

**Minutes of the Parish Council Meeting
Held on 19th July 2010 at 7.15 p.m. in The Jubilee Hall.**

Present: - Cllrs John Cutland (Chairman), Terry Hunt, Brian Davis, Mike Webb, Peter Taylor, Brian Lee, Allison Peters, Hannah Richmond, Kitty Davies, Phillip Squires, Maggie Tyrrell (SGC).

Bob Phillips (Clerk)

1. Apologies for Absence

Cllrs. Bernard Wilcox (Holiday), Shirley Holloway (SGC).

2. Evacuation Procedure

The evacuation procedure was noted

3. Public Participation

Attending the meeting to listen to discussions re. The Core Strategy were Mr James Sumner, Mrs Kelly Cole, Ms Ana Tsoucalas

Youth Centre

Ivor Bryant, Chairman of the Youth Centre Management Committee (YCMC) asked to address the Council re. the Youth Centre Roof.

Surveys have established that the most appropriate work to rectify the leaking roof is to replace the whole roof. Estimates suggest the work will cost approx £12,628.

The YCMC will be seeking lottery funding but, if successful, it will be for a maximum of £10k.

The YCMC are asking the Parish Council to make a grant and/or a loan towards the cost of re-roofing the Youth Centre

Peter Taylor – Supports the idea of a loan/grant from the PC. It is essential to restrict further damage that the work should be completed within a year from now. The finances of the YC are improving but as yet they have insufficient funds to carry out the work.

It was suggested that the Jubilee Hall Management Committee could assist with the funding. Although their finances are in a good state, income is very dependent on ongoing lettings and they have significant expenditure planned including the replacement of the heating boiler at a cost of £20k.

Terry Hunt – Of the £53k in the Parish Council reserve fund, £2k is currently allocated as Youth Centre contingency and £2.8k to Jubilee Hall contingency. It would not be advisable to redistribute the reserves without a great deal of thought.

Comments included:

Alison Peters – both the YC and JH reserves should be used.

Kitty Davies – The YC problems are current and it appears that the JH problems are in the future.

Brian Lee – Questioned whether the YCMC have sought alternative funding.

Maggie Tyrrell – Merlin money is for Capital projects only.

Brian Lee – JH reserves are mostly already allocated against essential works.

In concluding the discussion, Ivor Bryant re-iterated the need for the backing of the Parish Council as other funding would be difficult to get without the visible support of the local community.

Resolved: The Parish Council pledges £2k from the Reserve Fund to the Youth Centre Management Committee to be used towards the repairs to the Youth Centre roof.

Resolved: The Finance & General Purposes Committee to further review the request for funding support from the YCMC.

In view of the public interest, the Chairman asked that agenda item 14.1 be discussed at this point and those members of the public at the meeting to be included in the discussion.

14.1 Parish Council response to the SG Core Strategy.

Correspondence had been received and circulated to members from:
Les Forrest, Kelly & Mathew Cole, Nick Fox, James & Gabrielle Sumner and Ana Tsoucalas

This subject has been debated several times already and we have received briefings and views from a number of parties.

Terry Hunt – Concerned that the housing plans in the strategy appear not to take account of the infrastructure requirements.

Phil Squires – Not sure that the Council has a clear view of the communities wishes. He questioned what a “democratic” view is.

Terry Hunt – Perhaps we should be considering another form of consultation.

Kitty Davies – There doesn’t appear to be any evidence that supports or provides an obvious link to the view from Les Forrest. Do we actually need to highlight ourselves as even considering an expansion of the Parish’s development areas?

James Sumner – The Regional Spatial Strategy has been scrapped, if we don’t go ahead with a Parish survey, what will be the Council’s default position.

The debate that followed highlighted a number of concerns that if we suggested a need to further consider our views about the current settlement boundaries we may be indicating to SG that they should consider our communities favourable to expansion and that has clearly not been established. The general consensus was that we should endorse the Core Strategy but indicate our concerns that the infrastructure will be unable to cope with the additional traffic, etc. generated by the proposed new housing particularly in Filton, Patchway and Cribbs Causeway.

Resolved: The Parish Council endorses the SG Core Strategy but expresses concern about the impact on the traffic routes to and from the area of additional traffic generated by new housing.

**100719-1 To draft a response to SG Core Strategy and circulate to members for comment.
Action to Clerk**

4. Declaration of Interests

None

5. Minutes and matters arising from previous meetings

Parish Council meeting of Monday 21st June 2010

Brian Lee – P292: add “Following a question from Brian Lee, Phillip Squires confirmed that he intended to continue as Chairman of the Community Forum if co-opted.”

Brian Lee – P294 Item 9: delete paragraph 1.

Brain Lee – P296 Item 14.3: add “Brian Lee had personally supported on-line the planning application made by Old Down Country Park and asked if the Parish Council would add their support. It was.....”

Resolved: With the amendments as above, the minutes of the Parish Council meeting of Monday 21st June 2010 were accepted. The Chairman would sign the amended copy.

5.1. Matters Arising

None

5.2. Outstanding Actions

- 5.2.1. **(21/9/09) Clerk to obtain costs for replacement litter bin.** **Action to Clerk**
F100510-1 The Clerk to prepare Litter/Dog Bin Survey Packs. **Action to Clerk**
 Ongoing 19/7/10
- 5.2.2. **(19/10/09) Clerk to discuss with SG the possibility of improving the pedestrian access along Old Glos Rd. Also to contact The Ship with a view to encouraging them to cut their boundaries.** **Action to Clerk**
 Ongoing 19/7/10
- 5.2.3. **(19/10/09) Clerk to add the replacement of the Parish map on the Greenhill Parade notice board to the next PC agenda** **Action to Clerk**
 Ongoing 19/7/10
- 5.2.4. **100215-10 To report progress on allocation of Merlin funds** **Action to Cllrs Tyrrell & Holloway**
 Ongoing 19/7/10
- 5.2.5. **100315-02 To write to the SG Highways Department giving the Parish Council's support to a weight restriction on the B4427/B4059 between the A38 at Rudgeway and the B4058 at Iron Acton.** **Action to Clerk**
 Ongoing 19/7/10
- 5.2.6. **100621-1 To check the Parish records for information about previous projects to develop the Jubilee Hall.** **Action to Clerk**
 Ongoing 19/7/10
- 5.2.7. **100621-2 To obtain detail and timescale of the footway project between Alveston and Old Down** **Action to Cllr Shirley Holloway**
 Shirley Holloway reported via email that Mathew Riddle had confirmed that works will start very soon on the footpath. The work is to be done in three phases with the first section from Lime Grove starting this autumn.
 Action Closed.

6. Appoint Membership of Committees

The Chairman invited the three new councillors to volunteer for membership of committees.

Hannah Richmond – Footpaths & Allotments Committee
 Phillip Squires – Planning Committee & Playing Fields & Open Spaces Committees
 Kitty Davies - Playing Fields & Open Spaces Committee.

The current vacancy on the Finance Committee was not filled from the members present and the Chairman agreed to ask Bernard Wilcox if he would volunteer.

Resolved: Committee Membership is as follows:

The Parish Council Chairman and Vice Chairman are members of all committees

Planning Committee (3 members min.) – Cllrs. Brian Lee (Chairman), Mike Webb, Phillip Squires.

Footpaths & Allotments Committee (3 members min.) – Cllrs. Brian Davis (Chairman), Peter Taylor, Hannah Richmond.

Playing Fields & Open Spaces Committee (5 members min.) – Cllrs. Alison Peters (Chairman), Mike Webb, Bernard Willcox, Phillip Squires, Kitty Davies.

Finance & General Purposes Committee (all committee chairmen + 1 member) – Cllrs. Brian Lee, Brian Davis, Alison Peters. (1 vacancy)

7. Recommendations from Committees

- 7.1. **Planning** (meetings held 21st June 2010) - Cllr Brian Lee reported on the meeting as in the minutes. The Committee's concerns were almost entirely focussed on the proposed developments at Oak House on the corner of Davids Lane and Paddock Gardens.
- 7.2. **Playing Fields & Open Spaces** – (no meeting)
- 7.3. **Footpaths & Allotments** – (no meeting)
- 7.4. **Finance and General Purposes** - (no meeting)

8. Representatives Reports.

8.1. **Avon & Somerset Police**

No report received.

8.2. **South Gloucestershire Council**

Shirley Holloway (via email):

I have made contact with Tony Sharp for Mike Webb re. Traffic light sequencing at Rudge Way. He reported "*My maintenance contractor has now attended the site and established that one of the detector loops was intermittently failing and this in all probability will have caused the problem (ironically if it had failed completely it would have been reported by the remote monitoring system) He has now carried out the appropriate repair and the site should now be operating correctly*".

I also confirmed with Peter Walley and relayed to Peter Taylor, that the land slip on Latteridge Road will not be further undercut. Some soil may be removed above the slip to 'steepen' the slope.

I notified David Buckland that figures re HGV's at Smarts Green taken in June 2010 might have been affected by road closure diversions caused by lights on Latteridge Road.

Brian Lee was following his concerns re Stoney Stile Road exit visibility so I confined my involvement to one e-mail. Brian has had some extremely comprehensive replies and they show that there is little likelihood of any warning signs being employed.

Maggie Tyrrell:

The Core Strategy was consuming a great deal of time.

Merlin funds and the pedestrian crossing at Cross Hands. Negotiations were now complete with the Highways department who would now begin their considerations.

Resolved: Alveston Parish Council fully supports the provision of a pedestrian crossing at the Cross Hands.

9. Community Forum

Phillip Squires reported on current projects.

Village of the Year – many aspects of the preparation led by Elaine Lee were now complete although as there is no definitive date for the inspection the preparations will continue.

Greenhill Parade Improvements – Although there had been a pause in progress, it was anticipated that work on the paving would start soon and hopefully the handrails would be completed. Most of the landscaping was completed and a tree would be planted in the autumn.

The Community Show – Detailed planning continued with some 20 external stalls expected and 15 in the Marquee. Car Park arrangements were now complete with sufficient people having volunteered.

A Cream Tea – This event planned to take place at Alveston House Hotel on 7th August was to raise general funds within the CF and hopefully recruit some more volunteers to aid future projects.

10. Allotments

A recent meeting with the Council's own solicitor established that the landowner's solicitor seemed to be having some trouble identifying the correct documentation. Permission had been given for our solicitor to seek to help with the problems rather than wait for the "log jamb" to clear.

The most recent copy of the draft lease for the land had described the new access incorrectly. The Clerk and Brian Davis were to seek clarification from the landowner.

11. Playbuilder Project

Cllr Alison Peters – no further progress.

12. Correspondence

12.1. Correspondence for Information

Listed in Appendix A

12.2. Correspondence for Action

None

13. Authorisation of Payments.

13.1. Payments authorised.

Payments - Payments authorised by John Cutland & Brian Lee before meeting are listed below

Payee	Details	Chq. no	£
CFS	Photocopying services May & June 2008	1756	11.30
CRK Garden Manicures	Grounds Maintenance	1757	906.91
	Total expenditure		918.21

Payments - Payments authorised by Brian Davis and Peter Taylor as follows:

Payee	Details	Chq. no	£
Virgin Media Payments Ltd	Broadband to Aug 2010	1758	25.85
Becky Cook	Relief Playground Inspections/Bus Shelter Cleaning	1759	70.00
R Phillips	Salary & Expenses July 2010	1760	876.45
B Painter	Salary playing fields July 2010	1761	102.00
D Biddle	Salary Cemetery Caretaking July 2010	1762	82.83
HM Revenue & Customs	Tax & NI Payment April to June	1763	1,286.19
	Total expenditure		2,443.32

13.2. Income Received

Payee	Details	Chq. no	£
Bank of Ireland	Interest 07 June 2010	dc	-0.02
HM Revenue & Customs	VAT Repayment	dc	-1,470.83
L&J Gulwell	Interment Fee - K Butler	inc 1745	-111.00
L&J Gulwell	Deed of Grant & Interment - J Houghton - Plot 43	inc 1746	-103.00
L&J Gulwell	Deed of Grant & Interment - A Carter - Plot 48	inc1746	-103.00
	Total income		-1,787.85

Resolved – That all payments and income presented to the meeting were accepted.

14. Any Other Business

- 14.1. Parish Council nominated Governor to St Helen's School. - Les Forrest second four year term ends in August 2010.

Alison Peters said that she would like to become the nominated Governor but it was suggested that there may be some restriction as she is also a parent.

Others may also like to be considered including James Sumner who had been at the meeting earlier and it was agreed that more information should be sought from Les Forrest and the chairman of the Governors.

100719-2 To seek clarification of the requirements for the nominee to the St Helen's School Governor. **Action to Clerk**

- 14.2. Stoney Stile Rd/Greenhill Rd Junction.
See item 8.2 and consideration should be given to additional road markings.

100719-3 To enquire further if additional road markings would be possible/appropriate at the junction of Stoney Stile Rd and Greenhill Rd. **Action to Maggie Tyrrell**

- 14.3. Lodge Farm – Rudgeway. SG request to residents for consultation response

Phil Squires – Very unhappy that the consultation had asked for responses already limited by the question format. The consultation should have open questions seeking ideas from the residents.

- 14.4. St Helens Pre-School – There had been a previous request that the Parish Council and the Management Committees from both Community Buildings meet with the committee of the Pre-School to discuss ideas for future accommodation.

Peter Taylor – he had looked at several independent pre-school projects and established that they were huge projects and probably out of the scope of the Committees involved at Alveston. E.g. Olveston had cost £350K.

It was suggested that this information should not necessarily deter the concept and we should welcome other ideas before dismissing the discussion. It was suggested that the Pre-School committee could come back to the Council and the Management Committees with some further thoughts.

- 14.5. Brian Lee – Expressed pleasure that, as yet we had no re-occurrence of last year's ASB problems at the Youth Centre Car Park but that we should be especially vigilant now that the school holidays are starting.

Hannah Richmond – There is some evidence that drug dealing and minor ASB is happening in West View. The residents are advised to report to the police each and every incident. From the Council's experience, the Police and other agencies are motivated by statistics and more reports mean more action is taken.

- 14.6. John Cutland – Reported that he had received a phone call from a local resident that her daughter and friends had been "molested" by three workers in Wolfridge Ride. Because they were wearing high visibility jackets, she had assumed that they were "Council" workers and sought assistance from the Parish Council to act. The caller had refused to identify herself and John reported the incident to the police. No update had been received.

The meeting closed at 9.30 pm.

Appendix A

Date (Rcvd)	Type	From	Subject	Action	Action Date	Agenda item
16-Jun-10	L	Wicksteeds	Playscape brochure	Dist'n & File	17-Jun-10	N
17-Jun-10	L	SG Citizens Advice Bureau	Impact Report 2009/10	Dist'n & File	21-Jun-10	N
19-Jun-10	L	Came & Co	Revised Policy Schedule	Clerk Action	21-Jun-10	N
19-Jun-10	L	SG Partnership	Our News - Summer 2010	Dist'n & File	21-Jun-10	N
19-Jun-10	L	Police Beat Team	Notices re. Beat Surgeries to post	Clerk Action	21-Jun-10	
21-Jun-10	L	SG Democratic Services	Notice to allow co-opting new councillor	Clerk Action	21-Jun-10	N
21-Jun-10	L	Co-operative Bank	Terms & Conditions - changes (no impact)	Clerk Action	21-Jun-10	N
05-Jul-10	L	Clerks & Councils Direct	Jul-10	Dist'n & File	07-Jul-10	N
05-Jul-10	L	Fawns Playground Equipt	Brochure	Dist'n & File	07-Jul-10	N
05-Jul-10	L	DEFRA	Being a good employer (Guide)	Dist'n & File	05-Jul-10	N
05-Jul-10	L	ALCA	Newsletter July 2010	Dist'n & File	05-Jul-10	N
05-Jul-10	L	NALC	Legal Briefings L03-05 & L04-10	Dist'n & File	05-Jul-10	N
05-Jul-10	L	SSG	Meeting notice 28/7	Dist'n & File	06-Jul-10	N
05-Jul-10	L	S&C Slatter Ltd	Brochure	Dist'n & File	06-Jul-10	
05-Jul-10	L	SG Council	SGN Newsletter Summer 2010	Dist'n & File	06-Jul-10	N
05-Jul-10	T	David Giddings	Enq. PC role in Planning process	Clerk Action	05-Jul-10	N
09-Jul-10	L	SLCC	The Clerk - July 2010	Dist'n & File	12-Jul-10	N
10-Jul-10	E	George W H Jackson	Request for info re. Wreaths	Clerk Action	14-Jul-10	N
11-Jul-10	T	Roland Harley	re. Council Seal	Clerk Action	12-Jul-10	
12-Jul-10	L	SARA	Newsletter	Dist'n & File	12-Jul-10	N
12-Jul-10	L	Four Towns & Vale Link Community Transport	Mtg notice & agenda 21/7	Dist'n & File	12-Jul-10	N

Date (Rcvd)	Type	From	Subject	Action	Action Date	Agenda item
12-Jul-10	L	CVS South Glos	Children & Young Peoples Newsletter 34	Dist'n & File	12-Jul-10	N
12-Jul-10	L	CVS South Glos	Newsletter 34	Dist'n & File	12-Jul-10	N
12-Jul-10	L	L Gulwell	Payment - Butler interment Plot 60	Clerk Action	14-Jul-10	N
13-Jul-10	E	Phil Squires	Hedge overhang Davids Lane/Greenhill	Clerk Action	14-Jul-10	N