

Minutes of the meeting of the Finance & General Purposes Committee**Held on 4th January 2016 at 7.30 pm in the Bush Room****Present:** - James Sumner (JS) (Chair), Alison Peters (AP) (Chair), Marcus Fry (MF), Mike Webb (MW), Steve Blick (SB).

Graham Smith (Clerk)

1. Apologies accepted for Absence

None

2. Evacuation Procedure

Evacuation procedures were noted.

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes of meeting held on 7th December 2015 and Matters Arising5.1. Approval of The Minutes of the meeting held on 7th December 2015**15.097 Resolved:** The Minutes of the meetings held on 7th December 2015 were approved and signed by the Chairman

5.2. Matters Arising – None

5.3. Outstanding Actions – (Clerk) confirmed that action F151102-01 remains outstanding,

6. Matters Arising from Committee Reports

6.1. Planning Committee – None

6.2. Footpaths & Allotments Committee – None

6.3. Playing Fields & Open Spaces Committee – None

7. Financial Reports7.1 Finance Report December 2015

(JS) informed Cllrs that he had reviewed the financial reports and all appeared in order.

15.098 Resolved: The financial reports for December as presented were accepted as accurate.**8. Financial Matters**8.1 Precept arrangement & LCTR Support Grant

(Clerk) provided within the agenda packs a letter from Andrew Birch at SGC relating to the precept request procedure and the LCTR support grant figures for the next four years.

8.2 Clerk Pension arrangement

(AP) informed councillors that an offer of a Pension had been made to (Clerk) by the deadline of 31st December 2015. This is now a legal requirement for the Parish Council. The cost to the Parish Council would be in the order of £322 PA plus administration costs rising by an undefined amount but in line with the Pension Policy administered by AXA in 2018 & 2021.

(AP) proposed that the Pension Policy be offered to (Clerk). (MW) seconded the proposal and all Cllrs agreed unanimously.

15.099 Resolved: The Pension Plan administered by AXA be offered to (Clerk).

9. Authorisation of Payments

9.1. Payments made 4th January 2016 - Payments signed by Cllrs James Sumner & Alison Peters

Details	Ref.	£
Grounds Maintenance Contract - Dec	2640	1212.20
Membership Renewal	2641	167.00
Localism Q3	2642	1295.61
Total Payments		£2,674.81

9.2. Recent Receipts

Additional Inscription-Plot 53	Inc2572	40.00
Inscription-Plot 58	Inc2573	80.00
Internment Fees-Plot 53	Inc2574	88.00
Total Receipts		£208.00

10. Correspondence

(Clerk) had received an email from Helmet magazine thanking the Parish Council for the Grant Aid payment of £250.

11. Website

None

12. Any other business

(MW) informed councillors that he had expressed concern to (Clerk) relating to the planting of the shrubs in the cemetery and requested that Clerk meet the contractor to discuss the concerns.

PC160104-01: Meet with contractor at Cemetery to discuss concerns relating to planting of new shrubs.

Action to (Clerk)

Meeting Closed – 20.00

**The next meeting of the Finance and General Purposes Committee is on Monday
8th February at 7.30pm.**