

Minutes of the meeting of the Finance & General Purposes Committee

Held on 7th July 2014 at 7.30 pm in the Bush Room

Present: - Cllrs. Terry Hunt (TH) (Chair), Alison Peters (AP), Marcus Fry (MF), Steve Blick (SB)
Graham Smith (Clerk)

1. Apologies accepted for Absence

James Sumner

2. Evacuation Procedure

Evacuation procedures were noted.

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes of meeting held on 2nd June 2014 and Matters Arising

5.1. Approval of The Minutes of the meeting held on 2nd June 2014

14.026 Resolved: The Minutes of the meetings held on 2nd June 2014 were approved and signed by the Chairman

5.2. Matters Arising – None

5.3. Outstanding Actions –

(Clerk) reported to council that AMD Solicitors had been contacted and that they do not hold any records or deeds relating to neither the Jubilee nor Lime Kiln fields.

F140707-01: Contact Land Registry to move forward registration process without deeds.

Action to Clerk

(AP) proposed the motion that authorisation is given to Clerk to approve and pay the registration fee to the Land Registry. (SB) seconded.

14.027 Resolved: The fees payable to Land Registry relating to the registration of land at the Jubilee and Lime Kiln Fields have been approved by the finance committee.

6. Matters Arising from Committee Reports

6.1. Planning Committee – none

6.2. Footpaths & Allotments – (MF) reported to the committee that progress is being made with regard to the footpaths calendar and that the Council will supply the calendar to community groups at cost in order for the community groups to raise funds for themselves. (MF) will report to the committee the likely cost to be approved once further investigations are made. (TH) recommended that (MF) contact the printers of BS35 for a quotation.

6.3. Playing Fields & Open Spaces Committee – (Clerk) reported to the committee that an urgent repair to the Cross Hands Fence was required on the 23rd June after vandals had demolished a section of the fence and left it in a dangerous state. (TH) proposed and (AP) seconded the motion to approve spend.

14.028 Resolved: The F & GP committee approve spending the sum of £201.60 to York Fencing for urgent repairs to the vandalised fence at the Cross Hands play area.

7. Financial Reports

7.1 Finance Report for June 2014

All reports are filed separately and not included in meeting notes.

14029 Resolved: The financial reports as presented were accepted as accurate and signed by the Chairman.

8. Financial Matters

8.1. Repeal of Section 150 and what this means for Town & Parish Councils (Clerk)

Notes from Rod Latham (SLCC National Finance Advisor) were circulated to Councillors with the agendas and (Clerk) explained the consequences of the repeal of section 150 (S) of the Local Government Act 1972 and recommended that given that HMRC had provided pay in slips for cheque transactions for a further year, the Council retain the two signature requirement for the release of council monies until it became necessary to make the change.

(TH) proposed that the Finance and General Purposes Committee recommend to retain the status quo with regard to the two signature requirement for the release of council monies and to review the situation next year. (AP) seconded the motion.

14030 Resolved: The Finance and General Purposes Committee recommend to retain the status quo with regard to the two signature requirement for the release of council monies and to review the situation next year.

9. Authorisation of Payments & Income Received

NB. Payee removed from lists for confidentiality.

9.1. Payments authorised by Cllrs Alison Peters & Marcus Fry

Details	Chq. no	£
Grounds Maintenance Contract - June	2435	1176.20
Building Repair – Field Store	2436	744.00
External Audit	2437	360.00
Broadband Usage	2438	26.40
Cemetery Rates	DD	57.00
Cemetery Cover / Bus Shelter Clean	2439	99.28
Repairs to Vandalised Fence	2440	201.60
Tax & NI Payments 04/14 – 06/14	2441	673.73
Total Payments		£3,338.21

9.2. Recent Receipts

Details	Ref.	£
Allotment Rent – Half Plot 28B	Inc2346	16.50
Allotment Rent – Half Plot 28A	Inc2347	16.50
Allotment Rent – Plot 25	Inc2345	27.55
VAT Repayment – Jan – Mar 2014	t/fer	821.26
Total Receipts		£881.81

10. Policy Documents

The Alveston Parish Council Financial Regulations document was reviewed by the committee and it was unanimously decided to retain the document with no amendments.

14031 Resolved: The Alveston Parish Council Finance Regulations will remain unaltered for the coming year 2014/15.

11. Correspondence

(Clerk) informed the committee that he had received a letter relating to residents' concerns with regard to the proposed line markings at the junction of Courville Close and Davids Lane and how this will effect visibility at the Davids Lane / Paddock Gardens Junction.

(TH) informed the committee that he too had received correspondence from a different resident also concerned with regard to the proposed yellow lines at the Courville Close / Davids Lane junction.

12. Any other business

- 12.1 (SB) expressed to the committee his concerns relating to Councillors home addresses and telephone numbers being available on the Alveston.org website and requested his details be removed. (AP) requested all Councillor details be removed pending further information.

P140707 – 02: Remove all councillor personal details from the Alveston.org website.

Action to Clerk

Meeting Closed – 20.30

**The next meeting of the Finance and General Purposes Committee is on
Monday 1st September at 7.30pm.**