

Minutes of the meeting of the Finance & General Purposes Committee**Held on 6th July 2015 at 8.00 pm in the Bush Room**

Present: - James Sumner (JS) (Chair), Alison Peters (AP), Marcus Fry (MF), Mike Webb (MW), Steve Blick (SB).

Graham Smith (Clerk)

1. Apologies accepted for Absence

None

2. Evacuation Procedure

Evacuation procedures were noted.

3. Public Participation

None

4. Declaration of Interests

None

5. Election of Chair

(AP) proposed that (JS) be elected Chair of the Finance & GP committee for year 2015 / 16. (SB) seconded the motion and all Cllrs agreed unanimously.

15.051 Resolved: (JS) elected as Chair of the Finance & General Purposes Committee for 2015/16

6. Minutes of meeting held on 1st June 2015 and Matters Arising

6.1. Approval of The Minutes of the meeting held on 1st June 2015

15.052 Resolved: The Minutes of the meetings held on 1st June 2015 were approved and signed by the Chairman

6.2. Matters Arising - None

6.3. Outstanding Actions - None

7. Matters Arising from Committee Reports

7.1. Planning Committee – None

7.2. Footpaths & Allotments Committee – None

7.3. Playing Fields & Open Spaces Committee – (Clerk) confirmed that expenditure had occurred as a result of travellers entering the Jubilee / Lime Kiln Field on Monday 29th June as padlocks were purchased for additional security and (clerk) car was valeted after removal of rubbish.

(AP) recommended that additional security be considered and requested that (clerk) investigate costs relating to bollards to be installed at the 2 * entrances to the Jubilee & Lime Kiln Field.

F150706-01: Investigate the cost of bollards to be installed at the 2 * entrances to the Jubilee & Lime Kiln Field.

Action to Clerk

8. Financial Reports

8.1 Finance Report June 2015

(JS) requested that (clerk) clarify the additional expenditure relating to miscellaneous expenses to which (clerk) explained that it was a one of charge associated with legal costs relating to land registration.

All reports are filed separately and not included in meeting notes.

15.053 Resolved: The financial reports as presented were accepted as accurate.

9. Financial Matters

9.1 Grant Thornton – Completion of Audit.

(Clerk) informed councillors that the external audit had been completed satisfactorily and reported one comment from Grant Thornton relating to a box being left blank as opposed to a £0 being entered.

(AP) proposed that the F & GP committee accept the external audit for approval by the Parish Council. (JS) seconded.

15.054 Resolved: The External audit report was accepted.

10. Authorisation of Payments

10.1. Payments made 6th July 2015 - Payments signed by Cllrs Alison Peters & Marcus Fry

Details	Ref.	£
Grounds Maintenance Contract - May	2574	1,284.20
External Audit 2014/15	2575	360.00
Secure Chains & Padlocks	2576	42.89
Clerk Expenses	2577	59.05
Total Payments		£1746.14

10.2. Recent receipts

Details	Ref.	£
Nil		0.00
Total Receipts		£0.00

11. Correspondence

11.1 Relating to the poor state of the road surface at Old Gloucester Road and fly tipping of garden waste in hedgerows.

11.2 (Clerk) informed councillors that he had received an email from a resident who has concerns relating to an increase in the rat population within Alveston. There are at least two houses that host rats in the attic and were proving very difficult and costly to remove (the SGC pest control department were not able to resolve the issue). The email requested that the Parish Council make residents aware of this by placing advice on notice boards and the Helmet with regard to suppliers who may be able to resolve the issue. (AP) pointed out that the Parish Council were unable to recommend individual commercial suppliers.

12. Website

It was recommended that (clerk) place on the website the distinction between the two areas of land that travellers had occupied recently.

F150706-02: Place on the website the distinction between the two areas of land that travellers had occupied recently.

Action to Clerk

13. Any other business

13.1 (Clerk) presented a quotation from a company of Bailiffs as to the cost of removal of travellers from land via common law practice. As it was evident those travellers occupying the Jubilee / Lime Kiln Field could be removed by police due to the location being too close to pre-school and school children, Cllrs agreed that there would be no need to adopt a strategy relating to the employment of bailiffs. However it was agreed that additional padlocks and chains be purchased for the gate at the Lime Kiln field and a more robust padlock be purchased for the cemetery gate.

13.2 (Clerk) presented quotations relating to H & S remedial work to the zip wire and safety surface located in the Lime Kiln play area. (AP) proposed that the cheapest quotation from GB Sport & Leisure be adopted. (JS) seconded the motion.

15.055 Resolved: GB Sport & Leisure carry our remedial work to zip wire & safety surface at the Lime Kiln Play area.

13.3 (AP) informed Cllrs that (clerk) had submitted a written report detailing the assault upon him by the traveler whilst gaining access to the Jubilee Field. It was noted that the Parish Council have a duty of care for (clerk) and asked (clerk) if anything further could be done by the Parish Council. (Clerk) stated that he requested police to press charges, however the traveler in question could not be located. (AP) informed Cllrs that she will be writing a Parish Council protocol relating to travelers.

Meeting Closed – 20.40

**The next meeting of the Finance and General Purposes Committee is on
Monday 7th September at 7.30pm.**