

**Minutes of the Parish Council Meeting
Held on 16th April 2012 at 7.30 p.m. in the Jubilee Hall.**

Present: - Cllrs John Cutland (JC) (Chairman), James Sumner (JS), Marcus Fry (MF), Bernard Willcox (BW), Brian Lee (BL), Allison Peters (AP), Phil Squires (PS), Hannah Richmond (HR), Shirley Holloway (SH) (SGC),
Bob Phillips (Clerk)

1 Apologies for Absence

Cllrs. Mike Webb (MW), Terry Hunt (TH), Steve Blick (SB), Maggie Tyrrell (MT) (SGC)

2 Evacuation Procedure - The evacuation procedure was noted

3 Public Participation - None

4 Declaration of Interests - None

5 Minutes and matters arising from previous meetings

5.1. **Resolved:** The minutes of the Parish Council meeting of Monday 19th March 2012 were accepted and signed by the chairman.

5.2. Matters Arising - none

5.3. Outstanding Actions

5.3.1. **Action 110221-2 to add an addendum to the Standing Orders to enable greater efficiency of time during Council meetings.** **Action to Clerk**
Ongoing (16/4/12)

5.3.2. **Action 111017-1 to obtain a formal arrangement with the allotment site landowner for an easement for the water supply pipe across her land.** **Action Clerk**
The Council solicitor has been engaged and the documents identified. Task is now with the solicitor. Action Closed

5.3.3. **Action 120220-1 to write to the SG Highways Engineers to request feedback on the site visit and why JC's suggestions had not been acted upon.** **Action to Clerk**
The Clerk was urged to action this requirement as soon as possible as the Council were fearful of further serious accidents. Email requests had been made to SG Highways with a response suggesting that they are "monitoring" the situation. Whilst not satisfied with the response, the meeting agreed the Action Closed.

5.3.4. **Action 120220-3 to seek a new chairman of the John Dyer award committee.** **Action to Cllr John Cutland**
The chairman asked the Council for its help in this task. Ongoing.

5.3.5. **Action 120319-1 Enquiries to be made about accidents at the Davids Lane/A38 Junction** **Action to Clerk**
Enquiries have been made and a response received which has been circulated to all members see 12.5.3.3. Action Closed

5.3.6. **Action 120319-2 Enquiries to be made about re-surfacing plans for Wolfridge Ride.** **Action to Clerk**
There are no plans to resurface Wolfridge Ride within the current budget.
See SG Councillor Report. Action Closed

6 Recommendations from Committees

- 6.1. **Planning** (Meetings 19th March) – BL reported on the meetings as in its minutes and highlighted the problems of trying to establish evidential factors in support of an objection to the Street Trading Licence renewal of Simply Delicious a trader operating in the lay-by at Rudgeway. It had been decided that on this occasion no objections would be made but to circulate the neighbours to log all events from next autumn with the aim of considering objecting next year.
- 6.1.1. **Neighbourhood Plan** – BL reported on briefing meetings that he and others had attended to understand the process of Neighbourhood Plans. In summary, BL thought that the opportunity would be too costly, was not supported by the Parish during the consultation for the Parish Plan and was not recommended for all Parishes by the SG Spatial Planning Team. BL gave some reasons for that view and it was agreed to continue to gather information and monitor the recommendations as they became apparent. The Council would be further briefed as and when more information became available.
- 6.1.2. **Resolved:** That the Planning Committee would maintain a watch on the changing information about Neighbourhood Plans and assess the suitability for consideration by the full council.
- 6.2. **Playing Fields & Open Spaces** – (No Meeting)
- 6.2.1. **Grounds Maintenance annual increase.** AP reported that the Grounds Maintenance Contract allows for a CPI increase each year on its anniversary. It is proposed to increase the fee by 3.4% which was the CPI for February 2012, the latest available. This will increase the annual cost of the contract from £9,780.00 to £10,112.52.
- 6.2.2. **Resolved:** To increase the Grounds Maintenance Contract fee by 3.4% payable from 1st April 2012.
- 6.3. **Footpaths & Allotments** – (No Meeting).
- 6.3.1. **Allotment Opening Event** - HR reported that the allotment opening and naming event was to be held on the afternoon of Sunday 13th May. The opening ceremony would be followed by an afternoon tea on the site. All members of the Councillors, allotment plot holders and some others together with their partners would be invited. HR asked that the Council sponsor the event.
- 6.3.2. **Resolved:** The Council agreed to sponsor the Allotment Opening and naming Ceremony up to £200.00.
- 6.4. **Finance and General Purposes** - (No meeting).

7 Representatives Reports

- 7.1. **Police Matters** -
- 7.1.1. **Report** - not received.
- 7.1.2. **Alveston Beat Surgery** is at 10:00 at Haddrell Court on Thursday 19th April.
- 7.1.3. **Safer Stronger Community Group Meeting** is at 7:30pm on Wednesday 25th April in the Severnside Suite at Thornbury Leisure Centre.

7.2. South Gloucestershire Council

7.2.1. New constitution of District Council – SH reported that the District Council was returning to a Committee-based constitution rather than the current “Cabinet-based” organisation.

7.2.2. Localism Bill – SH reported that as part of the introduction of the Localism Bill, more powers were to be devolved to Area Forums including elements of Planning and the funding and prioritisation of some local Highways work. SH recommended that Parish Councillors should attend an Area Forum meeting to see what items are discussed.

7.2.3. Leisure Centres – SH reported that SG Council were due to make a decision about the future of bowling at their Leisure Centres shortly. The recommended plan is to make Thornbury into a “Centre of Excellence” for Bowls. If this is not adopted, the future of Thornbury Leisure Centre is in jeopardy.

7.3. Youth Centre Management Committee

None

7.4. Jubilee Hall Management Committee

7.4.1. BL reported that the Hall had made an overall loss in the last financial year although that was due to the high level of essential property works undertaken.

7.4.2. BL reported that the JHMC required a secretary and the Chairman had also indicated that she would only serve for one more year. It was hoped that with additional publicity, more local people could be found to support the committee.

7.5. Safer Stronger Community Group

7.5.1. BL requested items for the next meeting to be held on 25th April. BW asked if the problems of the road surface of Wolfridge Ride could be brought to the Group’s attention.

7.6. Alveston Trust

7.6.1. BW reported that the gifts made in the past year had been lower than previously which he was pleased about as income from investments had also been reduced. Further details would be given at the Annual Parish Meeting in a few days time.

8 Community Forum

8.1.1. PS reported that there was to be an unveiling ceremony of the Blue Plaque to commemorate the achievements of Captain Frank Barnwell. The unveiling of the plaque will be by Don Cameron and is on Wednesday 18th April at Alveston House Hotel at 11.00am.

8.1.2. PS reported that the Community Forum had offered whatever help was required for the Parish Diamond Jubilee Event.

9 Allotments - None**10 Queens Jubilee 2012**

10.1. AP reported that the planning was progressing well for the Alveston Jubilee Celebration Picnic to be held on the Jubilee/Limekiln Playing Fields on Saturday 2nd June from 11.am until 2.00pm.

11 Correspondence11.1. Correspondence for Information

A list of correspondence received is available from the Parish Office.

11.2. Correspondence for Action - None**12 Authorisation of Payments.**12.1. Payments.

12.1.1. Payments recently authorised by Cllrs John Cutland & Brian Lee (3/4/12)

Details	Chq. no	£
Grounds Mtce	2053	978.00
Stationery	2054	112.88
Subscription LCR quarterly	2055	15.50
Empty 2x Litter Bins	2056	39.17
Tax & NI Payment	2057	1638.08
Total expenditure		2783.63

12.1.2. Payments recently authorised by Cllrs John Cutland & Brian Lee (4/4/12)

Details	Chq. no	£
Tax & NI Payment	2058	371.90
Total expenditure		371.90

12.1.3. Payments authorised by Cllrs. Alison Peters & Hannah Richmond

Details	Chq. no	£
Room Hire	2059	59.76
Broadband to 31 Mar 2012	2060	26.40
Install Allotment gates	2061	192.00
Salary – Cemetery caretaker	2062	86.63
Salary – Inspections & Litter pick	2063	170.80
Salary & Expenses – Clerk	2064	1140.27
Total expenditure		1675.86

12.2. Income Received

12.2.1. Recent Receipts

Details	Chq. no	£
Interim Field Hire Charge	Inc 2042	553.50
Memorial plot 48	Inc 2043	40.00
Memorial plot 48	Inc 2044	25.00
Total income		618.50

12.3. **Resolved:** That all receipts and payments presented to the meeting were accepted.

13 Any Other Business

13.1. Haddrell Court

13.1.1. JC reported that he had attended a meeting at Haddrell Court and although the decision had not yet been finalised, the expectation is that some short term renovation and maintenance would be undertaken over the next 5 to 10 years but the long term plan, because the buildings were no longer suitable for modern requirements, was to redevelop the site. With no definitive plan for housing local elderly people in the long term, JC felt that the Parish Council should write to Merlin Housing.

13.1.2. **120416-1 The Council to write to Merlin Housing requesting clarity on the long term plans for provision of housing for the elderly residents of the Parish.** **Action to Clerk**

13.2. Land at Lodge Farm

13.2.1. SGC have now sold the main part of the farm and the farm buildings. Sustainable Thornbury have declined its offer of a lease of this land. SGC now wished to market the land over the summer and give the caretaker tenant reasonable notice of their intentions. SGC wishes to know the views of the Council and if they would consider any other community use that could be made of the 5 acres of land that was originally proposed.

13.2.2. Discussion took place about the possibility of creating a Parish Community Space, perhaps an Orchard. The costs were not known and further information would be sought from SGC.

13.2.3. It was generally agreed that any scheme would require a "champion" and this should either be an individual or a group outside the Council. Depending on the scheme, the Council may give it their support.

13.2.4. **120416-2 To establish more detail about potential costs for the Lodge Farm site from SG Council and share them with the Community Forum.** **Action to Clerk**

13.3. The Forecastle

13.3.1. Following an original proposal from Elim Housing, the managing company behind The Forecastle, asking for local people to become involved in the project, members felt they had insufficient knowledge to properly consider the proposal. It was agreed to invite someone from Elim to address the Council at the earliest opportunity.

13.3.2. **120416-3 To contact Elim Housing and arrange for a briefing about The Forecastle to be given to the full Council** **Action to Clerk**

13.4. Public Access Defibrillators.

13.4.1. The Council discussed the possibility of a project to install a Public Access Defibrillator. Although some information was available at the meeting and HR gave a brief overview of the advantages of these life-saving devices, the meeting generally felt that they needed more information than we currently had. HR offered to investigate other projects and circulate whatever information she found. Others expressed some concerns over the liability of the user or the Council if we installed the device. There was also concern raised about the potential for attracting vandals

13.4.2. **120416-4 To investigate others who have installed Public Access Defibrillators and circulate to Council.**
Action to Cllr Hannah Richmond

13.4.3. **120416-5 To establish insurance liability of authorities and users of Public Access Defibrillators.**
Action to Clerk

13.5. A38/Davids Lane Junction

13.5.1. Several members raised concerns that despite requests, we had not had a great deal of communication from SG about what, if anything was now being done to investigate the suitability of the new road layout at this junction. SH offered to try and establish the current status with Mark Shearman.

13.5.2. **120416-6 To discuss with Mark Shearman the current status of the ongoing situation with the A38/Davids Lane junction.**
Action to Cllr Shirley Holloway

Meeting closed at 9.00pm.