
Minutes of the meeting of the Finance & General Purposes Committee**Held on 13th April 2015 at 7.30 pm in the Bush Room****Present:** - Alison Peters (AP) (Chair), James Sumner (JS), Steve Blick (SB), Marcus Fry (MF).

Graham Smith (Clerk)

1. Apologies accepted for Absence

Cllr Terry Hunt

2. Evacuation Procedure

Evacuation procedures were noted.

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes of meeting held on 2nd March 2015 and Matters Arising5.1. Approval of The Minutes of the meeting held on 2nd March 2015**15.028 Resolved:** The Minutes of the meetings held on 2nd March 2015 were approved and signed by the Chairman

5.2. Matters Arising - None

5.3. Outstanding Actions – None

6. Matters Arising from Committee Reports

6.1. Planning Committee – None

6.2. Footpaths & Allotments Committee – 2016 calendar making progress & a letter inviting neighbouring parishes to participate in the project has been circulated.

6.3. Playing Fields & Open Spaces Committee – (Clerk) has contacted GB Sport & Leisure and the Installation of new equipment into the Cross Hands play area should occur within the next week or two.

7. Financial Reports7.1 Finance Report March 2015

All reports are filed separately and not included in meeting notes.

(Clerk) circulated the Finance for March 2015. (AP) proposed that the F & GP committee accept the documents as accurate (MF) seconded.

15.029 Resolved: The financial reports as presented were accepted as accurate.7.2 Accounts, Financial Statement & Year End Bank Reconciliation to 31st March 2015

(Clerk) circulated draft document. (AP) proposed that the F & GP committee accept the documents as accurate (JS) seconded.

15.030 Resolved: The Accounts, Financial Statement & Year End Bank Reconciliation to 31st March 2015 as presented were accepted as accurate.

7.3 Annual Return 2014/15

(Clerk) circulated draft annual return document. (AP) proposed that the F & GP committee accept the documents as accurate (SB) seconded.

15.031 Resolved: The Accounts, Financial Statement & Year End Bank Reconciliation to 31st March 2015 as presented were accepted as accurate.

8. Financial Matters

8.1 Asset Register 2014/15

(Clerk) circulated draft annual return document. (SB) recommended that the written off line paint marker be shown on the asset register as a negative value.

F150413-1: Insert the “write off of old line marker” into asset register.

Action to Clerk

(AP) proposed that the F & GP committee accept the documents as accurate (SB) seconded.

15.032 Resolved: The asset register as presented were accepted as accurate.

9. Authorisation of Payments

9.1. Payments made 2nd March 2015 - Payments signed by Cllrs Alison Peters & James Sumner

Details	Ref.	£
Grounds Maintenance Contract - Mar	2546	1176.20
Room Hire	2547	96.86
Clerk - Annual Return & Audit Course	2548	15.00
Tax & Ni Payments (Quarter)	2549	740.28
Renewal of Alveston.org domain	2550	13.30
Total Payments		£2,041.64

9.2. Recent receipts

Details	Ref.	£
Allotment Rental - Plot 22	Inc2447	28.35
Allotment Rental - Plot 14	Inc2448	28.35
Allotment Rental - Plot 30	Inc2449	28.35
Allotment Rental - Plot 21	Inc2465	28.35
Allotment Rental - Plot 10	Inc2466	28.35
Allotment Rental - Plot 4	Inc2467	28.35
Allotment Rental - Plot 24	Inc2468	28.35
Allotment Rental - Plot 29	Inc2469	28.35

Details	Ref.	£
Allotment Rental - Plot 15	Inc2447	28.35
Allotment Rental - Plot 32	Inc2471	28.35
Allotment Rental - Plot 16	Inc2472	28.35
Allotment Rental - Plot 5	Inc2446	28.35
Allotment Rental - Plot 33	Inc2473	28.35
Allotment Rental - Plot 9	Inc2490	28.35
Allotment Rental - Plot 12	Inc2491	28.35
Allotment Rental - Plot 13	Inc2474	28.35
Allotment Rental - Plot 11	Inc2492	28.35
Allotment Rental - Plot 7	Inc2493	28.35
Allotment Rental - Plot 18	Inc2494	28.35
Allotment Rental - Plot 6A	Inc2495	17.00
Allotment Rental - Plot 20	Inc2496	28.35
Allotment Rental - Plot 23	Inc2497	28.35
Allotment Rental - Plot 3	Inc2498	28.35
Allotment Rental - Plot 28A	Inc2499	17.00
Total Receipts		£657.70

10. Correspondence

None

11. Website

Nothing to add to website.

12. Any other business

None

Meeting Closed – 20.40

**The next meeting of the Finance and General Purposes Committee is on
Monday 11th May at 7.30pm.**