

**Minutes of the Parish Council Meeting
Held on 21st Jan 2013 at 7.30p.m. in the Jubilee Hall.**

Present: - Cllrs John Cutland (JC) (Chairman), Terry Hunt (TH), Allison Peters (AP), Marcus Fry (MF), James Sumner (JS), Mike Webb (MW), Maggie Tyrrell (MT) (SGC)
Bob Phillips (Clerk)

1. Apologies for Absence

Cllrs. Bernard Willcox (BW), Phil Squires (PS), Brian Lee (BL), Steven Blick (SB), Hannah Richmond (HR), Shirley Holloway (SH) (SGC),

2. Evacuation Procedure

The evacuation procedure was noted

3. Declaration of Interests

3.1. Dispensations under Section 33 of the Localism Act 2011.

None

4. Public Participation

None

5. Minutes and matters arising from previous meetings

Parish Council meeting of Monday 17th Dec 2012

Resolved: The minutes of the Parish Council meeting of Monday 17th Dec 2012 were accepted and signed by the chairman.

5.1. Matters Arising - None

5.2. Outstanding Actions

5.2.1. **120820-2 to write to the JHMC serving notice that the Parish Council wishes to renew the lease of the YC Car Park and JH garden. To also establish an approximate cost of the lease renewal.** **Action to Clerk**

The Clerk was to attend a meeting with the Council's solicitor in the next few days. (21/1/13)

5.2.2. **120820-3 to follow up with SGC the previous report made re. clearing Wolfridge Lane and gully clearing.** **Action to Cllr Shirley Holloway**

SB confirmed that the problem still exists and asked SH to follow up if it was possible.

Action now with SH. (17/12/12)

In view of SH not being available for some time following recent surgery, MT offered to investigate the action. (21/1/13)

5.2.3. **121119-1 to obtain a breakdown of the £50k costs of crating a "Quiet Lanes" area in the Itchington/Tytherington/Earthcott area.** **Action to Cllr Shirley Holloway**

(Ongoing 17/12/12)

In view of SH not being available for some time following recent surgery, MT offered to investigate the action. (21/1/13)

5.2.4. **121119-2 to obtain a breakdown of the "costs" of the work undertaken to extend the traffic island on A38 at the junction with Greenhill.** **Action to Cllr Shirley Holloway**

(Ongoing 17/12/12)

In view of SH not being available for some time following recent surgery, MT offered to investigate the action. (21/1/13)

- 5.2.5. **121119-3 to write to SG Council and request urgent action is taken to alleviate the problems in the local roads in the Itchington/Tytherington/Earthcott area.**

Action to Clerk

Issue discussed with Rob Wilshire, the SG Highways Inspector who is already evaluating the costs and feasibility of "Quiet Roads."

Awaiting update from SG. (21/1/13)

6. Recommendations from Committees

- 6.1. **Planning** ((Meeting 7th & 21st Jan). – Cllr John Cutland JC briefed the meeting as in the committee minutes.
- 6.2. **Playing Fields & Open Spaces** – (No Meeting).
- 6.3. **Footpaths & Allotments** – (No Meeting)
- 6.4. **Finance and General Purposes** - (Meeting 7th Jan) TH reported on the meeting as in the minutes and highlighted the following:
- 6.4.1. 2013/14 Budget and Precept setting

Despite earlier resolutions, because of the changes the Government had made, the financial arrangements for funding Parish and Town Councils has fundamentally changed. A new decision was now required on the level of precept for 2013/14.

Three options had been presented and TH briefed the meeting that we had been given warning by NALC, ALCA and SLCC that although there is no limit to the increase we could introduce this year, the indications from Government are that from next year a 2% increase cap is highly probable. We should therefore bear this in mind and consider our precept not just for the next year but for the following years as well.

(New Council Tax Base (number of "Band D Equivalent" properties) is 1178)

After discussion, TH proposed that the Council adopts option 3, seconded by JC. The decision taken was unanimous.

Option 3

To ensure our income is as in the budget estimate of £48,766

2013/14 Total payable to Parish (2012/13 + 3%) = £48,766

Subtract the 2013/14 LCTS Grant + transitional Grant = - £2,247

Total raised through Council Tax = £46,519

Band D Equivalent Parish Council Tax £46,519 ÷ 1,178 = £39.49

This is an increase of 9.5% payable on the 2012/13 council tax payable.

Resolved: For 2013/14 to fix the Parish precept requirement to £46,519 with an additional LCTS grant of £2,247.

It was agreed that early publication of the decision should be made and that we should ensure that the details of the decision and the reasons behind it should be communicated to the parish as soon as possible. Wherever possible, the communications should avoid the use of percentages.

130121-1 To include in the February article for Helmet a full explanation of the precept decision for 2013/14 and the reasons behind it. The article to be agreed by the F&GP committee.

Action to Clerk

7. Representatives Reports.

7.1. **Police Matters** - Report sent by PCSO Tony Blackmore

December:

20th - Burglary in Washingpool Hill. Window removed by offender/s, televisions and electrical items stolen. Fingerprints found at scene and three persons identified from evidence and later arrested; investigation currently on-going.

22nd – Down Rd, Alveston. Car wing mirror knocked off by passing car. Offending car found parked and locked further along Down Road. Keeper denies offence and unfortunately witness could not describe driver and so unable to proceed with enquiry.

24th - Cross Hands. Two vehicle road traffic collision, driver collided with a parked car near to Cross Hands PH and ran from scene. Driver later located by Police and arrested for being drunk in charge of a vehicle and making off from the scene of the incident. On-going investigation.

26th - Theft from Alveston Stores of various bottles & cans of alcohol. Male offender ran in and out of the store. CCTV seized and stills of the offender currently circulated for identification.

26th - Theft of front number plate from a car in Rudgeway, nothing seen or heard by neighbours, no CCTV or scope for crime scenes officer.

January:

1st - Assault at Hostel in Alveston, various counter allegations made. Male arrested for assault, investigation is on-going.

3rd - Report of two small hatchback cars racing on A38 Rudgeway, only part of registration seen by informant, area search by Police, no matching vehicles seen.

3rd - Criminal Damage to door and interior of room in Hostel, Down Road, male identified as former resident from CCTV he was arrested in Thornbury and is due in court.

7th - Burglary (using found door key) The Square, Alveston. Food made and eaten, items stolen, cooker smashed with golf club. Evidence found of offender at the scene. Report was after offender had left, Police searched area, no trace of suspicious persons.

8th - Repeat of previous Burglary at same location (victim had not changed locks, or secured door) as key was again used for entry. Further items stolen and further evidence found by crime scenes officer. Male identified from this evidence and arrested. Male to appear in court this week facing charges.

10th - Report of missing person from hostel on Down Road, male depressed and possibly suicidal. Extensive checks of areas. Male located later that day safe and well in Thornbury after checks of whole of Alveston and Thornbury areas including all public houses.

18th – Greenhill, Alveston - Report of attempt burglary as window smashed at empty fire damaged property. Three person seen nearby at time of incident; area searched including search dog and helicopter, persons located on Down Road and searched but could not be identified as being the persons causing the damage as not directly witnessed. No CCTV, nothing further seen by neighbours. Merlin Housing Association owns the property and has carried out interim repair.

19th - Car seen in the early hours to leave A38 and crash into hedge near to St Helens Church, male seen to run off from the car towards Bristol direction by resident. Area searched and no trace of male. Car seized and recovered by Police as possibly stolen, to be checked by crime scenes officer. Twelve hours, car was reported as stolen from Black Horse Public House in Thornbury, enquiries on-going with CCTV being checked etc. for evidence of offender.

The Police advise that there has been an increase in burglaries in Thornbury area recently where entry has been gained through rear doors usually by means of smashing window. Usually cash and jewellery is stolen and offender/s leave through front windows. Can residents be suspicious and

report any incidents of suspicious persons or vehicles to Police as soon as possible on either 101 (non-emergency) or 999 in an Emergency.

7.2. South Gloucestershire Council

MT reported that recent SGC activity has largely been involving budget decisions.

There is a growing feeling amongst District Councillors that, now that many departments in the District Council have been merged as part of the cost reducing exercise, Department Heads who in many cases are now responsible for work outside their area of expertise, are struggling to cope with the diversity of responsibility.

7.3. Schools

JC reported that he had recently attended the annual prize giving at Marlwood School. The Parish Council sponsored prize had been awarded to Benjamin Fox who had obtained 10 A-Grade GCSE's. JC was able to congratulate Benjamin personally after the event.

8. Community Forum

None

9. Correspondence

9.1. Correspondence for Information

A list of correspondence received is available from the Parish office.

9.2. Correspondence for Action

None

10. Authorisation of Payments

10.1. Payments.

10.2. Payments authorised at the F&GP meeting 7th Jan. by Cllrs John Cutland & Phil Squires NB. Payee removed from lists for confidentiality.

Details	Chq. no	£
Grounds Maintenance	2193	1,010.90
Cemetery rates	DD	54.00
Tax & NI Payment	2194	1,679.96
Photocopy services	2195	18.34
Office IT support	2196	198.00
Room Hire	2197	20.50
supply 2 picnic tables	2198	702.00
Shelterstore - bus shelter bench	2199	118.80
Alpha s/ware licence	2200	124.80
Total expenditure		3,927.3

10.2.1. Payments authorised by Cllrs Mike Webb and Terry Hunt

Details	Chq. no	£
Broadband to 31 Jan	2201	26.40
Dog Bin emptying	2202	51.12
Litter Bin emptying	2203	27.22
Salary - Cemetery caretaker	2204	88.19
Salary Insp/sweep	2205	173.50
Salary & expenses - Clerk	2207	1,140.07
Total expenditure		1,506.50

10.3. Income Received

10.3.1. Recent Receipts noted

Details	Chq. no	£
Wayleave	Inc 2124	71.79
Wayleave	Inc 2140	15.12
Total income		86.91

Resolved: That all receipts and payments presented to the meeting were accepted.

11. Any Other Business

11.1. Localism & the Street Scene – SGC has agreed to implement the proposals for changing the current levels of service for maintaining highway verges and litter and dog bins. To be introduced April 2014 with consultations in 2013.
The Clerk would include this item in the next issue of Helmet.

11.2. Buckingham Palace Garden Parties.

Cllr Bernard Willcox had proposed our chairman Cllr John Cutland be put forward for an invitation to a Buckingham Palace garden party. The proposal was seconded by Cllr Terry Hunt and unanimously agreed.

11.3. Alveston CC. – Bill Crawford Memorial match April 27th – waiving the fee

Resolved. To waive the fee for this year's Alveston CC Memorial match.

11.4. Supported Bus Services.

The consultation period had been missed but it was agreed that more publicity should be given to the services offered.

11.5. Mole report

The Clerk reported that he had engaged a contractor to deal with the growing infestation of moles at the Cemetery. Unfortunately bad weather and the ground conditions had so far prevented any action being taken.

Meeting closed at 8.40pm.

**The next Council Meeting is on
Monday February 18th 2013 in the Jubilee Hall**