

Minutes of the meeting of the Finance & General Purposes Committee**Held on 7th Jan 2013 at 7.30 pm in the Bush Room**

Present: - Cllrs. Cllr Terry Hunt (TH) (Chairman), John Cutland (JC), Bernard Willcox (BW), Phil Squires (PS),
Bob Phillips (Clerk),

1. Apologies accepted for Absence

Cllrs. Hannah Richmond (HR), Marcus Fry (MF), Brian Lee (BL)

2. Evacuation Procedure

Evacuation procedures were noted.

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes of meetings held on 3rd Dec 2012 and Matters Arising

Resolved: The Minutes of the meetings held on 3rd Dec 2012 were approved and signed by the Chairman.

5.1. Matters Arising - None

5.2. Outstanding Actions

5.2.1. ***F120806-4 to seek an informal view of the process and cost for a possible extension of the Youth Centre car park lease.*** ***Action to Clerk***
Ongoing (3/1212)

5.2.2. ***F121105-1 to construct a detailed plan for the loss of personnel to perform key tasks.*** ***Action to Clerk***
Ongoing (3/1212)

6. Matters Arising from Committee reports

6.1. Planning Committee – none

6.2. Footpaths & Allotments Committee - none

6.3. Playing Fields & Open Spaces Committee - none

7. Financial Reports

7.1. Qtr. 3 2012/13 - end

See separate papers. Budget Review & Summary Receipts & Payments

Current Financial Status

Using the December 2012 Reports the overall financial position of the Council can be defined as:

Current Year Fund	12,912.94	
General Reserves	<u>12,250.09</u>	
<i>Surplus for Year to date</i>	25,163.03	25,163.03
Committed net expenditure (as estimated 30/11/12)	--12,858.00	
Additional projected net expenditure	<u>-- 274.00</u>	
	--13,132.00	--13,132.00
Estimated end of year surplus. (Current year fund + General Reserves)		12,031.03
With Ear Marked Reserves at £42,056		42,056.00
Closing Balance 2012/13 would be		54,087.03
Opening Balance 2012/13 was		<u>54,306.06</u>
Net loss over year		-219.03

Nb. This is a very rough calculation as it takes no account of future income or expenditure not included in the committed or projected expenditure.

Resolved: The financial reports as presented were accepted as accurate.

8. Financial Matters

8.1. 2013/14 Budget

The Clerk reported that, as yet there had been no further update from SGC over the proposals received on 17th December. These are as yet only proposals and we will not receive the actual LCTS grant payments until at least mid-January.

In explaining the new process the Clerk briefed as follows:

Most Parishes will consider the change in the Council Tax paid by each property owner as the most important factor when considering the new budget. (ie. +2%, +3% ?)

The normal parish budget setting process is:

1. Calculate the net Parish Council expenditure for the coming year (the Budget).
2. Calculate the Precept requirement.
3. Determine the % increase in Council Tax payable. If not acceptable, recalculate (1), etc.

2012/13 Alveston PC Budget setting

2012/13 The Council Tax Base was declared as 1313

2012/13 The Band D Equivalent Parish Council Tax - £36.06

2012/13 Parish Precept was £47,346 (£36.06 x 1313)

The full Council Tax is charged on each property and any discounts or exemptions applicable to the resident were claimed per property. SGC made the allowance but claimed the payment from DWP.

2013/14 Alveston Budget Setting

Following changes made by Government, Discounts and Allowances are to be applied to the Council Tax payable therefore the Council Tax Base will be reduced by the calculated total of discounts and exemptions.

- The Government will fund only 90% of the cost of the discounts and exemption by awarding a grant to SGC. (LCTS Support Grant) (10% required cost savings)
- SGC in turn are requested to pass on to each Parish their "proportion" of the LCTS Support Grant. (this is not mandatory but SGC are likely to pass it on).
- An additional "transitional" Grant is to be paid to SGC who may pass it on to Parishes.

Alveston PC's Provisional 2013/14 Council Tax Base – 1178

If we assume a 3% increase in Parish Council Tax.

Band D Equivalent Parish Council Tax - £36.06 + 3% = £37.14

2013/14 Parish Precept = £37.14 x 1178 = £43,751

2013/14 LCTS Grant + transitional Grant = £6,539

2013/14 Total payable to Parish = £43,751 + £6,539 = £50,290

If we assume a 2% increase in Parish Council Tax.

Band D Equivalent Parish Council Tax - £36.06 + 2% = £36.78

2013/14 Parish Precept = £36.78 x 1178 = £43,328

2013/14 LCTS Grant + transitional Grant = £6,539

2013/14 Total payable to Parish = £49,867

The resolution from the December PC meeting allowed for the 2013/14 Precept income to be increased by up to 3%. Until SGC declare the actual amounts of LCTS grants they will be paying, no further decisions can be taken.

9. Authorisation of Payments & Income Received

NB. Payee removed from lists for confidentiality.

9.1. Payments authorised by Cllrs John Cutland & Phil Squires

Details	Chq. no	£
Grounds Maintenance	2193	1,010.90
Cemetery rates	DD	54.00
Tax & NI Payment	2194	1,679.96
Photocopy services	2195	18.34
Office IT support	2196	198.00
Room Hire	2197	20.50
supply 2 picnic tables	2198	702.00

Details	Chq. no	£
Shelterstore - bus shelter bench	2199	118.80
Alpha s/ware licence	2200	124.80
Total expenditure		3,927.3

9.2. Recent Receipts

Details	Chq. no	£
Wayleave	Inc 2124	71.79
Wayleave	Inc 2140	15.12
Total income		86.91

10. Policy Documents

None

11. Correspondence

None

12. Any other business

The meeting was closed at 8.30pm.

**The next meeting of the Finance and General Purposes Committee is on
Monday 4th Feb at 7.30pm.**