

**Minutes of the meeting of the Finance & General Purposes Committee****Held on 7<sup>th</sup> March 2016 at 8.20 pm in the Bush Room****Present:** - James Sumner (JS) (Chair), Alison Peters (AP) (Chair), Marcus Fry (MF).

Graham Smith (Clerk)

**1. Apologies accepted for Absence**

Mike Webb (MW), Steve Blick (SB).

**2. Evacuation Procedure**

Evacuation procedures were noted.

**3. Public Participation**

None

**4. Declaration of Interests**

None

**5. Minutes of meeting held on 8<sup>th</sup> February 2016 and Matters Arising**5.1. Approval of The Minutes of the meeting held on 8<sup>th</sup> February 2016**15.117 Resolved:** The Minutes of the meetings held on 8<sup>th</sup> February 2016 were approved and signed by the Chairman

5.2. Matters Arising – None

5.3. Outstanding Actions – (Clerk) confirmed that all actions have been completed

**6. Matters Arising from Committee Reports**

6.1. Planning Committee – None

6.2. Footpaths &amp; Allotments Committee – None

6.3. Playing Fields &amp; Open Spaces Committee – None

**7. Financial Reports**7.1 Finance Report February 2016

(JS) informed Cllrs that he had reviewed the financial reports and noted that (Clerk) pension was accounted for and all appeared in order.

**15.118 Resolved:** The financial reports for February as presented were accepted as accurate.**8. Financial Matters**8.1 National Minimum Wage(Clerk) informed members of the Finance Committee that a new national minimum wage comes into force as from 1<sup>st</sup> April 2016 which goes up 50p from £6.70 p/h to £7.20 p/h. (Clerk) confirmed that this rise had not been placed in the 2016/17 budget. (JS) requested that (Clerk) analyse the impact that this will have upon the budget and report back to the F & GP committee.

**F160307-01:** Investigate the impact the new national minimum wage will have upon the 2016/17 budget.

**Action to (Clerk)**

## 9. Authorisation of Payments

9.1. Payments made 7<sup>th</sup> March 2016 - Payments signed by Cllrs James Sumner & Marcus Fry

Details	Ref.	£
Playground Inspection-remedial action	2662	1184.40
Qtly Broadband/Calls/Rental charges	2663	159.12
Qtly – Localism	2664	1295.61
Room Hire	2665	76.69
Clerk Expenses	2666	51.96
15-007 & 15-006 Remedial Work	2667	296.00
15-010 H&S Inspection Remedial Work	2668	278.00
Litter Bin Empty – Jan / Feb	2669	66.10
Grounds Maintenance Contract - Feb	2670	1212.20
Total Payments		£4,620.08

9.2. Recent Receipts

Memorial – Plot 79	Inc2596	82.00
Calendar Sponsorship	Inc2595	60.00
Gross Interest	T/Fer	4.37
Total Receipts		£146.37

## 10. Correspondence

None

## 11. Website

None

## 12. Any other business

(JS) enquired whether all calendar sponsorship had now been collected in. (Clerk) informed Cllrs that he was still awaiting payment of invoice from Curts Taxis. (MF) reported that the business owner was ill in hospital.

(JS) requested a breakdown from (clerk) relating to Parish Council calendar expense vs costs.

**F160307-02:** Report to the F & GP committee the breakdown of Parish Council calendar expense vs costs.

**Action to (Clerk)**

Meeting Closed – 20.35

**The next meeting of the Finance and General Purposes Committee is on Monday  
4<sup>th</sup> April at 7.30pm.**