
Minutes of the meeting of the Finance & General Purposes Committee**Held on 2nd February 2015 at 7.30 pm in the Bush Room****Present:** - Cllrs. Terry Hunt (TH) (Chair), Alison Peters (AP), James Sumner (JS), Steve Blick (SB), Marcus Fry (MF), Mike Webb (MW).

Graham Smith (Clerk)

1. Apologies accepted for Absence

None

2. Evacuation Procedure

Evacuation procedures were noted.

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes of meeting held on 5th January 2015 and Matters Arising5.1. Approval of The Minutes of the meeting held on 5th January 2015**15.007 Resolved:** The Minutes of the meetings held on 5th January 2015 were approved and signed by the Chairman

5.2. Matters Arising - None

5.3. Outstanding Actions - None

6. Matters Arising from Committee Reports

6.1. Planning Committee - None

6.2. Footpaths & Allotments – (MF) informed members that a meeting of footpath wardens and land owners had taken place on 21st January and recommended that consideration for a formal thank you from the Parish Council should be expressed at the AGM. (AP) asked that the F & A committee consider this further but agreed the request in principal.**F150202-01:** Place consideration for the expression of appreciation to footpath wardens and landowners at the 2015 annual parish meeting on the F & A meeting agenda scheduled for 2nd March 2015.**Action to (Clerk)**

(AP) informed (MF) that the Alveston Allotment Association were concerned that their “wish list” was not formally discussed at the last F & A meeting.

F150202-02: Place the Alveston Allotment Association “wish list” as a formal item for discussion on the agenda for the F & A committee scheduled for 2nd March 2015.**Action to (Clerk)**

6.3. Playing Fields & Open Spaces Committee – (JS) requested that consideration be given to quotation received from York Fencing for remedial action as recommended by the annual park and play area Health & Safety inspection documents and maintenance to various items of furniture and fencing throughout the parks/play areas within the parish.(Clerk) informed members that money is

available and has been budgeted for to allow for these recommendations as instructed in action ref. - F150105-02.

(TH) confirmed that Financial Regulations 13.3/14.1.7 would allow the decision to proceed. (MW) confirmed that York Fencing had been a contractor to the Parish Council for many years and (Clerk) had discussed whether any other contractors exist who could fulfil the requirements specified. (SB) informed members of details of a contractor where a further quotation could possibly be obtained.

F150202-03: To obtain a further quotation if possible from one further contractor.

Action to (Clerk)

(AP) proposed that the list of quotations from York Fencing be accepted by the committee unless the alternative contractor comes back to (Clerk) with a more favourable quotation prior to the next Parish Council meeting scheduled for 16th February 2015. (TH) seconded the motion and all members unanimously agreed.

15.008 Resolved: Quotations for H & S remedial action and maintenance work from York Fencing is accepted unless an alternative contractor comes back to (Clerk) with a more favourable quotation prior to the next Parish Council meeting scheduled for 16th February 2015.

(JS) informed members that the football pitch line marker was now broken beyond repair and proposed that this be replaced pending approval from the PF & OS committee which was due to meet immediately after meeting. (Clerk) informed members that three quotations had been obtained and recommended that the cheapest option be purchased. (MW) seconded the motion and all members unanimously agreed.

15.009 Resolved: The football pitch line marker be replaced pending approval from the PF & OS committee.

7. Financial Reports

7.1 Finance Report January 2015

All reports are filed separately and not included in meeting notes.

15.010 Resolved: The financial reports as presented were accepted as accurate.

8. Financial Matters

None

9. Authorisation of Payments

9.1. Payments made 2nd February 2015 - Payments signed by Cllrs Alison Peters & Mike Webb

Details	Ref.	£
Grounds Maintenance Contract – Jan.	2518	1176.20
Software Maintenance – Single User	2519	130.80
Clerk to attend branch AGM	2520	15.00
3 * Litter bin empty	2521	66.10
Cemetery Water Supply	2522	22.41
Total Payments		£1,410.51

9.2. Recent receipts

Details	Ref.	£
Allotment 1B – Dec-Mar	2444	£5.50

10. Correspondence

None

11. Any other business

(MF) attended the Jubilee Hall committee meeting where it was expressed that consideration will be made for charging the parish council for storage of archived parish council documents.

(SB) raised concerns from the public relating to dogs and cattle loose in the field which accommodates public footpath OTH/57/20. (Clerk) informed members that the footpath concerned is outside the Alveston parish boundary. (MF) agreed to raise the concerns with Shirley Holloway (SGC).

F150202-04: To raise the public concerns relating to footpath OTH/57/20 with Shirley Holloway (SGC).

Action to (MF)

Meeting Closed – 20.20

**The next meeting of the Finance and General Purposes Committee is on
Monday 2nd March at 7.30pm.**