

## Minutes of the Footpaths & Allotments Committee Meeting

Held on 6<sup>th</sup> June 2016 at 7.30 p.m. in the Bush Room

**Present:** - Paul Caddick (PC) (Chairman), Alison Peters (AP), David Morgan, Anne Curtis, Denis Sanigar (DS) (AAA),  
Graham Smith (Clerk)

### 1. Apologies for Absence

Cllrs. Marcus Fry

### 2. Evacuation Procedures

Evacuation procedures were noted

### 3. Public Participation

None

### 4. Declaration of interests

None

### 5. Minutes of the previous meeting

5.1. (Clerk) reminded committee members that the previous meeting was not quorate.

5.2. Matters arising –

(Clerk) informed committee members that there was no need to seek advice from a solicitor to change the agreements relating to the inclusion of toolboxes within the allotment plots and it was agreed that agreements will be updated at the next rent request.

(Clerk) informed members that permission had been granted for a period of one year to an allotment holder that had moved to outside the Parish with confirmation that it is agreed to review the situation at the 2017 rent renewal.

5.3 Outstanding Actions -

None

### 6. Allotments

6.1 (DS) reported that an issue had occurred with an allotment holder and confusion as to who owned the shed situated upon that allotment, this issue has now been resolved. (AP) informed (DS) that the Clerk is responsible for the records and agreements and the sheds and toolboxes placed there on are within the AAA remit.

(DS) informed the committee that the summer inspection is due to take place and this would involve; (PC), (DS) and an existing allotment holder. (PC) agreed that Monday 18<sup>th</sup> July at 10AM would be a suitable time to hold the inspection and requested that the forms be modified to include sheds & toolboxes lock inspection as per the request from Mrs Hawkins.

**FP161606-1:** Modify inspection forms to include sheds & toolboxes lock inspection as per the request from Mrs Hawkins.

**Action to (DS)**

(DS) informed the committee that the Ecogrid was on site and chippings and membrane are to be purchased and requested information relating to the amount of money still available for the Parish Council to assist the AAA with their purchase. (Clerk) informed (DS) that he would look into this and come back to him.

**FP161606-2:** Investigate how much remains outstanding and report back to AAA

**Action to (Clerk)**

(DS) informed the committee that, due to the cancellation of the flower show the allotment holders will be holding a summer social at the allotments where the cup for best allotment will be presented.

(Clerk) informed the committee that all plots were now occupied and all fees for 2016/17 have been paid, however there is now no waiting list.

(DS) informed the committee that a mower had been purchased for use on the common ground and that a strimmer is still required.

The next AAA meeting is on the 11<sup>th</sup> July at 07:30PM

## **7. Footpaths**

Nothing was reported.

## **8. Bus Shelters.**

(Clerk) had forwarded to all members a consultation document from Tom Roberts (SGC) relating to the bus shelter upgrade consultation for proposed works to bus shelters along the A38. (AP) proposed that the committee accept the proposals as outlined in the document (AC) seconded the proposal and all Cllrs agreed.

**16.017 Resolved** : The F&A committee accept the proposals as outlined in the SGC consultation document.

## **9. Street Care**

(Clerk) raised concerns relating to the strimming of an incline on the highway adopted land located on Thornbury hill and informed the committee that he would contact SGC although it was generally agreed that the highway grass was being cut to standard.

## **10. Website**

None

## **11. Correspondence**

None

## **12. Any other business**

None

Meeting ended at 20.10pm.

**The next meeting of the Footpaths & Allotments Committee is on  
Monday 5<sup>th</sup> September 2016 at 8.00pm.**