

**Minutes of the Parish Council Meeting
Held on 21st May 2012 at 7.45 p.m. in the Jubilee Hall.**

Present: - Cllrs John Cutland (JC) (Chairman), James Sumner (JS), Mike Webb (MW), Marcus Fry (MF), Bernard Willcox (BW), Terry Hunt (TH), Brian Lee (BL), Steven Blick (SB).

Bob Phillips (Clerk)

1. Apologies for Absence

Cllrs. Hannah Richmond (HR), Allison Peters (AP), Phil Squires (PS), Shirley Holloway (SH) (SGC), Maggie Tyrrell (MT) (SGC),

2. Evacuation Procedure

The evacuation procedure was noted

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes and matters arising from previous meetings

Parish Council meeting of Monday 16th April 2012

Resolved: The minutes of the Parish Council meeting of Monday 16th April 2012 were accepted and signed by the chairman.

5.1. Matters Arising - none

5.2. Outstanding Actions

5.2.1. **Action 110221-2 to add an addendum to the Standing Orders to enable greater efficiency of time during Council meetings.** **Action to Clerk**
Ongoing (21/5/12)

5.2.2. **Action 120220-3 to seek a new chairman of the John Dyer award committee.** **Action to Cllr John Cutland**

The chairman once again explained the role and urged all members of the Council for its help in this task. Ongoing. (21/5/12)

6. Recommendations from Committees

6.1. **Planning** (Meetings 16th April, 14th May) – BL reported on the meetings as in its minutes and highlighted the permission given for a Hot Food Takeaway at the Cross Hands Alveston.

6.2. **Playing Fields & Open Spaces** – (Meeting 14th May)

6.3. **Footpaths & Allotments** – (No Meeting).

Hawkins Hide Allotments - JC led the Council in thanking the Alveston Allotments Association for their primary role in the Allotments Opening and naming Ceremony. It was generally agreed that the event had been extremely well organised with a very good attendance and was acknowledged as a very successful and delightful afternoon.

6.4. Finance and General Purposes - (Meeting 14th May)

6.4.1. Recommendation to approve the Account Balance for year ending 31-Apr-2012. TH and the Clerk outlined the Account Balance as in Appendix A. There was no discussion and the account agreed.

Resolved: The Account Balance for year ending 31-April-2012 as in Appendix A is approved.

6.4.2. Recommendation to approve the Annual Return for year ending 31-April-2012

Resolved: The Annual Return for year ending 31-April-2012 as presented to the meeting is approved.

6.4.3. Part night-lighting scheme – to recommend that the Street Lighting Manager from SG address the Council to outline the process including the consultation and stop-points.

This recommendation was agreed and a briefing would be arranged. Action to Clerk in F&GP minutes.

6.4.4. Parish Council official visit and tour to St Helen's School.

Following an invitation from the Head, Jon Cooke, the following dates were given as options. All to email the Clerk with their availability. Mon 18/6 11.00am; Wed 27/6 9.30am; Frid 6/7 2.00pm.

7. Representatives Reports.**7.1. Police Matters**

None

7.2. South Gloucestershire Council

E-mail report from SH

7.2.1. SH has discussed the problem of cars for sale being parked along the grass verge of the A38 and is assured that regular patrols now identify this issue and contact the owners.

7.2.2. Davids Lane/A38 junction - SH was not happy with the responses she was getting and will continue to pursue this. Officers still favour the prevention of the right turn which would certainly not be good for Alveston.

7.2.3. Wolfridge Ride road surface – SB expresses disappointment that no SG Councillor was present but asked that the Council discuss the apparent dropping of the request to urge that the re-surfacing of the road surface of Wolfridge Ride be given some priority. SB suggested that unless some pressure is applied, he fears that we will be seeing no action for at least another year.

BW reported that he had no feedback from the article in the Gazette.

BL reported that the issue had been raised at the SSCG meeting although it hadn't been given priority but the SG representative had agreed to chase it up.

120521-1 to write to SGC Highways Department seeking some urgency to the re-surfacing of Wolfridge Ride.
Action to Clerk

7.3. Jubilee Hall Management Committee

BL reported that the committee now had a secretary.

The Jubilee Hall chimneys are a problem and the committee were making enquiries about having them removed. There may be a planning issue but it would resolve the problem once and for all.

7.4. Safer Stronger Community Group

BL reported on the recent meeting:

Wolfridge Ride re-surfacing – see item 7.2.3

A38/Davids lane Junction – SG Cllr Clare Fardell had expressed a view that the Highways department at SG were seeking the correct solution and discussions/investigations were ongoing.

Speeding Traffic on the Yate Road – This was an ongoing problem and although there was a Community Speed Watch in place and the police had operated several speed checks, the issue was still very apparent. The Police had been asked to increase their activity.

7.5. Environmental Link Meeting

BL reported on the recent meeting:

He expressed concern that according to the minutes, an attendee seemed to be under the guise of the Alveston footpath Warden. The Clerk was asked to investigate and report back.

There were also some comments about Alveston churchyard being “too tidy.”

8. Community Forum

PS reported.

The Blue Plaque had been unveiled at a very successful ceremony on 18th April and coverage had been given in the Post and the Western Daily Press.

The Jubilee planter at Greenhill had now been fully planted.

At a recent CF meeting, much interest had been shown in the provision of a defibrillator. It was commented that this subject was first mooted at a Flower Show Committee meeting several months ago.

9. Queens Jubilee 2012

The plans were now well advanced for the picnic on June 2nd and members were asked for their help in putting bunting up on the Jubilee Hall. JS and MF volunteered.

10. Correspondence

10.1. Correspondence for Information

A list of correspondence received is available from the Parish office.

10.2. Correspondence for Action

10.2.1. Mia Heyward – problems of dog mess at end of Davids Close.

It was agreed that the problem was not something the Parish Council could resolve and should be passed on to the SG Dog Warden.

11. Authorisation of Payments.

11.1. Payments.

11.1.1. Payments previously authorised by Cllrs T. Hunt & J. Cutland

Details	Chq. no	£
Grounds Mtce	2065	1044.15
Total expenditure		1044.15

11.1.2. Payments authorised at F&GP meeting 14/5/12

Details	Chq. no	£
Post Office – Stamps	2066	128.00
Refreshments – Annual meeting	2067	3.50
Water charges – Allotments	2068	33.58
Water Charges – Jubilee Playing Field	2069	19.30
Staples – Stationery	2070	23.89
Broadband – to 31/5/12	2071	26.40
Allotment Sign	2072	139.38
Diamond Jubilee Medals	2073	143.40
Photocopy Services	2074	21.70
Telephone	2075	68.76
Total expenditure		607.91

11.1.3. Payments authorised by Cllrs M Webb and J Sumner

Details	Chq. no	£
Diamond Jubilee celebration items	2076	102.79
Diamond Jubilee celebration items	2077	68.90
Refreshments – Allotment opening	2078	151.28
Salary & expenses	2079	1140.07
Salary	2080	86.83
Salary	2081	170.80
Total expenditure		1720.67

11.2. Income Received

Details	Lgmt. no	£
VAT Repayment	DC	3954.29
Allotment Rent Plot 16	Inc 2045	25.00
Allotment Rent Plot 25	Inc 2046	25.00
Allotment Rent Plot 6	Inc 2047	25.00
Allotment Rent Plot 5	Inc 2048	25.00
Allotment Rent Plot 32	Inc 2049	25.00
Allotment Rent Plot 12	Inc 2065	25.00
Allotment Rent Plot 15	Inc 2066	25.00
Allotment Rent Plot 31	Inc 2067	25.00
Allotment Rent Plot 29	Inc 2068	25.00
Allotment Rent Plot 24	Inc 2069	25.00
Allotment Rent Plot 19	Inc 2070	25.00
Allotment Rent Plot 28	Inc 2071	25.00
Allotment Rent Plot 23	Inc 2072	25.00
2011 Pitch rent	Inc 2073	324.00
Allotment Rent Plot 22	Inc 2074	25.00

Details	Lgmt. no	£
Allotment Rent Plot 17	Inc 1865	25.00
Allotment Rent Plot 10	Inc 1866	25.00
Allotment Rent Plot 13	Inc 1867	25.00
Allotment Rent Plot 18	Inc 1868	25.00
Allotment Rent Plot 8	Inc 1869	25.00
Allotment Rent Plot 26	Inc 1870	25.00
Allotment Rent Plot 9	Inc 1871	25.00
Allotment Rent Plot 30	Inc 1872	25.00
Allotment Rent Plot 3	Inc 1873	25.00
Allotment Rent Plot 4	Inc 1874	25.00
Allotment Rent Plot 34	Inc 2090	25.00
memorial plot 6 (part)	Inc 2091	30.00
Allotment Rent Plot 7	Inc 2092	25.00
Allotment Rent Plot 2	Inc 2093	25.00
Total income		4983.29

Resolved: That all receipts and payments presented to the meeting were accepted.

12. Any Other Business

12.1. Annual Parish Meeting

Following discussions at the close of the 2012 annual Parish Meeting, TH asked that the format for the 2013 Annual Parish Meeting be discussed at the June PC meeting

- 12.2. Lodge Farm – Cllr Marcus Fry expressed great disappointment that the possibility of community involvement in land at Lodge Farm had been closed down with an email to SG Estates Manager. He had understood that the Council were still considering its options and he had already obtained expressions of interest from several people. The Chairman agreed that it was indeed disappointing but despite a flurry of email requests and the item being on the agenda for a considerable time, there had been very little interest shown from members. As SG were pushing for a decision, it was decided to close down our opportunity.

- 12.3. Thornbury Leisure Centre – SB asked the Council if it had any further information about the issues at Thornbury Leisure Centre with Bowls. No one was particularly knowledgeable about the issue and it was agreed to seek an update from either SH or MT.

- 12.4. Seating in the Bus Shelters at Rudgeway - MW had received a request from several residents of Rudgeway Park for a seat or perching bench to be installed in the Bus Shelters at Rudgeway.

**120521-2 to investigate options for provision of seating in the bus shelters at Rudgeway.
The action to be referred to the FP&A committee. Action to Clerk**

- 12.5. Speed of school buses in Alveston – JS made comment that he had witnessed school buses being driven recklessly through Alveston. It may just be one particular driver but with the narrow roads, parked cars and the volume of traffic at school times, the SG managers and the bus companies should be asked to investigate.

**120521-3 to write to SG about school buses being driven recklessly through Alveston.
Action to Clerk**

Meeting closed at 8.50pm.

APPENDIX A not available in the on-line version. The accounting statement and annual governance statement will be available as the Annual Return separately.