads which suffer from excessive speeding.
3. The flooding at the A38 crossing will be rectified within three months.
4. Due to budget cuts the "Police News" circular has now been reduced to 3000 for all of Thornbury and villages. It is therefore unlikely that this circular will continue to be distributed in The Helmet as this will use 1500.
5. SSCG has requested from SGC an update of progress regarding the "Quiet Lanes" initiative.

**9. Community Forum**

A coffee morning will be taking place on the 15<sup>th</sup> June to raise money for the purchase of a Defibrillator. The Defibrillator cost will be £1,000, however if this were to be boxed and installed the total cost amounts to £2,500.

**10. Correspondence****10.1. Correspondence for Information**

A list of correspondence received is available from the Parish office.

**10.2. Correspondence for Action**

None

**11. Authorisation of Payments****11.1. Payments.****11.1.1. Payments authorised at the F&GP meeting 13<sup>th</sup> May**

NB. Payee removed from lists for confidentiality.

Payments authorised by Cllrs Alison Peters and James Sumner

Details	Chq. no	£
Cemetery Rates	DD	55.00
Grounds Maintenance	2254	1,038.20
Staples - Stationery	2255	45.40
Jubilee field water rates	2256	19.38
Post Office - Stamps	2257	25.20
Room Hire	2258	24.00

Details	Chq. no	£
Funeral Services plot 64	2259	85.00
Cemetery/Bus shelter clean	2260	136.42
Broadband to 31/5/13	2261	26.40
Photocopy services	2262	41.82
Total Expenditure		1,496.82

#### 11.1.2. Payments authorised by Cllrs Brian Lee and Mike Webb

Details	Chq. no	£
Telephone Bill	2264	108.46
Annual subscription	2265	29.00
Internal Audit Services	2266	260.40
“Good Councillor” Training – S Blick	2267	75.00
Salary - Cemetery caretaker	2268	88.39
Clerk Salary & Expenses	2269	1241.53
Clerk Salary	2270	1255.08
Salary – Inspect/clean & shelter clean	2271	202.50
Total Expenditure		3260.36

## 11.2. Income Received

#### 11.2.1. Recent Receipts

Details	Chq. no	£
Memorial fee – plot 64	Inc 2217	72.00
Deed of Grant & interment plot 64	Inc 2218	204.00
Total Receipts		276.00

Details	Chq. no	£
Allotment Rent Plot 6B	inc 2224	15.75
Allotment Rent Plot 35	inc 2219	26.25
Allotment Rent Plot 34	inc 2241	26.25
Allotment Rent Plot 14	inc 2240	26.25
Allotment Rent Plot 21	inc 2223	26.25
Allotment Rent Plot 3	inc 2221	26.25

Details	Chq. no	£
Allotment Rent Plot 19	inc 2220	26.25
Allotment Rent Plot 25	inc 2222	26.25
Total Receipts		199.50

**13.013 Resolved:** That all receipts and payments presented to the PC meeting on 20<sup>th</sup> May 2013 were accepted.

## 12. Any Other Business

### 12.1. Proposal from Phil Squires

The Chair and Vice Chair do not need to attend all meetings.

### 12.2. WW1 Centenary

The committee do not wish to take part in any activities relating to the World War 1 centenary.

### 12.3. **Add new Chairman's name to Jubilee Hall Board**

**Action to Clerk**

### 12.4. **John Cutland**

Alison Peters extended a thank you on behalf of Councillors and residents of Alveston to John Cutland for his five years' service, hard work and dedication to duty as Chair of the Alveston Parish Council.

### 12.5. **Bob Phillips**

Alison Peters extended a thank you on behalf of the Committee to Bob Phillips for his 5 years' service as Clerk to the Committee.

Meeting closed at 9.00pm.

**The next Council Meeting is on  
Monday June 17th 2013 in the Jubilee Hall**