

**Minutes of the Parish Council Meeting
Held on 18th June 2012 at 7.45 p.m. in the Jubilee Hall.**

Present: - Cllrs John Cutland (JC) (Chairman), James Sumner (JS), Mike Webb (MW), Bernard Willcox (BW), Terry Hunt (TH), Steven Blick (SB), Hannah Richmond (HR), Phil Squires (PS), Shirley Holloway (SH) (SGC),

Bob Phillips (Clerk)

Part-night Lighting in Alveston

Prior to the meeting there was a briefing from Andrew Porter from South Glos Council about the consultation process for Part-night Lighting in Alveston. The process was explained and the Council assured that no actions would be taken if and until the Council made a request. Documents had been provided and it was agreed that the consultation should become an agenda item for future meetings.

1. Apologies for Absence

Cllrs. Allison Peters (AP), Brian Lee (BL), Marcus Fry (MF), Maggie Tyrrell (MT) (SGC),

2. Evacuation Procedure

The evacuation procedure was noted

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes and matters arising from previous meetings

Parish Council meeting of Monday 21st May 2012

Resolved: The minutes of the Parish Council meeting of Monday 21st May 2012 were accepted and signed by the chairman.

5.1. Matters Arising

- 5.1.1. Costs of Jubilee Celebration Picnic – TH requested that the net costs of the Jubilee Celebration picnic should be paid from the general reserves so as not to impact any specific budget.

120618-1 to pay net costs of the Jubilee Celebration picnic from General Reserves.

Action to Clerk

5.2. Outstanding Actions

- 5.2.1. ***Action 110221-2 to add an addendum to the Standing Orders to enable greater efficiency of time during Council meetings.*** ***Action to Clerk***
Ongoing (18/6/12)

- 5.2.2. ***Action 120220-3 to seek a new chairman of the John Dyer award committee.***

Action to Cllr John Cutland

As in previous PC meetings, the Chairman and others explained the independence of the role and the need for the holder to maintain the continuity of the award. It was agreed that the role was not

for the fainthearted and all members were urged to make every effort to seek a volunteer as the award was now in very real danger of not continuing. Ongoing. (18/6/12)

- 5.2.3. **120521-1 to write to SGC Highways Department seeking some urgency to the re-surfacing of Wolfridge Ride.** **Action to Clerk**

Ongoing (18/6/12)

- 5.2.4. **120521-2 to investigate options for provision of seating in the bus shelters at Rudgeway. The action to be referred to the FP&A committee.** **Action to Clerk**

The Clerk reported that this would need to be a free standing bench as the shelter was not suitable for wall fixing. Further enquiries would be made although TH warned that there may be insufficient funds available to take early action. Ongoing (18/6/12)

- 5.2.5. **120521-3 to write to SG about school buses being driven recklessly through Alveston.** **Action to Clerk**

Email sent to Julie Day, Principal Transport Officer, SG Integrated Transport Unit on 19 June 2012. Ongoing (18/6/12)

6. Recommendations from Committees

- 6.1. **Planning** (Meetings 21st May, 11th June) – JC reported the meetings as in their minutes.

- 6.2. **Playing Fields & Open Spaces** – (No Meeting)

- 6.3. **Footpaths & Allotments** – (Meeting 11th June) – HR reported as follows:

Bus Shelters – investigations are underway to establish the costs of re-instating bus Shelters 6 & 8 to their previously decorated state following the “decoration” in support of the Severn Vale Art Trail. Also to provide seating at the Bus Shelters at Rudgeway.

Allotments – The opening and naming ceremony was reported, inspections programmed for July and the allotments will be open as part of the Alveston Open Gardens scheme also in July. A response has been sent to all near neighbours following their petition and letter.

Footpath verge across Alveston Down – JC expressed his concern that the issue of the overgrown verge along the footpath that crosses Alveston Down had been dismissed. He originally reported this as a fire hazard but although that concern has now passed, he feels the verge could still benefit from some attention as the tree growth makes walking along the path quite difficult in the wet.

120618-2 to report to SG the overgrown verge alongside the footpath across Alveston Down, also the low branches. **Action to Clerk**

- 6.4. **Finance and General Purposes** - (Meeting 11th June).

TH reported on the meeting as in the minutes. He made a particular point of congratulating all who had been involved in the Diamond jubilee Community Picnic. It was agreed to formally record the Council’s thanks to Cllr Alison Peters who with a very small number of key supporters organised the event.

7. Representatives Reports.

- 7.1. **Police Matters**

Report from PCSO Tony Blackmore

24th May - The Street, Alveston. Theft of tax disc from a motorcycle, nothing seen or heard, no scope for crime scenes.

28th May - Underwood Close. Fuel cap of Ford Mondeo tampered with and fuel siphoned off and stolen, no scope for crime scenes and nothing seen or heard by neighbours.

2nd June - Jubilee Hall. Report of lead stolen from the roof, lead flashing removed. Unfortunately no cctv, nothing at scene for crime scenes officer. Neighbours spoken to, nothing seen or heard. Similar thefts in other areas around this time.

2nd June - Church Road, Rudgeway. Theft of scrap metal farm machinery, cost of £1800 to replace whole new item, metal very heavy and two fields from nearest road, believed flat bed lorry must have been close by, needing several people to carry item. No scope for crime scenes and nothing heard by neighbouring properties.

6th June - Church Road, Rudgeway. Theft of concrete mixer and power transformer at building site (very close to scrap metal theft), crime scenes attended, nothing at scene, nothing from neighbour seen or heard.

14th June - 20 The Square, Alveston. Theft of a Vauxhall Corsa, Turquoise in colour, registration number L836CPA, stolen without keys from outside the property overnight, nothing seen or heard by neighbours, no Cctv, vehicle has passed several Police automated number plate recognition cameras south of Bristol in last day, car as yet not found/recovered. Other incidents to note, there have been several thefts of cars in Thornbury in the past week, all being stolen overnight and being found in area within a few days. Please be aware to secure all vehicles and report anything suspicious as soon as possible to Police.

7.2. **South Gloucestershire Council** - Cllrs Shirley Holloway

SH reported that the Committee Structure had now been reinstated as the method of Governance at SGC in place of the previous Cabinet mechanism. In welcoming the change SH felt that this would now give better accountability and visibility of the decision process.

7.3. **St Helen's School Community Governor's Report** – Chris Casey

The school mini project on Alveston (the last sixty years) coincided with the Jubilee celebrations. Alveston History Society provided a copy of their CD of photographs and memorabilia of the last sixty years in Alveston to the school. This was provided to each class who undertook a village walk. I went on two of the walks, with class 1 (5-6 year olds) and with class 5 (9-10 year olds).

With class 1 the photos were used to focus the children's attention on buildings and items around the village, the Jubilee Hall, the best kept village awards, the blue plaque at Alveston House, some of the older cottages and buildings and their original uses.

With class 5 a 'then and now photo' was used to draw the children's attention to changes in the village. This class was also doing a project on the Victorians so the photos and the walk were also used to look at aspects of Victorian architecture compared to more modern design.

Both classes were well behaved around the village and Alveston House staff said they really enjoyed watching the class 1 children draw the biplane featured on the plaque. Four children told me they had been somewhere in the village they had never been before. When I return from holiday I am hoping I will see some of the work resulting from this mini project. The CD was really good and well received by the Head, the staff and the children.

Community/ Flower Show 2013 – A meeting has been arranged with Jon Cooke and Margaret Orchard (Show Secretary) (July 2012) to brainstorm ideas for the children's involvement in the 125th anniversary show in September 2013. The date of the show is outside of term time which makes organising the children's involvement more difficult but Margaret has some good ideas and wants to work with the School to see what can be achieved. By starting early it is hoped that Jon will be able to plan some participation in the show in the school year using the 2012/13 curriculum.

Parish Clerk's talk at St Helen's - organised for July 4th and Maggie Tyrell will also be talking to the children on her role as a District Councillor.

Alveston Litter Busters - we are trying to organise a talk by Shirley Whyte to the children. I haven't approached Jon Cooke about this yet.

Marlwood - Year 5 have participated in Science and Technology afternoons at Marlwood together with a number of other local schools.

8. Community Forum

PS reported.

The Community Forum had supported the Diamond Jubilee Celebration Picnic with refreshments and Ken Pearce had overseen the children's painting and constructed the giant jigsaw, a great success.

9. Correspondence

9.1. Correspondence for Information

A list of correspondence received is available from the Parish office.

9.2. Correspondence for Action

None

10. Authorisation of Payments

10.1. Payments.

10.1.1. Payments authorised by Cllrs John Cutland & Terry Hunt

Details	Chq. no	£
Grounds Mtce	2082	1010.90
Total expenditure		1010.90

10.1.2. Payments authorised by Cllrs John Cutland & Terry Hunt at the F&GP meeting 11 Jun 2012

Details	Chq. no	£
Cemetery Rates	DD	54.00
Thornbury Garden Centre – Plants	2083	14.75
Room Hire	2084	81.98
Photocopy Services	2085	21.62
Post Office – Stamps	2086	7.20
Litter Bin @ Cross Hands	2087	410.53
Marquees – Jubilee Picnic (expenses)	2088	35.00
Broadband to 30 June	2089	26.40
Diamond Jubilee Exhibition	2090	73.43
Diamond Jubilee Mugs	2091	370.80
Total expenditure		1095.71

10.1.3. Payments authorised by Cllrs M. Webb and H Richmond

Details	Chq. no	£
Salary – Inspection/Bus shelter clean	2092	292.40
Salary – Clerk	2093	1140.27
Salary – Cemetery caretaker	2094	86.83
Litter Bin emptying	2095	40.92
Diamond Jubilee Items	2096	93.49
Diamond Jubilee Items	2097	11.97
Tax & NI payment	2098	1676.36
Total expenditure		3342.24

10.2. Income Received

10.2.1. Recent Receipts

Details	Lgmt. no	£
Allotment Rent Plot 33	Inc 2115	25.00
Cash Sales @ Diamond Jubilee	Inc 2116	464.20
Total income		489.20

11. Any Other Business

11.1. Parish Office IT Equipment

The parish laptop and associated equipment together with the colour printer are faulty, beyond economical repair. With the help of consultation from Your PC Guru, an equipment list consisting of a Laptop, monitor, keyboard/mouse, colour inkjet printer together with software and setup had been proposed. The proposal was estimated at a total of just below £800.00 and it was suggested that this could be further reduced if purchased directly and with the reduction of the VAT refunds.

In supporting the proposal, TH asked if there were sufficient funds in the IT earmarked reserves. This fund currently totals £1,800.

Resolved: To purchase IT equipment as replacement of faulty items up to a value not exceeding the earmarked reserve fund.

11.2. Annual Parish Meeting 2013

TH requested that because of the poor attendance the past few years and lack of interest by the community in general, the Council should give some considerable thought to the format of next years meeting. It was agreed to add it as an agenda item to next months meeting and for all to give it some thought.

11.3. Footpath OTH 58 Cemetery to South Lodge Thornbury Hill

MW had received a complaint from a resident about the almost impassable state of the footpath from the Cemetery to Thornbury Hill. The Clerk had already reported this to SG Council and had included the broken kissing gate at South Lodge.

11.4. Insistent and Aggressive Hawker

HR reported that she and other neighbours had been visited by a particularly aggressive man trying to sell items at the door. She felt intimidated and would have been scared had her husband not been home. She asked that residents be warned of this particular character.

The standing advice to anyone who receives an unwanted and unpleasant seller at their door should immediately report the incident to the police. There is little that can be done after the event but trends can be established and the local community policing team advised.

Meeting closed at 8.45pm.

The next meeting of Alveston Parish Council is on Monday 16th July at 7.30pm.